

RURAL MUNICIPALITY OF SHELBROOK NO.493			
Policy and Procedure			
Issued:	March 05, 2025	Policy No:	2025-001
Subject	Gravel Sales Policy	Page:	1 of 1
Effective	Resolution No. 077.03.25	Dated:	March 05, 2025

To regulate the sale and delivery of gravel within the R.M. of Shellbrook No. 493, ensuring fair distribution.

1. Eligibility:

- a. Gravel sales are for ratepayers within the municipality and occasionally the Town of Shellbrook and other R.M.s, subject to availability and separate rates set by Council.
- b. Each ratepayer is eligible to purchase up to 40 cubic yards of gravel per calendar year.

2. Order Process:

- a. Orders must be placed directly through the ratepayers Division Councilor no later than May 31 to ensure scheduling efficiency.
- b. Orders received after deadline will be subject to an additional charge set annually by Council.

3. Self-Haul Option:

- a. Ratepayers can haul their own gravel provided the gravel is loaded by an R.M. loader and employee.
- b. Ratepayers, or any party hauling on the purchaser's behalf, are responsible for ensuring that their hauling equipment is engineered to be loaded by mechanical loading equipment and can be legally and safely hauled with their vehicle.
- c. The R.M. loader operator retains the right, at their sole discretion, to refuse loading any vehicle deemed unsuitable for loading or hauling.
- d. Ratepayers must schedule pick-up and confirm the location with the foreman, who will contact them to coordinate.
- e. Safety guidelines and instructions must be followed when visiting the pits:
 - Stay in your vehicle at all times.
 - Ensure all safety protocols are adhered to during loading.
 - Vehicles must immediately exit the pit following loading, where members of the public will then be permitted to exit their vehicle in a designated area to tarp and prepare their load for transport.

4. Delivery Requirements:

- a. Gravel will only be delivered to an active yard site owned by the ratepayer within the municipality.
- b. The yard site must be verified as active and owned by the ratepayer at the time of ordering.

5. Delivery Process:

- a. The foreman may reach out to ratepayers to coordinate deliveries.
- b. Deliveries will be scheduled based on availability and logistical considerations.

6. Pricing and Payment:

- a. The Municipal Council sets the price of gravel annually.
- b. Ratepayers will be invoiced after delivery.
- c. Payments can be made in the form of cash, cheque, debit, telephone banking, or e-transfer.

7. Right to Deny:

- a. The R.M. of Shellbrook No. 493 reserves the right to deny gravel purchases, delivery, or self-haul to any person or entity for any purpose.