

**R.M. of Shellbrook No. 493**  
**Meeting Minutes**  
**Regular August 6, 2025 - 08:30 AM**

**MINUTES** of a REGULAR meeting of Council of the Rural Municipality of Shellbrook No. 493 held on Wednesday, August 6, 2025 in the Municipal Office Council Chambers at 71 Main Street Shellbrook, Saskatchewan.

**PRESENT:**

Reeve	- Christine Strube
Division 1 Councillor	- Tasha Cyr
Division 2 Councillor	- Levi Moore
Division 3 Councillor	- Kevin Bruce
Division 4 Councillor	- Jay Ferster
Division 6 Councillor	- Ivan tenBos
Administrator	- Duane Storey
Administrative Assistant	- Alicia tenBos

**ABSENT:**

Division 5 Councillor	- Kris Moe
-----------------------	------------

**Call to Order**

Reeve Strube called the meeting to order at 8:34 a.m.

**Delegations**

Evan McLeod Water Security Agency 10:00a.m.

**Declaration of Conflict of Interest**

Division 3 Councillor Ferster declared a conflict of interest in regards to the Eagle Ridge Subdivision discussions.

**Adoption of Agenda**

**Resolution No:** 183.08.25

**Moved By:** Div 4 Councillor Levi Moore

That, the Agenda be adopted as presented.

**CARRIED**

**Approval of Minutes for the Regular Meeting of Council July 2, 2025 as presented.**

**Resolution No:** 184.08.25

**Moved By:** Div 2 Councillor Levi Moore

That the minutes of the Regular Meeting of Council held on July 2, 2025 be approved as presented.

**CARRIED**

**Approval of the Statement of Financial Activities for the month of July 2025 as presented**

**Resolution No:** 185.08.25

**Moved By:** Div 6 Councillor Ivan Ten Bos

That, the Statement of Financial Activities for the month of July 2025 be accepted as presented.

**CARRIED**

**Bank Reconciliation for the month of June 2025.**

**Resolution No:** 186.08.25

**Moved By:** Div 1 Councillor Tasha Cyr

That, the bank reconciliation for the month of June 2025 be accepted as presented.

**CARRIED**

**Payment of Accounts**

**Resolution No:** 187.08.25

**Moved By:** Div 2 Councillor Levi Moore

That, the List of Accounts for Approval dated August 1, 2025, as attached hereto and forming part of these Minutes, being regular cheque numbers 14947- 15009 in the amount of \$ 399,226.48 and payroll cheque numbers 15124- 15153 in the amount of \$ 62,909.52 be approved.

**CARRIED**

**Old Business**

Evan McLeod, Water Security Agency entered the council chambers at 10:02 a.m.

Kathleen Delisle and Alysha Shillington, Organized Hamlet of Holbein Board members entered the council chambers at 10:02 a.m.

Evan McLeod, left the council chambers at 10:25 a.m.

Kathleen Delisle and Alysha Shillington, left the council chambers at 10:40 a.m.

**Crutwell Road**

**Resolution No:** 188.08.25

**Moved By:** Div 4 Councillor Jay Ferster

That, the request by the Organized Hamlet of Crutwell to name the access road from Highway 3 into the Hamlet, Muskwa Road be approved.

**CARRIED**

**Fire Policy**

**Resolution No:** 189.08.25

**Moved By:** Div 6 Councillor Ivan Ten Bos

That, the information provided by in regards to the Fire Policy be postponed to the September 2025 Regular Meeting of Council.

**CARRIED**

**CARRIED**

**Beaver Control Policy**

**Resolution No:** 191.08.25

**Moved By:** Div 6 Councillor Ivan Ten Bos

That the Beaver Control Policy be accepted as amended.

**CARRIED**

**New Business**

**SW-27-52-03-W3 Abatement**

**Resolution No:** 192.08.25

**Moved By:** Div 2 Councillor Levi Moore

That, the abatement for SW-27-52-03-W3 be approved as follows:

• 100 - Municipal	\$236.58
• 201 - #119 Sask Rivers	\$122.98
• 303 - Library	<u>\$ 3.75</u>
Total	\$363.31

**CARRIED**

**Subdivision SW 1/4 Section 04-48-03-W3**

**Resolution No:** 193.08.25

**Moved By:** Div 4 Councillor Jay Ferster

That, the Council of the RM of Shellbrook No. 493 agrees to approve the proposed subdivision application for subdivision SW ¼ SEC-04-48-03-W3, and will forward a response to the Community Planning Branch, Ministry of Government Relations as follows;

1. No: there are no land uses in the vicinity that would be incompatible with the intended use of the proposed site.
2. No: there are no facilities that could be affected by the proposed development.
3. Yes: There is a Municipal Reserve Requirement of .202 hectares. The Rural Municipality of Shellbrook No. 493 chooses the monetary settlement arranged in lieu of dedication in the amount of \$ 551.71

**CARRIED**

**NW-22-49-02-W3 Abatement**

**Resolution No:** 194.08.25

**Moved By:** Div 4 Councillor Jay Ferster

That, the abatement for SW-27-52-03-W3 be approved as follows:

• 100 - Municipal	\$327.39
• 201 - #119 Sask Rivers	\$152.22
• 303 - Library	<u>\$ 4.63</u>
Total	\$484.24

**CARRIED**

**Hamlet Green House Bylaw**

**Resolution No:** 195.08.25

**Moved By:** Div 1 Councillor Tasha Cyr

That Bylaw No.2025-05, being a bylaw to Authorize a Permit Fee to Operate a Greenhouse in an Organized Hamlet, be given first reading.

