

**Rural Municipality of Shellbrook No. 493**  
**SEPTEMBER 6TH, 2023**  
**REGULAR MEETING**

**MINUTES** of a REGULAR meeting of Council of the Rural Municipality of Shellbrook No. 493 held on Wednesday September 6th 2023 in the Municipal Office Council Chambers at Shellbrook, Saskatchewan.

**PRESENT:**

Reeve	-Doug Oleksyn
Division 1	- Cliff Skauge
Division 2	- Vacant
Division 3	- Christine Strube
Division 4	- Jay Ferster (conference 9:57a.m- 10:23a.m)
Division 6	- Ivan Ten Bos
Administrator	- Duane Storey

**ABSENT:** Division 5 - Derwin Joelson

**DELEGATIONS:** 11:20a.m. Foreman Bill Aug update on municipal activities

**CALL TO ORDER:**

Reeve Oleksyn called the meeting to order at 8:30 a.m.

**276.09.23** **ADDITIONS TO AGENDA:**

**STRUBE:** That, the following items be added to the Agenda:

- Royal Canadian Legion

**CARRIED UNANIMOUSLY.**

**277.09.23** **ADOPTION OF AGENDA:**

**SKAUGE:** That, the Agenda be adopted as amended.

**CARRIED.**

**278.08.23** **REGULAR MEETING COUNCIL MINUTES:**

**SKAUGE:** That, the minutes of the Regular Meeting of Council held on August 2nd, 2023 be approved as presented.

**CARRIED.**

**279.09.23** **STATEMENT OF FINANCIAL ACTIVITIES:**

**SKAUGE:** That, the Statement of Financial Activities for the month of August 2023 be approved as presented.

**CARRIED.**

**280.09.23** **BANK RECONCILIATION:**

**STRUBE:** That, the bank reconciliation for the month of July 2023 be approved as presented.

**CARRIED.**

**281.09.23** **ACCOUNTS PAYABLE:**

**TEN BOS:** That, the accounts payable dated September 1st, 2023, as attached hereto and forming part of these Minutes, being regular cheque numbers 13620 to 13673 in the amount of \$951,630.03 and payroll cheque numbers 14566 to 14589 in the amount of \$56,777.09 be approved.

**CARRIED.**

**282.09.23** **RESERVES:**

**SKAUGE:** That, the following Reserve Account balances be transferred to the General Reserve account as recommended by Municipal Auditor:

- |                       |             |
|-----------------------|-------------|
| • P.A Union Hospital  | \$9,475.83  |
| • Shellbrook Hospital | \$13,005.94 |

**CARRIED.**

Division 3 Councilor Jay Ferster joined the meeting by teleconference at 9:57a.m.

Division 3 Councilor Jay Ferster left the meeting at 10:23a.m.

# Rural Municipality of Shellbrook No. 493

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**283.09.23** ADMINISTRATORS REPORT:

**SKAUGE:** That, the Administrators Report for the month of September 2023 be accepted as presented.

**CARRIED.**

Delegation Foreman Bill Aug and Todd Lande entered the Council Chambers at 11:30 a.m. to update Council on municipal operations.

Delegation Allen Bekolay Brandt Equipment entered the Council Chambers at 11:35 a.m.

**284.09.23** **SKAUGE:** That, Council now recess this meeting for lunch at 12:05 p.m.

**CARRIED.**

**285.09.23** **STRUBE:** That, Council now reconvene this meeting at 1:00 p.m.

**CARRIED.**

Delegation Foreman Allen Bekolay left the meeting at 1:00 p.m.

Delegation Foreman Bill Aug and Todd Lande left the meeting at 1:05 p.m.

OLD BUSINESS:

**286.09.23** BRIDGE PROPOSAL:

**STRUBE:** That, the discussions in regards to the proposal for work presented by Western Infrastructure on Fitch's Bridge be postponed pending further information.

**CARRIED.**

**287.09.23** 2022 AUDITED FINANCIAL STATEMENTS

**SKAUGE:** That, the Audited Financial Statements for the year ended December 31, 2022 for The Rural Municipality of Shellbrook No. 493 be accepted as presented.

**CARRIED.**

**288.09.23** PARKLAND EMERGENCY MEASURES ORGANIZATION:

**TEN BOS:** That, Division 3 Councilor Strube be appointed to the Parkland Emergency Measures Organization Steering Committee.

**CARRIED.**

NEW BUSINESS:

**289.09.23** VOLUNTEER FIRE DEPARTMENT GRANT

**SKAUGE:** That, further discussions in regards to the Volunteer Fire Department Grant be referred to the Town of Shellbrook and Rural Municipality of Shellbrook No. 493 Administration and Fire Committee and brought back to Council.

**CARRIED.**

**290.09.23** ROYAL CANADIAN LEGION:

**SKAUGE:** That, a 1/10-page (Business Card) ad be approved at a cost of \$260.00 for the Military Service Recognition Book 2024 published by The Royal Canadian Legion.

**CARRIED.**

**291.09.23** CORRESPONDENCE:

**SKAUGE:** That, the following correspondence be received and filed.

- Specific Claim Summary dated August 22, 2023
- AMP Brochure dated August 9, 2023
- Sturgeon Lake Regional Park Financial Statements 2022
- Saskatchewan Rivers School Board Highlights date August 28, 2023

**CARRIED.**

**292.09.23** TOWN OF SHELLBROOK:

**SKAUGE:** That, a letter of support be drafted and sent to the Ministry of Highways supporting a speed reduction to 50 km/hr. on Highway 3 through Shellbrook and the restriction of use of engine retarder brakes in the same zone.

**CARRIED.**

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293.09.23 **COUNCIL INQUIRIES:**

**SKAUGE:** That, the following inquiries be presented for response by Administration

- Road Allowance NW-24-02-49-W3
- Copy of the Culvert Location Program
- Letter to Ministry of Environment in regards to Hobein East Trail
- Status of Division Boundary Review

**CARRIED.**

294.09.23 **GO IN CAMERA:**

**SKAUGE** That, the time being 3:05p.m., Council close a portion of this meeting to the public to go in camera under the authority of Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*, to discuss strategic planning, the public gallery be vacated and those present for this closed session be Reeve Oleksyn and Councilor's Skauge, Strube and Ten Bos.

**CARRIED.**

295.09.23 **RECONVENE:**

**SKAUGE:** That, the regular Council meeting reconvene at 3:43 p.m. with Reeve Oleksyn and Councilor's Skauge, Strube and Ten Bos and Administration present.

**CARRIED.**

Administrator Duane Storey returned to Council Chambers at 3:43 p.m.

296.09.23 **ADJOURNMENT:**

**TEN BOS:** That, the meeting be adjourned at 3:44 p.m.

**CARRIED.**

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REEVE DOUG OLEKSYN

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ADMINISTRATOR DUANE STOREY