

**R.M. of Shellbrook No. 493**  
**Meeting Minutes**  
**Regular April 2, 2025 - 08:30 AM**

**MINUTES** of a REGULAR meeting of Council of the Rural Municipality of Shellbrook No. 493 held on Wednesday, April 2, 2025 in the Municipal Office Council Chambers at 71 Main Street Shellbrook, Saskatchewan.

**PRESENT:**

Reeve	- Christine Strube
Division 1 Councillor	- Tasha Cyr
Division 3 Councillor	- Kevin Bruce
Division 4 Councillor	- Jay Ferster
Division 5 Councillor	- Kris Moe
Division 6 Councillor	- Ivan ten Bos
Administrator	- Duane Storey
Administrative Assistant	- Alicia tenBos

**ABSENT:**

Division 2 Councillor	- Levi Moore
-----------------------	--------------

**Call to Order**

Reeve Strube called the meeting to order at 8:35 a.m.

**Additions to the Agenda**

**Resolution No:** 089.04.25

**Moved By:** Div 4 Councillor Jay Ferster

That, the following items be added to the Agenda:

- Summer Hires
- Fire Department Levy

**CARRIED**

**Adoption of Agenda**

**Resolution No:** 090.04.25

**Moved By:** Div 3 Councillor Kevin Bruce

That, the Agenda be adopted as amended.

**CARRIED**

**Delegations**

Crystal Schmitz 9:30 a.m. Affinity Credit Union

Trevor Anderson 10:00 a.m. to discuss Eagle Ridge Subdivision

Danny Tkachyk 10:30 a.m. Gravelock

**Declaration of Conflict of Interest**

The following have declared a conflict of Interest:

- Division 4 Councillor Ferster in regards to the Eagle Ridge Subdivision matter.

**Approval of Minutes for the Regular Meeting of Council March 5th, 2024 as presented.**

**Resolution No:** 091.04.25

**Moved By:** Div 6 Councillor Ivan ten Bos

That, the minutes of the Regular Meeting of Council held on March 5, 2025 be approved as presented.

**CARRIED**

**Approval of the Statement of Financial Activities for the month of March 2025 as presented**

**Resolution No:** 092.04.25

**Moved By:** Div 1 Councillor Tasha Cyr

That, the Statement of Financial Activities for the month of March 2025 be accepted as presented.

**CARRIED**

**Bank Reconciliation for the month of February 2025.**

**Resolution No:** 093.04.25

**Moved By:** Div 1 Councillor Tasha Cyr

That, the bank reconciliation for the month of February 2025 be accepted as presented.

**CARRIED**

**Payment of Accounts**

**Resolution No:** 094.04.25

**Moved By:** Div 5 Councillor Kris Moe

That, the List of Accounts for Approval dated April 1, 2025, as attached hereto and forming part of these Minutes, being regular cheque numbers 14729 - 14786 in the amount of \$266,505.68 and payroll cheque numbers 15024 - 15046 in the amount of \$48,770.68 be approved.

**CARRIED**

**Old Business**

Crystal Schmitz, Manager Advisory Services Affinity Credit Union entered the council chambers at 9:35 a.m.

Crystal Schmitz, Manager Advisory Services Affinity Credit Union left the council chambers at 9:45 a.m.

**Eagle Ridge Subdivision**

**Resolution No:** 095.04.25

**Moved By:** Div 5 Councillor Kris Moe

That discussions in regards to the Eagle Ridge Subdivision be received and filed.

**CARRIED**

**Beaver Control Policy**

**Resolution No:** 096.04.25

**Moved By:** Div 3 Councillor Kevin Bruce

That, Beaver Control Policy 2025-02 be accepted as presented.

**CARRIED**

**Beaver Control Participants 2025**

**Resolution No:** 097.04.25

**Moved By:** Div 4 Councillor Jay Ferster

That, the following be approved for the 2025 Beaver Control Grant:

Brett Morrison	Travis Curran	Charles Schlitter
Harvey Gosselin	Dallas Morrison	Terry Herzog
Ralph Harris	Wayne Diehl	Paul Slemming
Erik Weberg	Timo Rudolph	

**CARRIED**

**SE-19-49-01-W3**

**Resolution No:** 098.04.25

**Moved By:** Div 6 Councillor Ivan TenBos

That, the request by Calvin Johnson in regards to SE-19-49-01-W3 be denied.

**CARRIED**

Foreman Todd Lande entered the Council Chambers at 10:25 a.m. to discuss municipal issues.

Danny Tkachyk and Clayton Rosaasen with Gravelock entered the council chambers at 10:25 a.m.

