

R.M. of Shellbrook No. 493
Meeting Minutes
Regular March 5, 2025 - 08:30 AM

MINUTES of a REGULAR meeting of Council of the Rural Municipality of Shellbrook No. 493 held on Wednesday, March 5, 2025 in the Municipal Office Council Chambers at 71 Main Street Shellbrook, Saskatchewan.

PRESENT:

Reeve	- Christine Strube
Division 2 Councillor	- Levi Moore
Division 3 Councillor	- Kevin Bruce
Division 4 Councillor	- Jay Ferster
Division 6 Councillor	- Ivan Ten Bos
Administrator	- Duane Storey
Administrative Assistant	- Alicia Ten Bos

ABSENT:

Division 1 Councillor	- Tasha Cyr
Division 5 Councillor	- Kris Moe

Call to Order

Reeve Strube called the meeting to order at 8:28a.m.

Delegations

Declaration of Conflict of Interest

The following have declared a conflict of Interest:

- Division 4 Councillor Ferster in regards to the Eagle Ridge Subdivision matter.

Adoption of Agenda

Resolution No: 066.03.25

Moved By: Div 2 Councillor Levi Moore

That, the Agenda be adopted as amended.

CARRIED

Approval of Minutes for the Regular Meeting of Council February 10, 2025 as presented.

Resolution No: 067.03.25

Moved By: Div 4 Councillor Jay Ferster

That, the minutes of the Regular Meeting of Council held on February 10, 2025 be approved as presented.

CARRIED

Approval of Minutes for the Special Meeting of Council February 24, 2025 as presented.

Resolution No: 068.03.25

Moved By: Div 2 Councillor Levi Moore

That, the minutes of the Special Meeting of Council held on February 24, 2025 be approved as presented.

CARRIED

Approval of the Statement of Financial Activities for the month of February 2025 as presented

Resolution No: 069.03.25

Moved By: Div 3 Councillor Kevin Bruce

That, the Statement of Financial Activities for the month of February 2025 be accepted as presented.

CARRIED

Bank Reconciliation for the month of January 2025.

Resolution No: 070.03.25

Moved By: Div 2 Councillor Levi Moore

That, the bank reconciliation for the month of January 2025 be accepted as presented.

CARRIED

Payment of Accounts

Resolution No: 071.03.25

Moved By: Div 2 Councillor Levi Moore

That, the List of Accounts for Approval dated March 3, 2025, as attached hereto and forming part of these Minutes, being regular cheque numbers 14673 - 14728 in the amount of \$439,513.96 and payroll cheque numbers 15006 - 15023 in the amount of \$38,037.66 be approved.

CARRIED

Division 4 Councillor Jay Ferster declared a Conflict of Interest and was excused from the meeting at 10:04a.m.

In Camera

Resolution No: 072.03.25

Moved By: Div 2 Councillor Levi Moore

That, the time being 10:05a.m., Council close a portion of this meeting to the public to go in camera under the authority of Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*, for strategic planning, the public gallery be vacated and those present for this closed session be Reeve Strube, Councillor Moore, Councillor Ten Bos, Councillor Bruce, Administrator Storey and Administrative Assistant Ten Bos.

CARRIED

Councillor Ferster re-entered the meeting at 10:17a.m.

Administrator Storey and Administrative Assistant Ten Bos were excused from the meeting at 10:54a.m.

Administrator Storey and Administrative Assistant Ten Bos returned to the meeting at 11:23a.m.

Reconvene

Resolution No: 073.03.25

Moved By: Div 4 Councillor Jay Ferster

That, the regular Council meeting reconvene at 11:23a.m., with all members of Council and Administration present.

CARRIED

Old Business

Beaver Policy

Resolution No: 074.03.25

Moved By: Div 4 Councillor Jay Ferster

That, the information provided in regards to the Beaver Policy be postponed to the April 2025 Regular Meeting of Council.

