

Rural Municipality of Shellbrook No. 493

May 3rd, 2023

REGULAR MEETING

MINUTES of a REGULAR meeting of Council of the Rural Municipality of Shellbrook No. 493 held on Wednesday May 3rd 2023 in the Municipal Office Council Chambers at Shellbrook, Saskatchewan.

PRESENT:

Reeve	-Doug Oleksyn
Division 1	- Cliff Skauge
Division 2	- Phil Hamel
Division 3	- Christine Strube
Division 4	- Jay Ferster (conference)
Division 5	- Derwin Joelson
Division 6	- Ivan Ten Bos
Administrator	- Duane Storey

DELEGATIONS:

9:00a.m. Town of Shellbrook Council and CAO

11:20a.m. Foreman Bill Aug update on municipal activities

CALL TO ORDER:

Reeve Oleksyn called the meeting to order at 8:33 a.m.

136.05.23 ADDITIONS TO AGENDA:

JOELSON: That, the following items be added to the Agenda:

- May staff cost of living wage increases.
- Fire Ban
- Road Ban Order 3-2023

CARRIED UNANIMOUSLY.

137.05.23 ADOPTION OF AGENDA:

SKAUGE: That, the Agenda be adopted as amended.

CARRIED.

138.05.23 REGULAR MEETING COUNCIL MINUTES:

HAMEL: That, the minutes of the Regular Meeting of Council on April 10th, 2023 be approved as presented.

CARRIED.

139.05.23 SPECIAL MEETING COUNCIL MINUTES:

TEN BOS: That, the minutes of the Special Meeting of Council on April 19th, 2023 be approved as presented.

CARRIED.

140.05.23 STATEMENT OF FINANCIAL ACTIVITIES:

SKAUGE: That, the Statement of Financial Activities for the month of April 2023 be approved as presented.

CARRIED.

141.05.23 BANK RECONCILIATION:

JOELSON: That, the bank reconciliation for the month of March 2023 be approved as presented.

CARRIED.

142.05.23 ACCOUNTS PAYABLE:

HAMEL: That, the accounts payable dated May 1st, 2023, as attached hereto and forming part of these Minutes, being regular cheque numbers 13418 to 13466 in the amount of \$226,280.13 and payroll cheque numbers 14479 to 14499 in the amount of \$35,916.36 be approved.

CARRIED.

Rural Municipality of Shellbrook No. 493

May 3rd, 2023

REGULAR MEETING

The Town of Shellbrook delegation entered the Council Chambers at 9:00 a.m. to discuss mutual concerns, the delegation included:

- Mayor Amund Otterson
- Kathleen Nording
- Peter Halayka
- Bruce Anderson
- Brent Miller
- Larry Batten
- CAO Kelly Hoare

The Town of Shellbrook delegation left the meeting at 10:13 a.m.

143.05.23 ADMINISTRATORS REPORT:

STRUBE: That, the Administrators Report for the month of May 2023 be accepted as presented.

CARRIED.

144.05.23 SAMA AGLAND REINSPECTION:

SKAUGE: That, The Saskatchewan Assessment Management Agency be advised that all updated assessments affected by the 2022 Agland Reinspection Program be postponed until 2024.

CARRIED.

145.05.23 GARBAGE IN DITCHES:

STRUBE: That, fundraising opportunities be offered to the Schools and local 4-H Clubs in regards to picking garbage from municipal ditches.

CARRIED.

OLD BUSINESS:

146.05.23 PURCHASING POLICY 2019-05:

STRUBE: That, the updated Purchasing Policy 2019-05 be approved.

CARRIED.

Delegation Foreman Bill Aug and Todd Lande entered the Council Chambers at 11:40 a.m. to update Council on municipal operations.

147.05.23 STRUBE: That, Council now recess this meeting for lunch at 12:11 p.m.

CARRIED.

148.05.23 JOELSON: That, Council now reconvene this meeting at 12:44 p.m.

CARRIED.

Division 4 Councilor Jay Ferster left the meeting at 12:44 p.m.

Delegation Foreman Bill Aug and Todd Lande left the meeting at 1:00 p.m.

149.05.23 OVER-DIMENSIONAL PERMIT RATES:

STRUBE: That, the rates be set as follows for over-dimensional and overweight permits on unfunded municipal corridors;

- | | |
|--|------------|
| • Houses and over-dimensional buildings | \$1,000.00 |
| • Over-dimensional Bins and Hoppers | \$500.00 |
| • Bins and Hoppers for RM Rate-payers | \$ 0 |
| • Overweight and over-dimensional mining equipment | \$1,500.00 |

CARRIED.

150.05.23 BYLAW NO. 2023-03 MOVING BUIDINGS AND OVER-DIMENSIONAL LOADS BYLAW:

JOELSON: That Bylaw 2023-03, being a Bylaw to require all persons moving buildings or over-dimensional loads on municipal roads to acquire a permit to do so, be given first reading.

CARRIED.

