

**Rural Municipality of Shellbrook No. 493
DECEMBER 6TH, 2023
REGULAR MEETING**

MINUTES of a REGULAR meeting of Council of the Rural Municipality of Shellbrook No. 493 held on Wednesday December 6th, 2023 in the Municipal Office Council Chambers at Shellbrook, Saskatchewan.

<u>PRESENT:</u>	Reeve	-Doug Oleksyn
	Division 1	- Cliff Skauge
	Division 2	- Vacant
	Division 3	- Christine Strube
	Division 4	- Jay Ferster Excused at 3:05 p.m.
	Division 5	- Derwin Joelson
	Division 6	- Ivan Ten Bos
	Administrator	- Duane Storey

DELEGATIONS: 11:20 a.m. Foreman Bill Aug update on municipal activities

CALL TO ORDER:

Reeve Oleksyn called the meeting to order at 8:35 a.m.

369.12.23 ADDITIONS TO AGENDA:

SKAUGE: That, the following items be added to the Agenda:

- Sask Power Easement
- Holbein North 693
- Country Residential Zoning
- Office Space

CARRIED UNANIMOUSLY.

370.12.23 ADOPTION OF AGENDA:

STRUBE: That, the Agenda be adopted as amended.

CARRIED.

371.12.23 REGULAR MEETING COUNCIL MINUTES:

JOELSON: That, the minutes of the Regular Meeting of Council held on November 1st, 2023 be approved as presented.

CARRIED.

372.12.23 STATEMENT OF FINANCIAL ACTIVITIES:

JOELSON: That, the Statement of Financial Activities for the month of November 2023 be approved as presented.

CARRIED.

373.12.23 BANK RECONCILIATION:

TEN BOS: That, the Bank Reconciliation for the month of October 2023 be approved as presented.

CARRIED.

374.12.23 ACCOUNTS PAYABLE:

FERSTER: That, the accounts payable dated December 1st, 2023, as attached hereto and forming part of these Minutes, being regular cheque numbers 13770 to 13823 in the amount of \$186,361.06 and payroll cheque numbers 14641 to 146587 in the amount of \$43,601.22 be approved.

CARRIED.

375.12.23 ADMINISTRATORS REPORT:

STRUBE: That, the Administrators Report for the month of December 2023 be accepted as presented

CARRIED.

376.12.23 O'BRODOVICH GRAVEL:

STRUBE: That, Kate O'Brodovich be contacted to arrange payment on 2022 Gravel overages and 2023 gravel royalties.

CARRIED.

377.12.23 GRADER QUOTE:

SKAUGE: That, Administration get a quote from Brandt Tractor Ltd. for a John Deere 772G Grader.

CARRIED.

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Delegation Foreman Bill Aug and Todd Lande entered the Council Chambers at 11:24 a.m. to update Council on municipal operations.

378.12.23 **JOELSON:** That, Council now recess this meeting for lunch at 12:07 p.m. **CARRIED.**

379.12.23 **SKAUGE:** That, Council now reconvene this meeting at 12:33 p.m. **CARRIED.**

Delegation Foreman Bill Aug and Todd Lande left the meeting at 1:45 p.m.

OLD BUSINESS:

380.12.23 **WESTERN GOAT'S BEARD:**
SKAUGE: That, the information provided in regards to the Western Goat's Beard be received ad filed. **CARRIED.**

381.12.23 **HOLBEIN NORTH 693**
FERSTER: That, the Specification Modification for Public Tender in the amount of \$5,500 + taxes presented by Associated Engineering (Sask) Ltd in regards to the Holbein North 693 Project be approved. **CARRIED.**

382.12.23 **COUNTRY RESIDENTIAL ZONING**
SKAUGE: That, the information provided in regards to Country Residential Zoning be postponed to the January 2024 Regular Meeting of Council. **CARRIED.**

NEW BUSINESS:

383.12.23 **O'BRODOVICH AGREEMENT**
TEN BOS: That, the O'Brodovich Gravel Gate Agreement presented by Administration be amended as follows:

- Add full ownership of gate be assigned to Land Owner once the Municipal Gravel Contract has ended.
- Add Administrators signature line to agreement

CARRIED.

384.12.23 **GRAVEL PIT LIENS**
SKAUGE: That, Interests be registered with Information Services Corporation on Gravel Pits located:

- NW-22-51-02-W3rd
- NE-21-51-02-W3rd

CARRIED.

