

**R.M. of Shellbrook No. 493**  
**Meeting Minutes**  
**Regular April 8, 2026 - 07:30 AM**

**MINUTES** of a REGULAR meeting of Council of the Rural Municipality of Shellbrook No. 493 held on Wednesday, April 8, 2026 in the Municipal Office Council Chambers at 71 Main Street Shellbrook, Saskatchewan.

**PRESENT:**

Reeve	- Christine Strube
Division 1 Councillor	- Tasha Cyr
Division 2 Councillor	- Levi Moore
Division 3 Councillor	- Kevin Bruce
Division 4 Councillor	- Jay Ferster
Division 5 Councillor	- Kris Moe (11:50a.m)
Administrator	- Duane Storey
Administrative Assistant	- Alicia tenBos

**ABSENT:**

Division 6 Councillor	- Ivan tenBos
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**Call to Order**

Reeve Strube called the meeting to order at 7:33 a.m.

**Delegations**

**Jared Stephenson Northbound Planning 9:30a.m**

**Paul Slemming 10:15a.m.**

**Additions to the Agenda**

**Resolution No:** 078.04.26

**Moved By:** Div 4 Councillor Ferster

That, the following additions be added to the Agenda:

- Road Allowance Policy
- Road Ban Orders
- Seasonal Employees

**CARRIED**

**Adoption of Agenda**

**Resolution No:** 079.04.26

**Moved By:** Div 3 Councillor Bruce

That, the Agenda be adopted as amended.

**CARRIED**

**Consent Agenda**

**Approval of Minutes for the Regular Meeting of Council March 4th, 2026 as presented.**

**Resolution No:** 080.04.26

**Moved By:** Div 1 Councillor Cyr

That the minutes of the Regular Meeting of Council held on March 4, 2026 be approved as presented.

**CARRIED**

**Approval of the Statement of Financial Activities for the month of March 2026 as presented**

**Resolution No:** 081.04.26

**Moved By:** Div 1 Councillor Cyr

That, the Statement of Financial Activities for the month of March 2026 be accepted as presented.

**CARRIED**

Wednesday, April 8, 2026

**Bank Reconciliation for the month of February 2026.**

**Resolution No:** 082.04.26

**Moved By:** Div 1 Councillor Cyr

That, the bank reconciliation for the month of February 2026 be accepted as presented.

**CARRIED**

**Payment of Accounts**

**Resolution No:** 083.04.26

**Moved By:** Div 1 Councillor Cyr

That, the List of Accounts for Approval dated April 01, 2026, as attached hereto and forming part of these Minutes, being regular cheque numbers 15349 - 15391 in the amount of \$77,602.47. and electronic fund transfers in the amount of \$ 42,814.46 and payroll cheque numbers 161 - 180 in the amount of \$44,044.68 be approved.

**CARRIED**

**OLD BUSINESS**

**Bylaw 2026-01**

**Resolution No:** 084.04.26

**Moved By:** Div 3 Councillor Bruce

That, Bylaw No.2026-01, being a bylaw to authorize a Levy for Fire Protection Services as annexed hereto and forming a part of these minutes, be given first reading.

**CARRIED**

**Bylaw 2026-01**

**Resolution No:** 085.04.26

**Moved By:** Div 4 Councillor Ferster

That, Bylaw No.2026-01, being a bylaw to authorize a Levy for Fire Protection Services as annexed hereto and forming a part of these minutes, be given second reading.

**CARRIED**

**Bylaw 2026-01**

**Resolution No:** 086.04.26

**Moved By:** Div 1 Councillor Cyr

That Bylaw 2026-01, be given third reading at this meeting.

**CARRIED**

**Bylaw 2026-01**

**Resolution No:** 087.04.26

**Moved By:** Div 2 Councillor Moore

That, Bylaw No. 2026-01 A Bylaw of The RM of Shellbrook No. 493 known as The Fire Levy for Fire Protection Services Bylaw as annexed hereto and forming a part of these minutes, be read a third time. Further this Bylaw be now adopted, sealed and signed by Reeve and Administrator.

**CARRIED**

**NW-04-52-01-W3**

**Resolution No:** 088.04.26

**Moved By:** Div 4 Councillor Ferster

That, the following information provided in regards to NW-04-52-01-W3 be received and filed.

**CARRIED**

**NEW BUSINESS**

**Doctor Recruitment Invoice**

**Resolution No:** 089.04.26

**Moved By:** Div 2 Councillor Moore

That, the request from the Parkland Physician Recruitment and Retention Committee for member contribution rate of \$10 per/person or a total of \$ 15,810 for 2026 be approved.

**CARRIED**

Wednesday, April 8, 2026

**Subdivision NE 1/4 Section 11-50--01-W3**

**Resolution No:** 090.04.26

**Moved By:** Div 2 Councillor Moore

That, the Council of the RM of Shellbrook No. 493 agrees to approve the proposed subdivision application for subdivision NE 1/4 Section 11-50--01-W3, and will forward a response to the Community Planning Branch, Ministry of Government Relations as follows;

1. No: there are no land uses in the vicinity that would be incompatible with the intended use of the proposed site.
2. No: there are no facilities that could be affected by the proposed development.
3. No: There are no requirements of the applicant.

**CARRIED**

**Second Residence**

**Resolution No:** 091.04.26

**Moved By:** Div 2 Councillor Moore

That, the request by Rosalyn Harris for a second residence on her property SW-02-50-01-W3 be approved.

