

## **R.M. of Shellbrook No. 493**

### **Meeting Minutes**

**Regular March 4, 2026 - 07:30 AM**

**MINUTES** of a REGULAR meeting of Council of the Rural Municipality of Shellbrook No. 493 held on Wednesday, March 4, 2026 in the Municipal Office Council Chambers at 71 Main Street Shellbrook, Saskatchewan.

**PRESENT:**

Reeve  
Division 2 Councillor - Christine Strube  
Division 3 Councillor - Levi Moore  
Division 4 Councillor - Kevin Bruce  
Division 6 Councillor - Jay Ferster  
Administrator - Ivan tenBos  
Administrative Assistant - Duane Storey  
- Alicia tenBos

**ABSENT:**

Division 1 Councillor - Tasha Cyr  
Division 5 Councillor - Kris Moe

**Call to Order**

Reeve Strube called the meeting to order at 7:32a.m.

**Adoption of Agenda**

**Resolution No:** 053.03.26

**Moved By:** Div 4 Councillor Ferster

That, the Agenda be adopted as presented.

**CARRIED**

**Delegations**

Clay Parenteau SSgt. Shellbrook RCMP 10:00a.m

**Declaration of Conflict of Interest**

**Approval of Minutes for the Regular Meeting of Council February 4th, 2026 as presented.**

**Resolution No:** 054.03.26

**Moved By:** Div 6 Councillor tenBos

That, the minutes of the Regular Meeting of Council held on February 4, 2026 be approved as presented.

**CARRIED**

**Approval of the Statement of Financial Activities for the month of February 2026 as presented**

**Resolution No:** 055.03.26

**Moved By:** Div 3 Councillor Bruce

That, the Statement of Financial Activities for the month of February 2026 be accepted as presented.

**CARRIED**

**Bank Reconciliation for the month of January 2026.**

**Resolution No:** 056.03.26

**Moved By:** Div 6 Councillor tenBos

That, the bank reconciliation for the month of January 2026 be accepted as presented.

**CARRIED**

**Payment of Accounts**

**Resolution No:** 057.03.26

**Moved By:** Div 4 Councillor Ferster

That, the List of Accounts for Approval dated March 02, 2026, as attached hereto and forming part of these Minutes, being regular cheque numbers 15300 - 15348 in the amount of \$396,448.37. and electronic fund transfers in the amount of \$ 33,614.89 and payroll cheque numbers 141 - 160 in the amount of \$39,092.799 be approved.

**CARRIED**

Wednesday, March 4, 2026

**OLD BUSINESS**

Foreman Todd Lande entered the Council Chambers at 9:04a.m. to discuss municipal issues.

**Fuel Summaries**

**Resolution No:** 058.03.26

**Moved By:** Div 2 Councillor Moore

That, the information in regards to Fuel Summaries be received and filed.

**CARRIED**

Foreman Todd Lande left the Council Chambers at 10:04a.m.

Clay Parenteau SSgt RCMP entered council chambers at 10:07a.m. to give an update of operations in the municipality.

Clay Parenteau left council chambers at 11:10a.m.

**Impairment Policy 2026**

**Resolution No:** 059.03.26

**Moved By:** Div 6 Councillor tenBos

That, the Impairment Policy 2026 be approved pending approval from SARM legal.

**CARRIED**

**Road Allowance Policy**

**Resolution No:** 060.03.26

**Moved By:** Div 6 Councillor tenBos

That, discussions in regards to the Road Allowance Policy be postponed to the April 8, 2026 Regular Meeting of Council.

**CARRIED**

**RM of Paddockwood Ditch Policy**

**Resolution No:** 061.03.26

**Moved By:** Div 4 Councillor Ferster

That, a letter be sent to the Rural Municipality of Paddockwood outlining some of the municipalities practices regarding ditches.

**CARRIED**

**NEW BUSINESS**

**2026 Budget Preliminary**

**Resolution No:** 062.03.26

**Moved By:** Div 2 Councillor Moore

That, preliminary 2026 budget meeting be set for March 19, 2026 at 7:00p.m. at the municipal office chambers.