385.12.23 **MUNICIPAL OFFICE CHRISTMAS HOURS 2023:**
FERSTER: That, the Municipal Office hours be as follows over Christmas:

- December 22nd 8am-12pm
- Closed December 25-26th
- December 29th 8am- 3pm
- Closed January 1st, 2024

CARRIED.

386.12.23 **MEETING DATES:**
FERSTER: That, the Rural Municipality of Shellbrook No.493 Council Meeting dates be set as follows:

- Year End Special Meeting, December 20th, 2023 at 8:30a.m. at Municipal Office
- January Regular Meeting of Council, January 10, 2024 at 8:30a.m. at Municipal Office

CARRIED.

387.12.23 **MUNICIPAL GAS TAX FUNDING AGREEMENT AMMENDMENT**
FERSTER: That, the Municipal Gas Tax Funding Agreement Change as provided by Ministry of Government Relations Municipal Infrastructure and Finance be amended as follows:

- Clause 3.3B) is amended by striking out "December 31, 2023" and substituting with "December 31, 2024".

CARRIED.

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- 388.12.23** **CHRISTMAS GIFT:**
TEN BOS: That, \$100 Co-op gift cards be given to all employees as a Christmas Gift.
CARRIED.
- 389.12.23** **FOUR WAY STOP SIGNS:**
TEN BOS: That, 4-Way signs be attached below the STOP signs at the Intersection of 2nd Avenue and 7th Street East on the border of the Town of Shellbrook and The Rural Municipality of Shellbrook No. 493.
CARRIED.
- 390.12.23** **SASK POWER EASEMENT:**
SKAUGE: That, Easement Right-of-Way requested by The Saskatchewan Power Corporation on Blk/Par A Plan No 101587541 Extension 38 be signed by Reeve Oleksyn and Administrator.
CARRIED.
- 391.12.23** **TOWN OF SHELLBROOK LETTER:**
SKAUGE: That, a letter be sent to the Town of Shellbrook requesting that The Rural Municipality of Shellbrook No. 493 Municipal Office space expansion be expedited.
CARRIED.
- 392.12.23** **COUNCIL INQUIRIES:**
BRIDGE INQUIRY:
SKAUGE: That, the information provided in regards to Bridge Inquiries be postponed to the January 2024 Regular Meeting of Council, and that the information be forwarded to the Foreman.
CARRIED.
- 393.12.23** **STURGEON LAKE REGIONAL PARK:**
SKAUGE: That, the information provided in regards to the Sturgeon Lake Regional Park be received and filed.
CARRIED.
- 394.12.23** **HOLBEIN PROPERTIES:**
JOELSON: That, the owner of the property located at Lot-1 Blk/Par 6 Plan AV541 Ext 0 Holbein, be advised that further action is required to become compliant with the Order to Remedy sent August 28th, 2023.
CARRIED.
- 395.12.23** **HOLBEIN AVENUE C TREES:**
JOELSON: That, the information provided in regards to the Holbein Avenue C Trees be received and filed.
CARRIED.
- Councillor Ferster left the meeting at 3:05 p.m.
- 396.12.23** **CORRESPONDENCE:**
STRUBE: That, the following correspondence be received and filed.
- Regional Hazard Risk & Vulnerability Analysis Report 2023 dated Sept 27th, 2023
 - APAS Update dated November 23rd, 2023
 - Sask Association of Watersheds Newsletter dated November 15th, 2023
- CARRIED.**
- 397.12.23** **GO IN CAMERA:**
JOELSON That, the time being 4:26 p.m., Council close a portion of this meeting to the public to go in camera under the authority of Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*, to discuss strategic planning, the public gallery be vacated and those present for this closed session be Reeve Oleksyn, Deputy Reeve Joelson and Councillor's Skauge, Strube and Ten Bos.
CARRIED.
- 398.12.23** **RECONVENE:**
STRUBE: That, the regular Council meeting reconvene at 5:00 p.m. with all members of Council and Administration present.
CARRIED.
- Administrator Storey returned to Council Chambers at 4:59 p.m.

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399.12.23 **ADJOURNMENT:**
STRUBE: That, the meeting be adjourned at 5:01 p.m.

CARRIED.

REEVE DOUG OLEKSYN

ADMINISTRATOR DUANE STOREY