**CARRIED**

**Bylaw 2025-05 Greenhouse Bylaw**

**Resolution No:** 196.08.25

**Moved By:** Div 4 Councillor Jay Ferster

That Bylaw No.2025-05, being a bylaw to Authorize a Permit Fee to Operate a Greenhouse in an Organized Hamlet, be given second reading.

**CARRIED**

**Bylaw 2025-05 Greenhouse Bylaw**

**Resolution No:** 197.08.25

**Moved By:** Div 2 Councillor Levi Moore

That Bylaw 2025-05, be given third reading at this meeting.

**CARRIED**

**Bylaw 2025-05 Greenhouse Bylaw**

**Resolution No:** 198.08.25

**Moved By:** Div 3 Councillor Kevin Bruce

That Bylaw 2025-05 being a bylaw to Authorize a Permit Fee to Operate a Greenhouse in an Organized Hamlet, as annexed hereto and forming a part of these minutes be read a third time. Further this Bylaw be now adopted, sealed and signed by Reeve and Administrator.

**CARRIED**

**Highways Road Haul Agreement**

**Resolution No:** 199.08.25

**Moved By:** Div 3 Councillor Kevin Bruce

That, the request by the Saskatchewan Ministry of Highways for a Road Maintenance Agreement be approved.

**CARRIED**

**O'Brodovich Gravel Agreement 2026**

**Resolution No:** 200.08.25

**Moved By:** Div 3 Councillor Jay Ferster

That the O'Brodovich Gravel Agreement for January 1, 2026 -December 30, 2030 be approved and signed by the Reeve.

**CARRIED**

**Hamlet Mill Rates**

**Resolution No:** 201.08.25

**Moved By:** Div 4 Councillor Jay Ferster

That the minimum tax on agricultural improvements in the Hamlets be lowered to \$25 for the 2026 fiscal year.

**CARRIED**

**Subdivision SW 1/4 Section 36-49--02-W3**

**Resolution No:** 202.08.25

**Moved By:** Div 2 Councillor Levi Moore

That, the Council of the RM of Shellbrook No. 493 agrees to approve the proposed subdivision application for subdivision SW ¼ SEC-36-49-02-W3, and will forward a response to the Community Planning Branch, Ministry of Government Relations as follows;

1. No: there are no land uses in the vicinity that would be incompatible with the intended use of the proposed site.
2. No: there are no facilities that could be affected by the proposed development.
3. No: there are no further requirements of the applicant.

**CARRIED**

**Administrators Report**

**Resolution No:** 203.08.25

**Moved By:** Div 2 Councillor Tasha Cyr

That, the Administrators Report for the month August 2025 be accepted as presented.

**CARRIED**

**Council Reports.**

**Resolution No:** 208.08.25

**Moved By:** Div 4 Councillor Jay Ferster

That, the Council Reports for the month August 2025 be accepted as presented.

**CARRIED**

Foreman Todd Lande entered the Council Chambers at 11:25 a.m. to discuss municipal issues.

**Rayside School Site NW-21-50-03-W3**

**Resolution No:** 204.08.25

**Moved By:** Div 4 Councillor Jay Ferster

That, the former Rayside School site NW-21-50-03-W3 be prepared to stockpile gravel.

**CARRIED**

**MG 30 Application**

**Resolution No:** 205.08.25

**Moved By:** Div 3 Councillor Kevin Bruce

That, costs be acquired for the application of MG 30 on section 21-51-02-W3 south of the Sturgeon River bridge due to safety reasons.

**CARRIED**

**2025 HL940A Hyundai Loader**

**Resolution No:** 206.08.25

**Moved By:** Div 4 Councillor Jay Ferster

That, a 2025 Hyundai HL940A Loader be purchased from EMSCO Heavy Equipment at a cost of \$215,228.00 minus the trade of a 2019 John Deere 544L \$120,000.00 plus applicable taxes. A deposit of \$15,000 to be made and the balance to be paid in December 2025.

**CARRIED**

Foreman Todd Lande left the Council Chambers at 12:15 p.m.

**Eagle Ridge Subdivision**

**Resolution No:** 207.08.25

**Moved By:** Div 2 Councillor Levi Moore

That, a letter be sent in reply to the correspondence received from Lindsey Anderson in regards to the Eagle Ridge Subdivision.

**CARRIED**

**Correspondence**

**Resolution No:** 209.08.25

**Moved By:** Div 3 Councillor Jay Ferster

That, the following correspondence be received and filed:

- RCMP Quarterly Report
- Ombudsman Saskatchewan
- Channel Clearing Announcement
- STARS Impact Report

**CARRIED**

**In Camera**

**Resolution No:** 210.08.25

**Moved By:** Div 6 Councillor Ivan Ten Bos

That, the time being 2:02 p.m., Council close a portion of this meeting to the public to go in camera under the authority of Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*, for strategic planning, the public gallery be vacated and those present for this closed session be Reeve Strube, Councillor Moore, Councillor Cyr, Councillor Ferster, Councillor Bruce and Councillor Ten Bos.

**CARRIED**

Administrator Storey and Administrative Assistant tenBos were excused from the meeting at 2:03 p.m.

Administrator Storey and returned to the meeting at 2:12 p.m.

**Reconvene**

**Resolution No:** 211.08.25

**Moved By:** Div 3 Councillor Kevin Bruce

That, the regular Council meeting reconvene at 2:13 p.m. with all members of Council and Administration present.

**CARRIED**

**Adjournment**

**Resolution No:** 212.08.25

**Moved By:** Div 1 Councillor Tasha Cyr

That, the meeting be adjourned at 2:15 p.m.

**CARRIED**

---

**REEVE CHRISTINE STRUBE**

---

**ADMINISTRATOR DUANE STOREY**