151.05.23 BYLAW NO. 2023-03 MOVING BUIDINGS AND OVER-DIMENSIONAL LOADS BYLAW:

STRUBE: That Bylaw 2023-03, being a Bylaw to require all persons moving buildings or over-dimensional loads on municipal roads to acquire a permit to do so, be given second reading.

CARRIED.

Rural Municipality of Shellbrook No. 493

May 3rd, 2023

REGULAR MEETING

- 152.05.23** **BYLAW NO. 2023-03 MOVING BUIDINGS AND OVER-DIMENSIONAL LOADS BYLAW:**
HAMEL: That Bylaw 2023-03, being a Bylaw to require all persons moving buildings or over-dimensional loads on municipal roads to acquire a permit to do so, be given a third reading at this meeting.
- LOST.**
- 153.05.23** **2023 REVISED TOWN AND RM EMERGENCY RESPONSE PLAN:**
STRUBE: That, the 2023 Revised Town and RM Emergency Response Plan be approved.
- CARRIED.**
- 154.05.23** **2023 MUNICIPAL BUDGET:**
SKAUGE: That, the 2023 Rural Municipality No. 493 Budget in the amount \$3,137,764.15 be adopted as presented by the Administrator.
- CARRIED.**
- 155.05.23** **DISTRICT 32 AGRICULTURE, DEVELOPMENT AND DIVERSIFICATION BOARD:**
JOELSON: That, membership be requested by the municipality to The District 32 Agriculture, Development and Diversification Board and that Division 3 Councilor Christine Strube be appointed as municipal representative
- CARRIED.**
- 156.05.23** **RMAA ANNUAL CONVENTION GOLF:**
SKAUGE: That, the request by Administrator Duane Storey to attend the Rural Municipal Administrator's Association Annual Convention Golf Tournament to be held. May 15th, 2023 at a cost of \$130.00 in Saskatoon be approved.
- Recorded vote:
For: Skauge, Joelson, Ten Bos, Oleksyn
Against: Hamel, Strube
- CARRIED.**
- 157.05.23** **NE-21-51-02-W3 HERITAGE RESOURCE IMPACT ASSESSMENT:**
STRUBE: That, a quote for a Heritage Resource Impact Assessment be acquired for NE-21-51-02-W3.
- CARRIED.**
- 158.05.23** **COST OF LIVING INCREASE:**
SKAUGE: That, a cost of living increase in the amount of \$2.60/hour be given to all employees effective May 1st, 2023.
- Recorded vote:
For: Skauge, Joelson, Ten Bos, Oleksyn
Against: Hamel, Strube
- CARRIED.**
- 159.05.23** **NEW BUSINESS:**
CANADA COMMUNITY-BUILDING FUND:
SKAUGE: That, the road construction project located west of SW-27-49-03-W3 be put up for tender, that Associated Engineering (Sask) Ltd. be hired to provide services.
- CARRIED.**
- 160.05.23** **INFRASTRUCTURE PROJECTS 2023:**
STRUBE: That, the road construction project located west of NE-08-51-02-W3 and bridge SW-31-50-01-W3 be prioritized and associated costs be acquired.
- CARRIED.**
- 161.05.23** **VOLUNTEER FIRE DEPARTMENT:**
HAMEL: That, the request for a wage and stipend increase for the Shellbrook Volunteer Fire Department effective May 3rd, 2023 be approved as follows:
- Chief and Deputy Chiefs stipend \$120.00/month
 - Training \$25.00/hour
 - Service calls \$30.00/hour
 - Call out minimum \$100.00
- CARRIED.**

Rural Municipality of Shellbrook No. 493

May 3rd, 2023

REGULAR MEETING

- 162.05.23** **MAINTENACE SHOP JANITOR:**
SKAUGE: That, Kathy Stewart be hired as Maintenance Shop Janitor effective May 1st, 2023 at a rate of \$300.00/month.
CARRIED.
- 163.05.23** **FIRE BAN:**
HAMEL: That, at the request of Fire Chief Darwin Baptist that a Fire Ban be ordered for the Rural Municipality of Shellbrook No. 493 effective May 3rd, 2023.
CARRIED.
- 164.05.23** **ROAD BAN ORDER:**
JOELSON: That, the RM of Shellbrook No. 493 authorizes implementation of Spring Road Ban Order 3- 2023 effective May 3rd, 2023.
CARRIED.
- 165.05.23** **CORRESPONDENCE:**
SKAUGE: That, the following Correspondence be received and filed.
 • NCTPC AGM Presentation - dated April 24th, 2023
CARRIED.
- 166.05.23** **CORRESPONDENCE:**
SKAUGE: That, the following information provided by administration be received and filed.
 • Foreman Job description
CARRIED.
- 167.05.23** **ADJOURNMENT:**
HAMEL: That, the meeting be adjourned at 3:09 p.m.
CARRIED.

REEVE DOUG OLEKSYN

ADMINISTRATOR DUANE STOREY