

# R.M. of Shellbrook No. 493

## Meeting Minutes

Regular May 23, 2025 - 07:30 AM

**MINUTES** of a REGULAR meeting of Council of the Rural Municipality of Shellbrook No. 493 held on Friday, May, 2025 in the Municipal Office Council Chambers at 71 Main Street Shellbrook, Saskatchewan.

### **PRESENT:**

Reeve	- Christine Strube
Division 1 Councillor	- Tasha Cyr
Division 2 Councillor	- Levi Moore
Division 3 Councillor	- Kevin Bruce
Division 4 Councillor	- Jay Ferster
Division 6 Councillor	- Ivan ten Bos
Administrator	- Duane Storey
Administrative Assistant	- Alicia ten Bos

### **ABSENT**

Division 5 Councillor	- Kris Moe
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### **Call to Order**

Reeve Strube called the meeting to order at 7:37 a.m.

### **Adoption of Agenda**

**Resolution No:** 111.05.25

**Moved By:** Div 2 Councillor Levi Moore

That, the Agenda be adopted as presented.

**CARRIED**

### **Delegations**

### **Declaration of Conflict of Interest**

**Approval of Minutes for the Regular Meeting of Council April 2nd, 2025 as presented.**

**Resolution No:** 112.05.25

**Moved By:** Div 1 Councillor Tasha Cyr

That, the minutes of the Regular Meeting of Council held on April 2, 2025 be approved as presented.

**CARRIED**

**Approval of the Statement of Financial Activities for the month of April 2025 as presented**

**Resolution No:** 113.05.25

**Moved By:** Div 1 Councillor Tasha Cyr

That, the Statement of Financial Activities for the month of April 2025 be accepted as presented.

**CARRIED**

**Bank Reconciliation for the month of March 2025.**

**Resolution No:** 114.05.25

**Moved By:** Div 4 Councillor Jay Ferster

That, the bank reconciliation for the month of March 2025 be accepted as presented.

**CARRIED**

### **Payment of Accounts**

**Resolution No:** 115.05.25

**Moved By:** Div 2 Councillor Levi Moore

That, the List of Accounts for Approval dated May 1, 2025, as attached hereto and forming part of these Minutes, being regular cheque numbers 14787 - 14839 in the amount of \$172,169.30 and payroll cheque numbers 15047 - 15069 in the amount of \$46,660.52 be approved.

**CARRIED**

**R.M. of Shellbrook No. 493**  
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**Old Business**

**Driver Training Contract**

**Resolution No:** 116.05.25

**Moved By:** Div 4 Councillor Jay Ferster

That, the Driver Training Contract prepared for Kirkland Lande, be approved and signed by the Reeve and the Administrator on behalf of the municipality.

**CARRIED**

**NW-19-51-01-W3 Request**

**Resolution No:** 117.05.25

**Moved By:** Div 6 Councillor Ivan ten Bos

That, the information provided in regards to NW-19-51-01-W3 dated January 29, 2025 be postponed to the August 2025 Regular Meeting of Council.

**CARRIED**

**New Business**

**Municipal Hail Withdrawals 2025**

**Resolution No:** 118.05.25

**Moved By:** Div 2 Councillor Levi Moore

That, the Council of the RM of Shellbrook No. 493 acknowledge the 2025 Municipal Hail withdrawal; 493-0346 and instruct the Reeve and Administrator to sign documents on behalf of the municipality.

**CARRIED**

**PCO Levy**

**Resolution No:** 119.05.25

**Moved By:** Div 1 Councillor Tasha Cyr

That, the request for a \$4,000 deposit for 2025 Pest Control Officer services submitted by the District 32 ADD Board be approved.

**CARRIED**

**Motion 177.06.23**

**Resolution No:** 120.05.25

**Moved By:** Div 4 Councillor Jay Ferster

That, motion 177.06.23 *Application of Dust Suppressant Products* be rescinded.

**CARRIED**

**Cookson Pasture Request**

**Resolution No:** 121.05.25

**Moved By:** Div 1 Councillor Tasha Cyr

That, the request by Cookson Pasture Ltd. to cost share 50/50 RM of Shellbrook No. 493 work order # 2025-25 in the amount of \$ 2,220.00 be approved.

