

**R.M. of Shellbrook No. 493**  
**Meeting Minutes**  
**Regular September 3, 2025 - 07:00 AM**

**MINUTES** of a REGULAR meeting of Council of the Rural Municipality of Shellbrook No. 493 held on Wednesday, September 3, 2025 in the Municipal Office Council Chambers at 71 Main Street Shellbrook, Saskatchewan.

**PRESENT:**

Reeve	- Christine Strube
Division 1 Councillor	- Tasha Cyr
Division 3 Councillor	- Kevin Bruce
Division 4 Councillor	- Jay Ferster
Division 5 Councillor	- Kris Moe (9;15a.m.)
Division 6 Councillor	- Ivan tenBos
Administrator	- Duane Storey
Administrative Assistant	- Alicia tenBos

**ABSENT:**

Division 2 Councillor	- Levi Moore
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**Call to Order**

Reeve Strube called the meeting to order at 6:59 a.m.

**Declaration of Conflict of Interest**

Division 3 Councillor Ferster declared a conflict of interest in regards to the Eagle Ridge Subdivision discussions.

**Adoption of Agenda**

**Resolution No:** 212.09.25

**Moved By:** Div 6 Councillor Ivan tenBos

That, the Agenda be adopted as presented.

**CARRIED**

**Approval of Minutes for the Regular Meeting of Council August 6th, 2025 as presented.**

**Resolution No:** 213.09.25

**Moved By:** Div 4 Councillor Jay Ferster

That, the minutes of the Regular Meeting of Council held on August 6, 2025 be approved as presented.

**CARRIED**

**Approval of the Statement of Financial Activities for the month of August 2025 as presented**

**Resolution No:** 214.09.25

**Moved By:** Div 6 Councillor Ivan tenBos

That, the Statement of Financial Activities for the month of August 2025 be accepted as presented.

**CARRIED**

**Payment of Accounts**

**Resolution No:** 215.09.25

**Moved By:** Div 4 Councillor Jay Ferster

That, the List of Accounts for Approval dated September 2, 2025, as attached hereto and forming part of these Minutes, being regular cheque numbers 15010 -15066 in the amount of \$839, 320.56.and payroll cheque numbers 15154 -15181 in the amount of \$56,865.89 be approved.

**CARRIED**

**Old Business**

Division 3 Councillor Ferster declared a conflict of interest and abstained from voting.

**Eagle Ridge Subdivision**

**Resolution No:** 216.09.25

**Moved By:** Div 3 Councillor Kevin Bruce

That, the information provided in regards to the Eagle Ridge Subdivision be postponed to the October 2025 Regular Meeting of Council.

**CARRIED**

**Fire Policy**

**Resolution No:** 217.09.25

**Moved By:** Div 4 Councillor Jay Ferster

That, the information provided in regards to Fire Policy be postponed to the October 2025 Regular Meeting of Council.

**CARRIED**

**Bylaw No. 2025-06**

**Resolution No:** 218.09.25

**Moved By:** Div 1 Councillor Tasha Cyr

That, Bylaw No. 2025-06, being a bylaw to compel the removal of dirt, stones, filth, Grain Bags or rubbish from road allowances, public highways or any public place., be given first reading.

**CARRIED**

**Bylaw 2025-06**

**Resolution No:** 219.09.25

**Moved By:** Div 4 Councillor Jay Ferster

That, Bylaw No. 2025-06, being a bylaw to compel the removal of dirt, stones, filth, Grain Bags or rubbish from road allowances, public highways or any public place., be given second reading.

**CARRIED**

**Bylaw 2025-06**

**Resolution No:** 220.09.25

**Moved By:** Div 6 Councillor Ivan tenBos

That, Bylaw 2025-06, be given third reading at this meeting

**CARRIED UNANIMOUSLY**

**Bylaw 2025-06**

**Resolution No:** 221.09.25

**Moved By:** Div 4 Councillor Jay Ferster

That, Bylaw 2025-06 being a bylaw to compel the removal of dirt, stones, filth, Grain Bags or rubbish from road allowances, public highways or any public place as annexed hereto and forming a part of these minutes be read a third time. Further this Bylaw be now adopted, sealed and signed by Reeve and Administrator.

**CARRIED**

**New Business**

**Subdivision SE 1/4 Section 7-49--03-W3**

**Resolution No:** 222.09.25

**Moved By:** Div 4 Councillor Jay Ferster

That, the Council of the RM of Shellbrook No. 493 agrees to approve the proposed subdivision application for subdivision SE ¼ SEC-7-49-03-W3, and will forward a response to the Community Planning Branch, Ministry of Government Relations as follows;

1. No: there are no land uses in the vicinity that would be incompatible with the intended use of the proposed site.
2. No: there are no facilities that could be affected by the proposed development.
3. No: there are no further requirements of the applicant.

**CARRIED**

**LSD 9 and 16 NE ¼ Section 21-51-2-W3M Tie Removal****Resolution No:** 223.09.25**Moved By:** Div 3 Councillor Kevin Bruce

That, the Council of the RM of Shellbrook No. 493 agrees to approve the proposed parcel tie removal application for subdivision LSD 9 and 16 NE ¼ Section 21-51-2-W3M, and will forward a response to the Community Planning Branch, Ministry of Government Relations as follows;

1. No: there are no land uses in the vicinity that would be incompatible with the intended use of the proposed site.
2. No: there are no facilities that could be affected by the proposed development.
3. Yes: There is a Municipal Reserve Requirement of 1.589 hectares. The Rural Municipality of Shellbrook No. 493 chooses the monetary settlement arranged in lieu of dedication in the amount of \$5,798.90.

