

**R.M. of Shellbrook No. 493**  
**Meeting Minutes**  
**Regular June 4, 2025 - 08:30 AM**

**MINUTES** of a REGULAR meeting of Council of the Rural Municipality of Shellbrook No. 493 held on Wednesday, June 4, 2025 in the Municipal Office Council Chambers at 71 Main Street Shellbrook, Saskatchewan.

**PRESENT:**

- |                          |                       |
|--------------------------|-----------------------|
| Reeve                    | - Christine Strube    |
| Division 1 Councillor    | - Tasha Cyr 10:29a.m. |
| Division 2 Councillor    | - Levi Moore          |
| Division 3 Councillor    | - Kevin Bruce         |
| Division 4 Councillor    | - Jay Ferster         |
| Division 5 Councillor    | - Kris Moe            |
| Division 6 Councillor    | - Ivan tenBos         |
| Administrative Assistant | - Alicia tenBos       |

**ABSENT:**

- |               |                |
|---------------|----------------|
| Administrator | - Duane Storey |
|---------------|----------------|

**Call to Order**

Reeve Strube called the meeting to order at 8:29 a.m.

**Delegations**

9:00 a.m. Nathan Bewcyk, SENSUS CPA Ltd.

10:00 a.m. Amund Otterson, Arlette Segberg, Town of Shellbrook

**Declaration of Conflict of Interest**

**Adoption of Agenda**

**Resolution No:** 134.06.25

**Moved By:** Div 4 Councillor Jay Ferster

That, the Agenda be adopted as presented.

**CARRIED**

Nathan Bewcyk, Sensus CPA joined the meeting via Teams video conference at 9:03 a.m.

Nathan Bewcyk was excused from the meeting at 9:55 a.m.

Amund Otterson and Arlette Segberg, Town of Shellbrook entered the council chambers at 10:02 a.m.

Amund Otterson and Arlette Segberg, were excused from the meeting at 10:51 a.m.

**Approval of Minutes for the Regular Meeting of Council May 23rd, 2025 as presented.**

**Resolution No:** 135.06.25

**Moved By:** Div 3 Councillor Kevin Bruce

That, the minutes of the Regular Meeting of Council held on May 23, 2025 be approved as presented.

**CARRIED**

**Approval of the Statement of Financial Activities for the month of May 2025 as presented**

**Resolution No:** 136.06.25

**Moved By:** Div 6 Councillor Ivan tenBos

That, the Statement of Financial Activities for the month of May 2025 be accepted as presented.

**CARRIED**

**Bank Reconciliation for the month of April 2025.**

**Resolution No:** 137.06.25

**Moved By:** Div 4 Councillor Jay Ferster

That, the bank reconciliation for the month of April 2025 be postponed to the July 2025 regular meeting of Council.

**CARRIED**

**Payment of Accounts**

**Resolution No:** 138.06.25

**Moved By:** Div 5 Councillor Kris Moe

That, the List of Accounts for Approval dated June 2, 2025, as attached hereto and forming part of these Minutes, being regular cheque numbers 14840 -14894 in the amount of \$ 116,943.16 and payroll cheque numbers 15070 - 15092 in the amount of \$ 47,616.40 be approved.

**CARRIED**

**Old Business**

**2025 Budget**

**Resolution No:** 139.06.25

**Moved By:** Div 5 Councillor Kris Moe

That, the information provided in regards to the 2025 Municipal Budget be postponed to the July 2025 Regular Meeting of Council.

**CARRIED**

**New Business**

Division Councillor 1 Tasha Cyr entered council chambers at 10:29 a.m.

**Bylaw 2025-03 Assessment Exemptions**

**Resolution No:** 140.06.25

**Moved By:** Div 5 Councillor Kris Moe

That, Bylaw No. 2025-03, being a bylaw to establish Municipal Assessment Exemptions for 2025, be given first reading.

**CARRIED**

**Bylaw 2025-03 Assessment Exemptions**

**Resolution No:** 141.06.25

**Moved By:** Div 4 Councillor Jay Ferster

That, Bylaw 2025-03, being a bylaw to establish Municipal Assessment Exemptions for 2025, be given second reading

**CARRIED**

**Bylaw 2025-03 Assessment Exemptions**

**Resolution No:** 142.06.25

**Moved By:** Div 1 Councillor Tasha Cyr

That, Bylaw 2025-03, be given third reading at this meeting.

**CARRIED**

**Bylaw 2025-03 Assessment Exemptions**

**Resolution No:** 143.06.25

**Moved By:** Div 2 Councillor Levi Moore

That, Bylaw 2025-03 being a bylaw to establish Municipal Assessment Exemptions for 2025 as annexed hereto and forming a part of these minutes be read a third time. Further this Bylaw be now adopted, sealed and signed by Reeve and Administrator

**CARRIED**

**2024 Audited Financial Statements**

**Resolution No:** 144.06.25

**Moved By:** Div 4 Councillor Jay Ferster

That, the Audited Financial Statements for the year ended December 31, 2024 for The Rural Municipality of Shellbrook No. 493 be accepted as presented.

**CARRIED**

**Bylaw 2019-16**

**Resolution No:** 145.06.25

**Moved By:** Div 2 Councillor Levi Moore

That, the information provided in regards to Bylaw 2019-16 be received and filed:

**CARRIED**

**Custom Work Policy Hamlets and Parks**

**Resolution No:** 146.06.25

**Moved By:** Div 4 Councillor Jay Ferster

That, the information provided in regards to Custom Work Policy be postponed to the July 2025 Regular Meeting of Council.

**CARRIED**

**Casual Employment**

**Resolution No:** 147.06.25

**Moved By:** Div 4 Councillor Jay Ferster

That, as per the recommendation of the Human Resources Committee that Randy Kennedy be hired as a seasonal employee.

**CARRIED**

**Council Oral Reports.**

**Resolution No:** 148.06.25

**Moved By:** Div 2 Councillor Levi Moore

That, the Council Oral Reports for the month of June 2025 be accepted as presented.

**CARRIED**

**Bulk Water Station**

**Resolution No:** 149.06.25

**Moved By:** Div 4 Councillor Jay Ferster

That, the cost for replacement bulk water cards be increased from \$7.50 to \$10.00.

**CARRIED**

**Recreation Committee**

**Resolution No:** 150.06.25

**Moved By:** Div 3 Councillor Kevin Bruce

That, a Recreation Committee be created and the following be appointed:

- Reeve Strube
- Division 1 Councillor Cyr
- Division 3 Councillor Ferster

**CARRIED**

**Contract Beaver Control**

**Resolution No:** 151.06.25

**Moved By:** Div 2 Councillor Levi Moore

That, Paul Slemming be contracted to remove additional nuisance beavers.

**CARRIED**

**Correspondence**

**Resolution No:** 152.06.25

**Moved By:** Div 4 Councillor Jay Ferster

That, the following correspondence be received and filed:

- Stars -*dated May 28, 2025*
- Shellbrook Detachment Policing Report 2024 - *dated May 23, 2025*
- Schulte Mower Training - *dated June 3, 2025*

**CARRIED**

**Adjournment**

**Resolution No:** 153.06.25

**Moved By:** Div 5 Councillor Kris Moe

That, the meeting be adjourned at 1:47 p.m.

**CARRIED**

---

**REEVE Christine Strube**

---

**ADMINISTRATIVE ASSISTANT Alicia tenBos**