

RM OF SHELLBROOK NO. 493

BYLAW NO 2024-03

ABYLAW RESPECTING PERMIT FEES FOR TRAILER PARKS, CAMPGROUNDS,
RECREATION VEHICLE PARKS AND MOBILE HOME PARKS

The Council of The Rural Municipality of Shellbrook No. 493, in the Province of Saskatchewan enacts as follows:

Part I General Matters

TITLE

1. This bylaw shall be referred to as the "The Trailer Licensing Fee Bylaw"

PURPOSE

2. The purpose of this Bylaw is to permit the operation of Trailer Parks, Campgrounds, RV Parks and Mobile Home Parks so as:

- (a) to ensure compliance with land-use and building regulations;
- (b) to provide for a service fee for the operation;
- (c) to gather land-use information; and
- (d) to facilitate planning decisions.

3. Definition

s In this
bylaw;

- a. "Administrator" means the Administrator of the Municipality or designate.
- b. "Council" means the council of The Rural Municipality of Shellbrook No. 493;
- c. "Designated Officer" means a person appointed by the Municipality to enforce this Bylaw and shall include a Peace Officer;
- d. "Municipality" means The Rural Municipality of Shellbrook No. 493;
- e. "Peace Officer" means a peace officer as defined in *The Summary Offence Procedures Act*.
- f. "Occupied" means with respect to a site that has any item related to the use of the property, or any other items so stored or placed, on or within that site for any period of time between January 1 and December 31;

- g. **"Operation"** means any and all Trailer Parks, Campgrounds, RV Parks and Mobile Home Parks located or operated within the municipality.
- h. **"RV"** means recreation vehicle.
 - 1. **"Site"** shall have the meaning as defined by the Zoning Bylaw for the Municipality
 - j. **"Unit"** means a single recreational vehicle, trailer coach, mobile home, truck camper motor home, fifth wheels and travel trailers or other such approved accommodation intended for use in a trailer park, campground, RV park or mobile home park.

Part II General Licensing

- 4 The owner or operator of every Trailer Park, Campground, Mobile Home Park or RV Park used for seasonal, long term and/or residential purposes within the Municipality shall obtain an Operation Permit from the Administrator of the municipality prior to any operation of a Trailer Park, Campground, Mobile Home Park, or RV Park.
- 5 The application of, or issuance of, any Operational Permit is required in addition to any other municipal, provincial or federal license or permit that may be required.
- 6 The applicant must apply in writing for the Operational Permit and complete the application in a form as approved by the Administrator.
- 7 The Administrator shall issue an Operational Permit once the application is completed to the satisfaction of the Municipality.
- 8 If an Operational Permit holder contravenes any term or condition of the permit or of this Bylaw, or any municipal or provincial law or a requirement of that operation, the Municipality may suspend or cancel the Operational Permit providing 60-day notice is provided.
- 9 The Operational Permit shall be in the form as approved by the Municipality as attached in Schedule "A".
- 10 Each Operational Permit holder is responsible for remitting a per site fee to the Municipality. Such service fee shall be incurred each year for the period January 1 to December 31 inclus

- 11 The service fee shall be in an amount as approved by Council and attached to this bylaw in Schedule "B"
- 12 The service fee shall be paid to the Municipality on or before June 30th of the year in which the fees are imposed.
- 13 Any service fee not paid by the prescribed time shall be subject to a late payment financial penalty as listed in Schedule "B"
- 14 The administration and enforcement of this Bylaw is hereby delegated to a Designated Officer for the Municipality.
- 15 The inspection of any property in the Municipality to determine if this Bylaw is being complied with is hereby authorized.

Offences and Penalties

- 16 No person shall:
 - a. obstruct or hinder any designated officer or any other person acting under the authority of this Bylaw; or
 - b. fail to comply with any provision of this Bylaw.

- 17 Except where, or in addition to, a penalty is specifically provided for in this Bylaw, every person who contravenes any provision of this bylaw is guilty of an offence and liable on summary conviction:
- a. in a case of an individual, to a fine not less than \$250.00 and not exceeding \$10,000.00 and, in the case of a continuing offence, to a further fine not exceeding \$10,000.00 for each day during which the offence continues; and
 - b. in the case of a corporation, to a fine not less than \$450.00 and not exceeding \$25,000.00 and, in the case of a continuing offence, to a further fine not exceeding \$25,000.00 for each day during which the offence continues.

Coming into Force

- 18 No prosecution for a contravention of this bylaw may be commenced more than two years after the date of the alleged offence.
- 19 This Bylaw comes into force and takes effect on final passing.

Read a First time this 6th day of March, 2024
Read a Second time this 7th day of August, 2024
Read a Third time and passed this 7th day of August, 2024




REEVE


ADMINISTRATOR

I hereby certify that this is a true copy of the original document.

Certified By: 
Dated: August 8, 2024

Schedule "A"

Bylaw 2024-03 Operational Permit

of

Person or representative of the operation

Name of company or operations (if applicable)

has received permission from The Rural Municipality of Shellbrook No. 493 to operate a Trailer Park, Campground, Mobile Home Park, RV Park, as the case may be, within the Municipality. All fees, and penalties if applicable, are to be paid in full on or prior to June 30th in the year that the service fees are levied. This Permit shall remain in effect from the date of issue and continues forthwith from year to year.

You are permitted to operate not more than ____ sites.

This Operational Permit is Non-Transferable

Issued this ____ day of ____ . 202____ , Shellbrook,
SK.

Administrator

Schedule "B"

The service fee shall be **\$75.00** for each site

Late Payment Penalty shall be 12% per annum, calculated monthly, of outstanding monies owed to the municipality.

NAME OF OPERATION/ COMPANY OPERATING;

Name of Applicant(s)

Other registered names for site;

Permanent Address/ Contact information of applicant(s);

Address:

Telephone:

Residence

Cellular

Other

Number of Sites;

Declaration of Applicant (s)

I certify that all statements contained within this application are true and I make this application knowing and believing them to be true.

Operation Permit Holder Signature

Date