**CARRIED****Hamlet Chickens****Resolution No:** 224.09.25**Moved By:** Div 4 Councillor Jay Ferster

That, the information provided in regards to Hamlet Chickens be postponed to the October 2025 Regular Meeting of Council.

**CARRIED****Gayle Bridge Weight Restriction****Resolution No:** 225.09.25**Moved By:** Div 3 Councillor Kevin Bruce

That, the weight restrictions presented in the WSP 302-50-25E bridge inspection report be accepted and implemented as presented.

**CARRIED****Buckland Letter of Support****Resolution No:** 226.09.25**Moved By:** Div 6 Councillor Ivan Ten Bos

That, the Rural Municipality of Shellbrook No. 493 send a letter of support in regards to the Rural Municipality of Buckland No. 491 SARM Midterm Resolution on Fire Department Funding.

**CARRIED****Military Service Recognition Book****Resolution No:** 227.09.25**Moved By:** Div 1 Councillor Tasha Cyr

That, the request from The Royal Canadian Legion Military Service Recognition book to place a business card ad at a cost of \$285.00 be approved.

**CARRIED****Town of Shellbrook Meeting****Resolution No:** 228.09.25**Moved By:** Div 4 Councillor Jay Ferster

That, the request by Reeve Strube to attend the Town of Shellbrook Official Community plan and zoning bylaw meeting on September 18, 2025 be approved.

**CARRIED****Administrators Report****Resolution No:** 229.09.25**Moved By:** Div 3 Councillor Kevin Bruce

That, the Administrators Report for the month September 2025 be accepted as presented.

**CARRIED**

**RMAA Fall Meeting 2025****Resolution No:** 230.09.25**Moved By:** Div 1 Councillor Tasha Cyr

That, the request by the Administrator Storey to attend Division 5 RMAA fall meeting on September 19, 2025 be approved.

**CARRIED****Council Oral Reports*****Ivan tenBos***

- Has the Beaver Blasting course been rescheduled now that the burn bans have been lifted?
- Gravel and pit-run pickup pricing have been set: **Crush – \$25/yd, Pit-run – \$20/yd**, with a minimum of 3 yards, sold in 3-yard increments.
- Please ensure the gravel sale notice is included with receipts, and that pickup pricing is clearly stated.

***Kris Moe***

- A resident has requested the removal of trees from the roadway at the end of a road to access their property. They have offered to complete the work themselves at no cost to the RM.
- A resident called with concerns about soft spots developing on the road.

***Jay Ferster***

- A non-ratepayer contacted us requesting large rocks from RM pits. They did not want to pay and offered to load the rocks themselves.
- Are there any questions or concerns regarding the RM's purchase of the English property for gravel storage?
- Will be rescinding the motion to store gravel at the old Rayside School site.

***Tasha Cyr***

- A Holbein resident expressed concern about the number of dogs at a residence and that they are known to run loose in the area. Please send a letter to the dog owner addressing this issue.

***Christine Strube***

- Are overweight/over-dimensional permits being obtained as required?
- Residents at Sturgeon Lake are concerned about the number of trees downed during the recent storm. Their main concern is who is responsible for cleanup and the associated costs. Do we currently have a policy in place for this?
- There are reports that acreage owners in other RMs are obtaining injunctions to have livestock removed. Is there anything we can do to protect livestock producers?

**Council Reports.****Resolution No:** 231.09.25**Moved By:** Div 3 Councillor Kevin Bruce

That, the Council Reports for the month August 2025 be accepted as presented.

**CARRIED****Committee Amalgamation****Resolution No:** 232.09.25**Moved By:** Div 4 Councillor Jay Ferster

That, the Gravel and Roads committees be amalgamated and that Division 3 Councillor Bruce replace Division 5 Councillor Moe on this committee.

**CARRIED**

**Self Haul Gravel Rates**  
**Resolution No:** 233.09.25  
**Moved By:** Div 6 Councillor Ivan tenBos

That, as per recommendation of the Gravel Committee that self haul gravel rates be set at the following for 2025:

- Gravel \$25/yard
- Pit Run \$20/yard
- All quantities be in 3-yard increments

**CARRIED**

**BLK/Par A Plan 101587765 Ext 9**  
**Resolution No:** 234.09.25  
**Moved By:** Div 4 Councillor Jay Ferster

That, the purchase of BLK/Par A Plan 101587765 NE-32-50-03-W3 in the amount of \$5,000 be approved.

**CARRIED**

**Rescind Motion 204.08.25**  
**Resolution No:** 235.09.25  
**Moved By:** Div 4 Councillor Jay Ferster

That, motion 204.08.25 be rescinded.

**CARRIED**

**Adjournment**  
**Resolution No:** 236.09.25  
**Moved By:** Div 4 Councillor Jay Ferster

That, the meeting be adjourned at 10:00 a.m.

**CARRIED**

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**REEVE CHRISTINE STRUBE**

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**ADMINISTRATOR DUANE STOREY**