

Rural Municipality of Shellbrook No. 493
APRIL 12th, 2023
REGULAR MEETING

MINUTES of a REGULAR meeting of Council of the Rural Municipality of Shellbrook No. 493 held on Wednesday April 12th 2023 in the Municipal Office Council Chambers at Shellbrook, Saskatchewan.

PRESENT:

Reeve	-Doug Oleksyn
Division 1	- Cliff Skauge
Division 2	- Phil Hamel
Division 3	- Christine Strube
Division 4	- Jay Ferster
Division 5	- Derwin Joelson
Division 6	- Ivan Ten Bos
Administrator	- Duane Storey

DELEGATIONS:

10:00a.m. Randall Johnson, Recycletron
11:20a.m. Foreman Bill Aug update on municipal activities

CALL TO ORDER:
Reeve Oleksyn called the meeting to order at 8:30a.m.

- 096.04.23** **ADDITION TO AGENDA:**
SKAUGE: That, the following items be added to the Agenda:
- North Central Transportation Planning Committee AGM
- CARRIED UNANIMOUSLY.**
- 097.04.23** **ADOPTION OF AGENDA:**
JOELSON: That, the Agenda be adopted as amended.
- CARRIED.**
- 098.04.23** **REGULAR MEETING COUNCIL MINUTES:**
HAMEL: That the minutes of the Regular Meeting of Council on March 8th, 2023 be amended as follows:
- Motion 070.03.23 – Remove “covered” replace with “paid”.
 - Motion 072.03.23 – Add “and forward to Council for consideration”.
 - Motion 074.03.23 – Add “and amend Council Procedures Bylaw”.
 - Motion 081.03.23 – Replace “Recruiting” with “Recruitment”.
- CARRIED UNANIMOUSLY.**
- 099.04.23** **REGULAR COUNCIL MINUTES:**
SKAUGE: That, the minutes of the Regular Meeting of Council on March 8th, 2023 be approved as amended.
- CARRIED.**
- 100.04.23** **SPECIAL MEETING COUNCIL MINUTES:**
HAMEL: That the minutes of the Special Meeting of Council on March 29th, 2023 be amended as follows:
- Motion 092.03.23 – Special Meeting Notice
 - Motion 093.03.23 – Adoption of Agenda.
- CARRIED UNANIMOUSLY.**
- 101.04.23** **SPECIAL COUNCIL MINUTES:**
SKAUGE: That, the minutes of the Special Meeting of Council on March 29th, 2023 be approved as amended.
- CARRIED.**
- 102.04.23** **STATEMENT OF FINANCIAL ACTIVITIES:**
FERSTER: That, the Statement of Financial Activities for the month of March 2023 be approved, as presented.
- CARRIED.**

