

R.M. of Shellbrook No. 493
Meeting Minutes
Regular February 10, 2025 - 08:30 AM

MINUTES of a REGULAR meeting of Council of the Rural Municipality of Shellbrook No. 493 held on Wednesday, February 10, 2025 in the Municipal Office Council Chambers at 71 Main Street Shellbrook, Saskatchewan.

PRESENT:

Reeve	- Christine Strube
Division 1 Councillor	- Tasha Cyr
Division 2 Councillor	- Levi Moore
Division 4 Councillor	- Jay Ferster
Division 5 Councillor	- Kris Moe
Division 6 Councillor	- Ivan Ten Bos
Administrator	- Duane Storey
Administrative Assistant	- Alicia Ten Bos

ABSENT

Division 3 Councillor	- Kevin Bruce
-----------------------	---------------

Delegations

Ministry of Highways 8:30a.m.

Todd Lande Foreman 1:30p.m.

Call to Order

Reeve Strube called the meeting to order at 8:27a.m.

Justin Hertle, Doug Neis and Trisha Junco with Department of Highways joined the meeting by Zoom at 8:30a.m. to discuss possible traffic control options at the intersection of Highways 3 and 55.

Additions to Agenda

Resolution No: 030.02.25

Moved By: Div 6 Councillor Ivan Ten Bos

That, the following items be added to the Agenda:

- Anderson Drive

And that, the following item be removed from the Agenda:

- Gravel Policy

CARRIED

Adoption of Agenda

Resolution No: 031.02.25

Moved By: Div 4 Councillor Jay Ferster

That, the Agenda be adopted as amended.

CARRIED

Declaration of Conflict of Interest

The following have declared a conflict of Interest:

- Councillor Ferster in regards to the Anderson Drive matter.
- Councillor Cyr in regards to the Sask Lotteries Grants

R.M. of Shellbrook No. 493
Meeting Minutes
Regular February 10, 2025 - 08:30 AM

Approval of Minutes for the Regular Meeting of Council January 8th, 2025 as presented.

Resolution No: 032.02.25

Moved By: Div 2 Councillor Levi Moore

That, the minutes of the Regular Meeting of Council held on January 8, 2025 be approved as presented.

CARRIED

Approval of the Statement of Financial Activities for the month of January 2025 as presented

Resolution No: 033.02.25

Moved By: Div 2 Councillor Levi Moore

That, the Statement of Financial Activities for the month of January 2025 be accepted as presented.

CARRIED

Bank Reconciliation for the month of December 2024.

Resolution No: 034.02.25

Moved By: Div 4 Councillor Jay Ferster

That, the bank reconciliation for the month of December 2024 be accepted as presented.

CARRIED

Payment of Accounts

Resolution No: 035.02.25

Moved By: Div 1 Councillor Tasha Cyr

That, the List of Accounts for Approval dated February 3, 2024, as attached hereto and forming part of these Minutes, being regular cheque numbers 14598 -14672 in the amount of \$320,918.88 and payroll cheque numbers 14985 -15005 in the amount of \$42,434.88 be approved.

CARRIED

Administrators Report

Resolution No: 036.02.25

Moved By: Div 2 Councillor Levi Moore

That, the Administrators Report for the month February 2025 be accepted as presented.

CARRIED

Old Business

Beaver Control Policy

Resolution No: 037.02.25

Moved By: Div 4 Councillor Jay Ferster

That, the information provided in regards to the Beaver Control Policy be postponed to the March 5, 2025 Regular Meeting of Council.

CARRIED

Re Appoint Library Board Representative 2025

Resolution No: 038.02.25

Moved By: Div 1 Councillor Tasha Cyr

That, the Division 2 Councillor Moore be appointed to the Wapiti Regional Library Board.

CARRIED

R.M. of Shellbrook No. 493
Meeting Minutes
Regular February 10, 2025 - 08:30 AM

NW-19-51-01-W3 Request
Resolution No: 039.02.25
Moved By: Div 6 Councillor Ivan Ten Bos

That, the information provided in regards to NW-19-51-01-W3 request dated January 29, 2025 be postponed to the May 2025 Regular Meeting of Council for further consideration.

