

R.M. of Shellbrook No. 493
Meeting Minutes
Regular January 7, 2026 - 08:30 AM

MINUTES of a REGULAR meeting of Council of the Rural Municipality of Shellbrook No. 493 held on Wednesday, January 7, 2025 in the Municipal Office Council Chambers at 71 Main Street Shellbrook, Saskatchewan.

PRESENT:

Reeve	- Christine Strube
Division 2 Councillor	- Levi Moore
Division 3 Councillor	- Kevin Bruce
Division 4 Councillor	- Jay Ferster
Division 5 Councillor	- Kris Moe (9:50a.m.)
Division 6 Councillor	- Ivan tenBos
Administrator	- Duane Storey
Administrative Assistant	- Alicia tenBos

ABSENT:

Division 1 Councillor	- Tasha Cyr
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Call to Order

Reeve Strube called the meeting to order at 8:30a.m.

Delegations

10:00a.m. Jay Meyer RFNOW Internet
10:30a.m. Larry Kerr

Declaration of Conflict of Interest

Division 4 Councillor Ferster declared a conflict of interest in regards to:

- Tender NW-21-50-03-W3
- High Speed Plow Blades

Additions to Agenda

Resolution No: 001.01.26

Moved By: Div 4 Councillor Ferster

That, the following item be added to the Agenda:

- 2026 Meeting Start Times

CARRIED

Adoption of Agenda

Resolution No: 002.01.26

Moved By: Div 3 Councillor Bruce

That, the Agenda be adopted as amended.

CARRIED

Approval of Minutes for the Regular Meeting of Council December 3, 2025 as presented.

Resolution No: 003.01.26

Moved By: Div 6 Councillor tenBos

That, the minutes of the Regular Meeting of Council held on December 3, 2025 be approved as presented.

CARRIED

Approval of Minutes for the Special Meeting of Council December 23, 2025 as presented.

Resolution No: 004.01.26

Moved By: Div 4 Councillor Ferster

That, the minutes of the Special Meeting of Council held on December 3, 2025 be approved as presented.

CARRIED

Approval of the Statement of Financial Activities for the month of December 2025 as presented

Resolution No: 005.01.26

Moved By: Div 6 Councillor tenBos

That, the Statement of Financial Activities for the month of December 2025 be accepted as presented.

CARRIED

Payment of Accounts

Resolution No: 006.01.26

Moved By: Div 3 Councillor Bruce

That, the List of Accounts for Approval dated January 6, 2026, as attached hereto and forming part of these Minutes, being regular cheque numbers 15230 -15245 in the amount of \$57,735.09. and electronic fund transfers in the amount of \$ 113,484.73.

CARRIED

Old Business

NCTPC Workshop

Resolution No: 007.01.26

Moved By: Div 4 Councillor Ferster

That, the information in regards to the North Central Transportation Planning Committee workshop be received and filed.

CARRIED

Division 4 Councillor Ferster declared a conflict of interest and left the council chambers at 9:10a.m.

Tender NW-21-50-03-W3

Resolution No: 008.01.26

Moved By: Div 6 Councillor tenBos

That, the offer to purchase 3.13 Acre Parcel NW-21-50-03-W3 Blk/Par A - plan 101587710 Ext 12 in the amount of \$9,000.00 from Drew Ferster be approved.

CARRIED

Division 4 Councillor Ferster returned to council chambers at 9:16a.m.

RFNOW Internet

Resolution No: 009.01.26

Moved By: Div 6 Councillor tenBos

That, the service agreement provided by RFNOW Internet be accepted contingent on lines being buried at minimum 2 meters deep.

CARRIED

Rescind Motion

Resolution No: 010.01.26

Moved By: Div 4 Councillor Ferster

That, motion 327.12.25 *Employee Wages 2026* be rescinded

CARRIED

Employees Wages 2026

Resolution No: 011.01.26

Moved By: Div 3 Councillor Bruce

That, the updated Employee Wage increases for 2026 be approved as recommended by the Human Resources Committee.

CARRIED

2026 Meeting Times

Resolution No: 012.01.26

Moved By: Div 4 Councillor Ferster

That, commencing February 4, 2026 regular council meeting start time will be changed to 7:30a.m.

CARRIED

New Business

Jay Meyer RFNOW Internet joined the meeting by Zoom at 10:07a.m. to discuss installing fibre internet in the municipality.

Jay Meyer left the meeting at 10:24a.m.

PSIP Insurance

Resolution No: 013.01.26

Moved By: Div 2 Councillor Moore

That, discussions in regards to the 2026 Property Self Insurance List be postponed to the February 4, 2026 Regular Meeting of Council.

CARRIED

Larry Kerr joined the meeting at 10:54a.m.to discuss tax abatement.

Foreman Todd Lande entered the Council Chambers at 11:00a.m. to discuss municipal issues.

Larry Kerr left the meeting at 11:15a.m.