Danny Tkachyk and Clayton Rosaasen left the council chambers at 11:05 a.m. Foreman Todd Lande left the meeting at 11:35 a.m.

### **New Business**

#### **RMAA Convention 2025**

**Resolution No:** 099.04.25

**Moved By:** Div 5 Councillor Kris Moe

That, the request by Administrator Storey to attend the Rural Municipal Administrator's Association Annual Convention held. May 13-16th 2025 in Saskatoon be approved.

**CARRIED**

#### **Financial Services Agreement**

**Moved By:** Div 4 Councillor Jay Ferster

**Resolution No:** 100.04.25

That the proposal for Financial Services for 2025 - 2026 presented by Affinity Credit Union be accepted.

**CARRIED**

#### **Proposed Subdivision SE 1/4 Section 6-50-01-W3**

**Resolution No:** 101.04.25

**Moved By:** Div 4 Councillor Jay Ferster

That, the Council of the RM of Shellbrook No. 493 agrees to approve the proposed subdivision application for subdivision SE ¼ SEC-6-50-01-W3, and will forward a response to the Community Planning Branch, Ministry of Government Relations as follows;

1. No: there are no land uses in the vicinity that would be incompatible with the intended use of the proposed site.
2. No: there are no facilities that could be affected by the proposed development.
3. Yes: There is a Municipal Reserve Requirement of .4 hectares. The Rural Municipality of Shellbrook No. 493 chooses the monetary settlement arranged in lieu of dedication in the amount of \$1,239.94.

**CARRIED**

#### **Fire Department Ford F550**

**Resolution No:** 102.04.25

**Moved By:** Div 5 Councillor Kris Moe

That, request for the purchase of a Ford F550 4x4 Chassis from Naber Ford for the Shellbrook Volunteer Fire Department at a cost of \$76,444.00 plus applicable taxes be approved.

**CARRIED**

#### **Summer Hires**

**Resolution No:** 103.04.25

**Moved By:** Div 1 Councillor Tasha Cyr

That, as per the recommendation of the Human Resources Committee the following be hired for the 2025 season:

- Darrel Lens
- Myles Schmalz
- Chris Rudolph
- Brandon TenBos - Benson

**CARRIED**

**Fire Department Levy**

**Resolution No:** 104.04.25

**Moved By:** Div 3 Councillor Kevin Bruce

That, Rural Municipality of Shellbrook No. 493 move forward with a Volunteer Fire Department Special Levy.

**CARRIED**

**Administrators Report**

**Resolution No:** 105.04.25

**Moved By:** Div 5 Councillor Kris Moe

That, the Administrators Report for the month April 2025 be accepted as presented.

**CARRIED**

Division 1 Councillor Tasha Cyr was excused from the meeting at 12:45 p.m.

**Council Oral Reports.**

**Resolution No:** 106.04.25

**Moved By:** Div 4 Councillor Jay Ferster

That, the Council Oral Reports for the month of April 2025 be accepted as presented.

**CARRIED**

**Correspondence**

**Resolution No:** 107.04.25

**Moved By:** Div 5 Councillor Kris Moe

That, the following correspondence be received and filed:

- Sask Rivers Public School Division Board Highlights -*dated March 24, 2025*
- Corral Removal Request - *dated March 24, 2025*
- Second Residence - *dated March 21, 2025*
- Eric Schmalz Letter -*dated March 5, 2025*
- Revenue Sharing Grants 2025-2026 - *dated March 21, 2025*

**CARRIED**

**In Camera**

**Resolution No:** 108.04.25

**Moved By:** Div 5 Councillor Kris Moe

That, the time being 1:04 p.m., Council close a portion of this meeting to the public to go in camera under the authority of Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*, for strategic planning, the public gallery be vacated and those present for this closed session be Reeve Strube, Councillor Ferster, Councillor Ten Bos, Councillor Bruce and Councillor Moe.

**CARRIED**

Administrator Storey and Administrative Assistant tenBos were excused from the meeting at 1:05 p.m.

Administrator Storey and Administrative Assistant tenBos returned to the meeting at 1:17 p.m.

**Reconvene**

**Resolution No:** 109.04.25

**Moved By:** Div 4 Councillor Jay Ferster

That, the regular Council meeting reconvene at 1:18 p.m. with all members of Council and Administration present.

**CARRIED**

**Adjournment**  
**Resolution No:** 110.04.25  
**Moved By:** Div 6 Councillor Ivan ten Bos  
That, the meeting be adjourned at 1:21 p.m.  
**CARRIED**

---

**REEVE Christine Strube**

---

**ADMINISTRATOR Duane Storey**