CARRIED

Grader Rates
Resolution No: 040.02.25
Moved By: Div 1 Councillor Tasha Cyr

That, in regards to Rural Municipality of Shellbrook No. 493 Custom Machinery Rates for The Sturgeon Lake First Nation be classified as inside the municipality.

CARRIED

New Business

Zoning Inquiry
Resolution No: 041.02.25
Moved By: Div 6 Councillor Ivan Ten Bos

That, the Inquiry in regards to Country Residential Zoning be received and filed:

CARRIED

Division 1 Councillor Tasha Cyr declared a Conflict of Interest and was excused from the meeting at 10:47a.m.

Sask Lotteries Grant
Resolution No: 042.02.25
Moved By: Div 4 Councillor Jay Ferster

That the allocation of the 2025-2026 Sask Lotteries grant be approved as follows:

Shellbrook Senior Curling Club	\$744.21
Shellbrook Elementary	\$744.21
Shellbrook Parks Board (playground)	\$744.21
Shellbrook Parks Board (swimming pool)	\$744.21
Shellbrook Public Library	\$744.21
Shellbrook Senior Association	\$500.00
Shellbrook Skating Club	\$744.21
Sturgeon Lake Regional Park	\$744.21
WP Sandin School Skating	\$744.21
WP Sandin School Outdoor Program	\$744.21
Wild Rose Public School	\$744.21
Wild Rose Before & After School Program	\$600.00
Lake Country Wildlife Federation	\$744.21
Lake Country Target Shooting Club	\$744.21
Shellbrook Silver Fins	\$744.21
Shellbrook Minor Softball	\$744.27
Kinette Club of Shellbrook	\$744.21
Cruttwell Recreation	<u>\$600.00</u>

for a total of \$12,569.00.

CARRIED

Councillor Cyr re-entered the meeting at 10:57a.m.

R.M. of Shellbrook No. 493
Meeting Minutes
Regular February 10, 2025 - 08:30 AM

Fire Department Call Rates 2025

Resolution No: 043.02.25

Moved By: Div 1 Councillor Tasha Cyr

First hour within RM limits: \$700.00 - \$500 Wildman & Rescue
First hour outside RM limits: \$700.00 - \$500 Wildman & Rescue
Charge per man hour: \$ 60.00/man/hour from \$25.00/man/hour
Foam Pails: \$300.00/pail
Rescue Equipment (SGI rate) \$1,107.67.00
Water Hauling depending on quantity and distance

CARRIED

SARM/ NCTPC

Resolution No: 044.02.25

Moved By: Div 4 Councillor Jay Ferster

That, the following delegates be approved to attend 2025 SARM Convention March 11-13th in Saskatoon:

Reeve	- Christine Strube
Division 3	- Kevin Bruce
Division 4	- Jay Ferster
Administrator	- Duane Storey
Admin Assistant	- Alicia Ten Bos
Foreman	- Todd Lande
Assistant Foreman	- Eric Kennedy

And that, the following be approved to attend the North Central Transportation Planning Committee workshop held in Birch Hills on February 27, 2025.

Reeve	- Christine Strube
Division 2	- Levi Moore
Division 3	- Kevin Bruce
Division 4	- Jay Ferster

CARRIED

Organized Hamlet Reserve Transfers

Resolution No: 045.02.25

Moved By: Div 1 Councillor Tasha Cyr

That, the Organized Hamlet Reserve transfers for 2024 be approved as follows:

- Organized Hamlet of Holbein \$7,915.68
- Organized Hamlet of Crutwell \$7,768.92.

CARRIED

Wapiti Regional Library Grant

Resolution No: 046.02.25

Moved By: Div 1 Councillor Tasha Cyr

That, the first installment invoice for 2025 Library Grant in the amount of \$14,371.29 be approved.