**CARRIED**

**Municipal Building Roof Repair**

**Resolution No:** 092.04.26

**Moved By:** Div 1 Councillor Cyr

That, administration do cost analysis in regards to potential roof repair options of the municipal building and present to RM and Town Council for consideration.

**CARRIED**

Jared Stephenson Northbound Planning joined the meeting by Zoom at 9:30a.m. to discuss Lake Country Coop Rezoning.

Jared Stephenson left the meeting at 10:30a.m.

**Bylaw 2026-03**

**Resolution No:** 093.04.26

**Moved By:** Div 4 Councillor Ferster

That, Bylaw No.2026-03, being a bylaw to Amend the Zoning Bylaw as annexed hereto and forming a part of these minutes, be given first reading.

**CARRIED**

**Lake Country Coop Rezoning**

**Resolution No:** 094.04.25

**Moved By:** Div 2 Councillor Moore

That, Northbound Planning Ltd. be contracted to prepare Public Notice and that a Public Hearing be set for May 6, 2026 at 10:00a.m. at the municipal office chambers.

**CARRIED**

**Bylaw 2026-02**

**Resolution No:** 095.04.26

**Moved By:** Div 3 Councillor Bruce

That, Bylaw No.2026-02, being a bylaw to Amend the Official Community Plan as annexed hereto and forming a part of these minutes, be given first reading.

**CARRIED**

**Sturgeon Lake First Nation Reserve Land**

**Resolution No:** 096.04.26

**Moved By:** Div 4 Councillor Ferster

That, a response be sent to Indigenous Services Canada, indicating that the municipality has no concerns with the Sturgeon Lake First Nations transfer of Section 7-51-01-W3 to reserve status.

**CARRIED**

**Administrators Report**

**Resolution No:** 097.04.26

**Moved By:** Div 3 Councillor Bruce

That, the Administrators Report for the month April 2026 be accepted as presented.

**CARRIED**

**2026 RMAA Convention**

**Resolution No:** 098.04.26

**Moved By:** Div 3 Councillor Bruce

That, the request by Administrator Storey to attend the Rural Municipal Administrator's Association Annual Convention held. May 11-14th 2026 in Regina be approved.

**CARRIED**

**Eagle Ridge Subdivision**

**Resolution No:** 099.04.26

**Moved By:** Div 2 Councillor Moore

That, a letter be sent to the Anderson Family requesting that a signed agreement in regards to the rezoning of Anderson Drive be received by the municipality by April 15, 2026.

And that, a status update be sent to the affected cabin owners.

**CARRIED**

**Council Oral Reports.**

**Resolution No:** 100.04.26

**Moved By:** Div 2 Councillor Moore

That, the Council Oral Reports for the month of April 2026 be accepted as presented.

**CARRIED**

Paul Slemming joined the meeting by at 11:00a.m. to discuss beaver control.

Foreman Todd Lande entered the Council Chambers at 11:10a.m. to discuss municipal issues.

Paul Slemming left the council chambers at 11:30a.m.

Foreman Todd Lande left the Council Chambers at 12:00p.m.

**Road Ban Order**

**Resolution No:** 101.04.26

**Moved By:** Div 5 Councillor Moe

That, the RM of Shellbrook No. 493 authorizes implementation of Spring Road Ban Order 2- 2026 effective March 27, 2026.

**CARRIED**

**Replace Stop Sign**

**Resolution No:** 102.04.26

**Moved By:** Div 5 Councillor Moe

That, the stop sign at the corner of SE-04-51-02-W3 be replaced with a yield sign.

**CARRIED**

**Correspondence**

**Resolution No:** 103.04.26

**Moved By:** Div 2 Councillor Moore

That, the following correspondence be received and filed:

- Attahkakoop Crown Land Request- *dated March 14, 2026*
- Crown Land Invasive Weed Program- *dated March, 20, 2026*
- EMO Meeting Notes 2026 - *dated March 20, 2026*

**CARRIED**

**In Camera**

**Resolution No:** 104.04.26

**Moved By:** Div 4 Councillor Ferster

That, the time being 12:02p.m., Council close a portion of this meeting to the public to go in camera under the authority of Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*, for strategic planning, the public gallery be vacated and those present for this closed session be Reeve Strube, Councillor Moore, Councillor Bruce, Councillor Ferster, Councillor Cyr and Councillor Moe.

**CARRIED**

Administrator Storey and Administrative Assistant tenBos were excused from the meeting at 12:03p.m. Administrator Storey and Administrative Assistant tenBos returned to the meeting at 12:39p.m.

Division 4 Councillor Ferster declared a conflict of interest and left the council chambers at 12:40p.m.

**Seasonal Hire**

**Resolution No:** 105.04.26

**Moved By:** Div 5 Councillor Moe

That, as per the recommendation of the Human Resources Committee the following be hired for the 2026 season:

- Nathan Dorko

**CARRIED**

**Reconvene**

**Resolution No:** 106.04.26

**Moved By:** Div 3 Councillor Bruce

That, the regular Council meeting reconvene at 12:40p.m. with all members of Council and Administration present.

**CARRIED**

Division 4 Councillor Ferster returned to council chambers at 12:45p.m.

Division 1 Councillor Cyr left the meeting at 1:00p.m.

**Adjournment**

**Resolution No:** 107.04.26

**Moved By:** Div 5 Councillor Moe

That, the meeting be adjourned at 1:25p m.

**CARRIED**

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**REEVE Christine Strube**

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**ACTING ADMINISTRATOR Alicia tenBos**