**CARRIED**

**Bylaw 2025-01 Fire Special Levy Bylaw**

**Resolution No:** 122.05.25

**Moved By:** Div 4 Councillor Jay Ferster

That, Bylaw No.2025-01, being a bylaw to Authorize a Special Tax for Fire Protection Services as annexed hereto and forming a part of these minutes, be given first reading.

**CARRIED**

# **R.M. of Shellbrook No. 493**

## **Meeting Minutes**

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### **Building Bylaw 2025-02**

**Resolution No:** 123.05.25

**Moved By:** Div 1 Councillor Tasha Cyr

That, Bylaw 2025-02 The Building Bylaw be amended as follows:

- 7(a) building permit fees be raised from \$5.00 per \$1,000 to \$6.00, and *Plus associated travel costs* be added.
- 7(b) building permit fees be raised from \$5.00 per \$1,000 to \$6.00, and *Plus associated travel costs* be added.

**CARRIED**

### **Building Bylaw 2025-02**

**Resolution No:** 124.05.25

**Moved By:** Div 4 Councillor Jay Ferster

That, Bylaw No.2025-02, being a bylaw Respecting Buildings as annexed hereto and forming a part of these minutes, be given first reading.

**CARRIED**

### **Building Bylaw 2025-02**

**Resolution No:** 125.05.25

**Moved By:** Div 6 Councillor Ivan ten Bos

That, Bylaw No.2025-02, being a bylaw Respecting Buildings as annexed hereto and forming a part of these minutes, be given Second reading.

**CARRIED**

### **Building Bylaw 2025-02**

**Resolution No:** 126.05.25

**Moved By:** Div 3 Councillor Kevin Bruce

That, Bylaw No. 2025-02 A Bylaw of The RM of Shellbrook No. 493 known as The Building Bylaw be given third reading at this meeting.

**CARRIED**

### **Building Bylaw 2025-02**

**Resolution No:** 127.05.25

**Moved By:** Div 4 Councillor Jay Ferster

That, Bylaw No. 2025-02 A Bylaw of The RM of Shellbrook No. 493 known as The Building Bylaw as annexed hereto and forming a part of these minutes, be read a third time. Further this Bylaw be now adopted, sealed and signed by Reeve and Administrator.

**CARRIED**

### **Calcium Chloride Policy**

**Resolution No:** 128.05.25

**Moved By:** Div 4 Councillor Jay Ferster

That, the Calcium Chloride Policy 2019-06 be amended as follows and adopted:

- Add MG 30
- Raise maximum reimbursement to \$300.

**CARRIED**

### **Administrators Report**

**Resolution No:** 129.05.25

**Moved By:** Div 6 Councillor Ivan ten Bos

That, the Administrator's Report for the month May 2025 be accepted as presented.

**CARRIED**

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**Council Oral Reports**

Division 1 Councillor Tasha Cyr was excused from the meeting at 9:26 a.m.

**Designated Haul Routes**

**Resolution No:** 130.05.25

**Moved By:** Div 6 Councillor Ivan ten Bos

That, a memo be sent to all Auction Companies advising of designated haul routes for auctions held within the municipality.

**CARRIED**

**Council Oral Reports**

**Resolution No:** 131.05.25

**Moved By:** Div 3 Councillor Kevin Bruce

That, the Council Oral Reports for the month of May 2025 be accepted as presented.

**CARRIED**

**Correspondence**

**Resolution No:** 132.05.25

**Moved By:** Div 3 Councillor Kevin Bruce

That, the following correspondence be received and filed:

- SAMA AGM Information - dated April 25, 2025
- RCMP Quarterly Report- dated April 20, 2025
- North Central Transportation Planning Committee Minutes- dated April 18, 2025
- Plant Health Network Newsletter- dated April 17, 2025
- Sask Rivers Board Highlights- dated April 17, 2025
- Proposed amendments to the Municipalities Act- dated April 25, 2025

**CARRIED**

**Adjournment**

**Resolution No:** 133.05.25

**Moved By:** Div 6 Councillor Ivan ten Bos

That, the meeting be adjourned at 10:03 a.m.

**CARRIED**

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**REEVE Christine Strube**

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**ADMINISTRATOR Duane Storey**