CARRIED

RIRG Contract Airport Road

Resolution No: 047.02.25

Moved By: Div 2 Councillor Levi Moore

That, the Rural Integrated Roads for Growth Capital Funding Agreement Airport Road 2025 be approved as presented and signed by the Reeve and the Administrator.

CARRIED

R.M. of Shellbrook No. 493
Meeting Minutes
Regular February 10, 2025 - 08:30 AM

SAMA Annual General Meeting

Resolution No: 048.02.25

Moved By: Div 2 Councillor Levi Moore

That, the following attend the Saskatchewan Assessment Management Agency Annual General Meeting held in Regina April 9, 2025:

- Reeve Strube
- Division 4 Councillor Ferster
- Administrator Storey

CARRIED

Budget 2025 Meeting Dates

Resolution No: 049.02.25

Moved By: Div 2 Councillor Levi Moore

That, the first 2025 Budget Sessions date be set as follows:

- Wednesday February 24, 2025 at 6:30p.m. at the Elks Hall Meeting Room in Shellbrook Saskatchewan.

CARRIED

Council Inquiries

Recess for Lunch

Resolution No: 050.02.25

Moved By: Div 4 Councillor Jay Ferster

That, Council now recess this meeting for lunch at 12:06p.m.

Recess for Lunch

Resolution No: 051.02.25

Moved By: Div 2 Councillor Levi Moore

That, the regular Council meeting reconvene at 12:33p.m.

CARRIED

Foreman Todd Lande entered the Council Chambers at 12:39p.m. to discuss municipal issues. Foreman Todd Lande left the meeting at 1:00p.m.

Council Oral Reports.

Resolution No: 052.02.25

Moved By: Div 2 Councillor Levi Moore

That, the Council Oral Reports for the month of February 2025 be accepted as presented.

CARRIED

Division 4 Councillor Jay Ferster declared a Conflict of Interest and was excused from the meeting at 1:01 p.m.

Anderson Drive

Resolution No: 053.02.25

Moved By: Div 6 Councillor Ivan Ten Bos

That, the information provided by Trevor Anderson dated February 10, 2025 be postponed for further consideration.

CARRIED

Councillor Ferster re-entered the meeting at 1:10p.m.

R.M. of Shellbrook No. 493
Meeting Minutes
Regular February 10, 2025 - 08:30 AM

Correspondence

Resolution No: 054.02.25

Moved By: Div 4 Councillor Jay Ferster

That, the following correspondence be received and filed:

- I Hunter Map Sales -*dated January 7, 2025*
- Legislative Review - *dated January 9 2025*
- Sask Rivers Board Highlights -*dated January 13, 2025*
- SARM HR Pilot Project -*dated January 20, 2025*
- Community Policing Report - *dated December 31 2024*
- Commission Reviewing Canada Post-*dated January 30, 2025*
- The Saskatchewan Economic Development Alliance- *dated February 4, 2025*
- Parks Heritage Workshops- *dated February 5, 2025*

CARRIED

In Camera

Resolution No: 055.02.25

Moved By: Div 4 Councillor Jay Ferster

That, the time being 2:07 p.m., Council close a portion of this meeting to the public to go in camera under the authority of Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*, for strategic planning, the public gallery be vacated and those present for this closed session be Reeve Strube, Councillor Moore, Councillor Cyr, Councillor Ferster, Councillor Moe, Councillor Ten Bos, Administrator Storey and Administrative Assistant Ten Bos.

CARRIED

Administrator Storey and Administrative Assistant Ten Bos were excused from the meeting at 2:15p.m. Administrator Storey returned to the meeting at 2:24p.m.

Motions

Reconvene

Resolution No: 056.02.25

Moved By: Div 6 Councillor Ivan Ten Bos

That, the regular Council meeting reconvene at 2:25p.m. with all members of Council and Administration present.

CARRIED

Adjournment

Resolution No: 057.02.25

Moved By: Div 1 Councillor Tasha Cyr

That, the meeting be adjourned at 2:28p.m.

CARRIED

REEVE CHRISTINE STRUBE

ADMINISTRATOR DUANE STOREY