CARRIED

Division 4 Councillor Jay Ferster declared a Conflict of Interest and was excused from the meeting at 11:25a.m.

Eagle Ridge Subdivision

Resolution No: 075.03.25

Moved By: Div 3 Councillor Kevin Bruce

That, the information provided in regards to the Eagle Ridge Subdivision be postponed to the April 2025 Regular Meeting of Council.

CARRIED

Councillor Ferster re-entered the meeting at 11:27a.m.

Gravel Agreement update

Resolution No: 076.03.25

Moved By: Div 4 Councillor Jay Ferster

That, the Anderson Gravel Contract update be accepted as presented.

CARRIED

Gravel Sale Policy

Resolution No: 077.03.25

Moved By: Div 4 Councillor Jay Ferster

That, Gravel Policy 2025-01 be accepted as presented.

CARRIED

Five Year Capital Plan

Resolution No: 078.03.25

Moved By: Div 3 Councillor Kevin Bruce

That, the 5-Year Capital Plan be accepted as presented.

CARRIED

Recess for Lunch

Resolution No: 079.03.25

Moved By: Div 6 Councillor Ivan Ten Bos

That, Council now recess this meeting for lunch at 11:58 a.m.

CARRIED

Reconvene

Resolution No: 080.03.25

Moved By: Div 4 Councillor Jay Ferster

That, the regular Council meeting reconvene at 12:27p.m.

CARRIED

Foreman Todd Lande entered the Council Chambers at 1:00p.m. to discuss municipal issues.

Foreman Todd Lande left the meeting at 2:00p.m.

New Business

Doctor Recruitment Invoice

Resolution No: 081.03.25

Moved By: Div 4 Councillor Jay Ferster

That, the request from the Parkland Physician Recruitment and Retention Committee for member contribution rate of \$10 per/person or a total of \$ 15,810 for 2025 be approved.

CARRIED

TLE Trust Account

Resolution No: 082.03.25

Moved By: Div 3 Councillor Kevin Bruce

That, the Rural Municipal Tax Loss Compensation Statement 2024 be accepted as presented.

CARRIED

SARM Resolutions 2025

Resolution No: 083.03.25

Moved By: Div 4 Councillor Jay Ferster

That, the information provided in regards to the Saskatchewan Association of Rural Municipalities resolutions for the 2025 SARM Convention be received and filed.

CARRIED

North Central Transportation Planning Committee Membership

Resolution No: 084.03.25

Moved By: Div 4 Councillor Jay Ferster

That, the North Central Transportation Planning Committee membership fee for April 1st, 2025 to March 2026 in the amount of \$600.00 be approved.

CARRIED

Administrators Report

Resolution No: 085.03.25

Moved By: Div 2 Councillor Levi Moore

That, the Administrators Report for the month March 2025 be accepted as presented.

CARRIED

Council Oral Reports.

Resolution No: 086.03.25

Moved By: Div 2 Councillor Levi Moore

That, the Council Oral Reports for the month of March 2025 be accepted as presented.

CARRIED

Correspondence

Resolution No: 087.03.25

Moved By: Div 6 Councillor Ivan Ten Bos

That, the following correspondence be received and filed:

- Foresite Consulting -dated February 21, 2025
- WSP Canada - dated February 26, 2025
- 2025 Weed Inspector Workshops -dated February 24, 2025
- NSC Minerals -dated February 25, 2025
- Community Builders Workshops- dated February 25, 2025
- Prairie Steel-dated February 20, 2025
- Brandt Hospitality- dated February 13, 2025

- NCTCP Annual General Meeting -dated March 3, 2025
- Prince Albert Rural Waterline Steering Committee Meeting Minutes - dated March 3 2025
- National Police Federation -dated February 28, 2025

CARRIED

Adjournment
Resolution No: 088.03.25
Moved By: Div 4 Councillor Jay Ferster
That, the meeting be adjourned at 2:47p.m.
CARRIED

REEVE Christine Strube

ADMINISTRATOR Duane Storey