**CARRIED**

**Five- Year Capital Plan**

**Resolution No:** 063.03.26

**Moved By:** Div 2 Councillor Moore

That, the information presented in regards to the Five-Year Capital Plan be received and filed.

**CARRIED**

**Athahkakoop Crown Land Request**

**Resolution No:** 064.03.26

**Moved By:** Div 4 Councillor Ferster

That, the Rural Municipality of Shellbrook No. 493 has no municipal roadway issues in regards to the proposed purchase of crown land by the Athahkakoop Cree Nation identified in GR File 838.002.2.

**CARRIED**

**TLE Trust Account**

**Resolution No:** 065.03.26

**Moved By:** Div 3 Councillor Bruce

That, the information presented in regards to the TLE Trust Account be received and filed.

**CARRIED**

**Plant Health Workshop**

**Resolution No:** 066.03.26

**Moved By:** Div 4 Councillor Ferster

That, the information presented in regards to the Plant Health Network Workshop be received and filed.

**CARRIED**

**2026 Gravel Inventories**

**Resolution No:** 067.03.26

**Moved By:** Div 4 Councillor Jay Ferster

That, the information presented in regards to 2026 Gravel Inventories be received and filed.

**CARRIED**

**Holbein Mill Rate and Special Levy**

**Resolution No:** 068.03.26

**Moved By:** Div 4 Councillor Ferster

That, the recommendation provided by the Hamlet of Holbein Board to raise the Mill Rate for 2026 to 5 mills and a Special Levy of \$300 for Lagoon improvements be implemented and approved.

**CARRIED**

**SARM Resolutions 2026**

**Resolution No:** 069.03.26

**Moved By:** Div 3 Councillor Bruce

That, the information presented in regards to the SARM Resolutions for the 2026 conference be received and filed.

**CARRIED**

**2026 Seasonal Labour**

**Resolution No:** 070.03.26

**Moved By:** Div 3 Councillor Bruce

That, administration advertise for seasonal labourer positions for the 2026 season stating that having a 1A license being a requirement.

**CARRIED**

**Administrators Report**

**Resolution No:** 071.03.26

**Moved By:** Div 6 Councillor tenBos

That, the Administrators Report for the month March 2026 be accepted as presented.

**CARRIED**

**Council Oral Reports.**

**Resolution No:** 072.03.26

**Moved By:** Div 4 Councillor Ferster

That, the Council Oral Reports for the month of March 2026 be accepted as presented.

**CARRIED**

**Correspondence**

**Resolution No:** 073.03.26

**Moved By:** Div 4 Councillor Ferster

That, the following correspondence be received and filed:

- North Central Transportation Committee Minutes- *dated February 14, 2026*
- Ethos Universitas- *dated February 20, 2026*
- Doctor Recruitment Minutes and Budget 2026 - *dated February 20, 2026*
- Shellbrook Pedestrian Safety Study - *dated February 20, 2026*
- Agriculture Health and Safety Network AGM - *dated February 23, 2026*

**CARRIED**

**In Camera**

**Resolution No:** 074.03.26

**Moved By:** Div 6 Councillor tenBos

That, the time being 12:55p.m., Council close a portion of this meeting to the public to go in camera under the authority of Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*, for strategic planning, the public gallery be vacated and those present for this closed session be Reeve Strube, Councillor Moore, Councillor Bruce, Councillor Ferster, Councillor tenBos, Administrative Assistant tenBos and Administrator Storey.

**CARRIED**

Administrator Storey and Administrative Assistant tenBos were excused from the meeting at 1:05p.m. Administrator Storey and Administrative Assistant tenBos returned to the meeting at 1:24p.m.

**Reconvene**

**Resolution No:** 075.03.26

**Moved By:** Div 2 Councillor Moore

That, the regular council meeting reconvenes at 1:25p.m. with all members of Council and Administration present.

**CARRIED**

**Adjournment**

**Resolution No:** 076.03.26

**Moved By:** Div 3 Councillor Bruce

That, the meeting be adjourned at 1:28p.m.

**CARRIED**

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**REEVE Christine Strube**

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**ADMINISTRATOR Duane Storey**