Bond

Resolution No: 014.01.26

Moved By: Div 6 Councillor tenBos

That, pursuant to Section 113(1) of *The Municipalities Act*, it be noted that the Administrator’s Bond was presented to the Reeve in the following amounts:

<u>Coverage</u>	<u>Premium</u>	
Fidelity Bond	\$ 100,000	\$ 225.00
Money & Securities	\$ 20,000	\$ 210.00

CARRIED

Division 4 Councillor Ferster declared a conflict of interest and left the council chambers at 11:44a.m

High Speed Plow Blades

Resolution No: 015.01.26

Moved By: Div 6 Councillor tenBos

That, 3- High Speed Plow Blades be purchased from Sugarhill Farms Ltd at a cost of \$12,000.00 plus applicable taxes as per recommendation of the Equipment Committee.

CARRIED

Division 4 Councillor Ferster returned to council chambers at11:50a.m.

Foreman Todd Lande left the Council Chambers at 12:15p.m.

Town Recreation

Resolution No: 016.01.26

Moved By: Div 4 Councillor Ferster

That, discussions in regards to Town Recreation be received and filed.

CARRIED

Truck Replacement

Resolution No: 017.01.26

Moved By: Div 4 Councillor Ferster

That, a 2026 Sierra 2500 Pro Crew Cab be purchased from Shellbrook Chevrolet at a cost of \$71,914.50 plus applicable taxes as per recommendation of the Equipment Committee.

CARRIED

Beaver Control Participants 2026

Resolution No: 018.01.26

Moved By: Div 6 Councillor tenBos

That, the following be approved for the 2026 Beaver Control Grant:

Travis Curran	Charles Schlitter	Timo Rudolph
Harvey Gosselin	Dallas Morrison	Terry Herzog
Ralph Harris	Wayne Diehl	Paul Slemming
Erik Weberg		

CARRIED

Three Year Tax Exemption

Resolution No: 019.01.26

Moved By: Div 4 Councillor Ferster

That, the information provided in regards to 3-year Tax Exemption be received and filed.

CARRIED

Council WCB

Resolution No: 020.01.26

Moved By: Div 2 Councillor Moore

That, for the year 2026, the Reeve and each Councillor be insured under The Saskatchewan Workers' Compensation Act at the rate of \$39,170 per Council member.

CARRIED

Crimping Machine

Resolution No: 021.01.26

Moved By: Div 4 Councillor Ferster

That, the purchase of a crimping machine be approved from Peerless Engineering Solutions in the amount of \$ 5,485.38 plus applicable taxes.

CARRIED

Theft of Vehicle Policy 2026-01

Resolution No: 022.01.26

Moved By: Div 4 Councillor Ferster

That, as per the recommendation of the Equipment Committee that the Theft of Vehicle Policy be adopted as presented.

CARRIED

Administrators Report

Resolution No: 023.01.26

Moved By: Div 6 Councillor tenBos

That, the Administrators Report for the month January 2026 be accepted as presented.

CARRIED

Council Oral Reports.

Resolution No: 024.01.26

Moved By: Div 5 Councillor Moe

That, the Council Oral Reports for the month of January 2026 be accepted as presented.

CARRIED

NW-04-52-01-W3

Resolution No: 025.01.26

Moved By: Div 5 Councillor Moe

That, the request for the tax's to be abated on NW-04-52-01-W3 Parcel B plan- 101545084 be denied.

CARRIED

Councillors Laptops

Resolution No: 026.01.26

Moved By: Div 5 Councillor Moe

That, Laptop computer be purchased for all Council that request, to replace iPads.

CARRIED

Drug and Alcohol Policy

Resolution No: 027.01.26

Moved By: Div 5 Councillor Moe

That, Administration develop a Drug and Alcohol Policy.

CARRIED

Correspondence

Resolution No: 028.01.26

Moved By: Div 5 Councillor Moe

That, the following correspondence be received and filed:

- Plant Health Network Newsletter - *dated December 14, 2025*
- I Hunter Annual Report - *December 20, 2025*

CARRIED

In Camera

Resolution No: 029.01.26

Moved By: Div 5 Councillor Moe

That, the time being 2:02p.m., Council close a portion of this meeting to the public to go in camera under the authority of Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*, for strategic planning, the public gallery be vacated and those present for this closed session be Reeve Strube, Councillor Moore, Councillor Bruce, Councillor Ferster, Councillor Moe and Councillor tenBos.

CARRIED

Administrator Storey and Administrative Assistant tenBos were excused from the meeting at 2:02p.m.

Administrator Storey returned to the meeting at 2:37p.m.

Reconvene

Resolution No: 030.01.26

Moved By: Div 6 Councillor tenBos

That, the regular Council meeting reconvene at 2:38p.m. with all members of Council and Administration present.

CARRIED

Adjournment

Resolution No: 031.01.26

Moved By: Div 4 Councillor Ferster

That, the meeting be adjourned at 2:42p.m.

CARRIED

REEVE CHRISTINE STRUBE

ADMINISTRATOR DUANE STOREY