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- 103.04.23** **BANK RECONCILIATION:**
SKAUGE: That, the bank reconciliation for the month of February 2023 be approved as presented.
CARRIED.
- 104.04.23** **ACCOUNTS PAYABLE:**
TEN BOS: That, the accounts payable dated April 3rd, 2023, as attached hereto and forming part of these Minutes, being regular cheque numbers 13363 to 13417 in the amount of \$133,322.13 and payroll cheque numbers 14460 to 14478 in the amount of \$43,570.76 be approved.
CARRIED.
- Delegation Randall Johnson entered the Council Chambers at 9:00 a.m. to present information on Carbotura Recycletron.
- Delegation Randall Johnson left the meeting at 9:25a.m
- 105.04.23** **CARBOTURA RECYCLETRON:**
SKAUGE: That, the information provided in regards to Carbotura Recycletron be received and filed.
CARRIED.
- 106.04.23** **ADMINISTRATORS REPORT:**
FERSTER: That, the Administrators Report for the month of April 2023 be accepted as presented.
CARRIED.
- 107.04.23** **SHOP JANITOR:**
STRUBE: That, a job tender posting for Shop Janitor be advertised in the Shellbrook Chronicle, and that a criminal record check be requested of chosen candidate.
CARRIED.
- 108.04.23** **DISTRICT 32 AGRICULTURE, DEVELOPMENT AND DIVERSIFICATION BOARD:**
JOELSON: That, information be requested from the District 32 ADD Board in regards to membership.
CARRIED.
- 109.04.23** **ROAD BAN ORDER:**
STRUBE: That, the RM of Shellbrook No. 493 authorizes implementation of Spring Road Ban Order 2- 2023 effective April 10, 2023.
CARRIED.
- 110.04.23** **MINISTRY OF HIGHWAYS SPRING ROAD RESTRICTIONS:**
FERSTER: That, Administration inform The Ministry of Highways that the municipality wishes to opt out of the Ministry of Highways Spring Road Restrictions 2023.
CARRIED.
- 111.04.23** **SEASONAL EMPLOYMENT:**
JOELSON: That, a job posting for a seasonal operator be advertised in the Shellbrook Chronicle, and that a criminal record check be requested of chosen candidate.
CARRIED.
- 112.04.23** **FULL- TIME EMPLOYMENT:**
STRUBE: That, Les Porter be promoted from Seasonal Operator position to full- time employment.
CARRIED.
- Delegation Foreman Bill Aug and Todd Lande entered the Council Chambers at 11:25 a.m. to update Council on municipal operations.
- 113.04.23** **SKAUGE:** That, Council now recess this meeting for lunch at 12:20p.m.
CARRIED.
- 114.04.23** **SKAUGE:** That, Council now reconvene this meeting at 12:47p.m.
CARRIED.
- Delegation Foreman Bill Aug and Todd Lande left the meeting at 1:20p.m.

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OLD BUSINESS:

115.04.23

HOLBEIN NORTH 693 DESIGN AND SPECIFICATION:

SKAUGE: That, the information provided in regards to the Holbein North 693 Design and Specification be postponed until further information is acquired.

CARRIED.

116.04.23

DOCTOR RECRUITMENT:

SKAUGE: That, the request from the Parkland Physician Recruitment and Retention Committee to increase member contribution rate from \$7.00/per person to \$10 per/person be approved pending unanimous approval from other participating bodies.

CARRIED.

Deputy Reeve Joelson declared a conflict of interest and was excused from the meeting at 2:17p.m.

117.04.23

2023 JOHN DEERE 772G GRADER:

SKAUGE: That, a 2023 John Deere 772G Grader be purchased at a price of \$578,000 less \$210,000 trade value of 2018 John Deere 772G Grader with no additional warranty added, plus applicable taxes.

CARRIED.

Deputy Reeve Joelson re-entered the meeting at 2:30p.m.

NEW BUSINESS:

118.04.23

PURCHASING POLICY 2019-05:

HAMEL: That, request to update section 3.4(a) of the Policy and Procedure Purchasing Policy No. 2019-05 be amended from "up to \$2,500" to "up to \$5,000" and brought back to the May Regular Meeting of Council for consideration, be approved.

CARRIED.

119.04.23

BYLAW NO. 05-2014:

JOELSON: That, *section 7 of Bylaw No. 05-2014* be amended to read "A \$100 - \$1500 Administration fee at Councils discretion be filed with each application for a permit referred to in Section 1, be approved and brought back for consideration to the May Regular meeting of council.

CARRIED.

120.04.23

2023 REVISED TOWN AND RM EMERGENCY RESPONSE PLAN:

STRUBE: That, the information provided in regards to 2023 Revised Town and RM Emergency Response Plan be postponed to the May 10th, 2023 regular meeting of Council.

CARRIED.

121.04.23

NORTH CENTRAL TRANSPORTATION PLANNING COMMITTEE AGM:

STRUBE: That, the following will be attending the North Central Transportation Planning Committee AGM held April 20th, 2023 in Blaine Lake:

- Division 1 Councilor Cliff Skauge
- Reeve Doug Oleksyn
- Division 2 Councilor Phil Hamel

CARRIED.

122.04.23

CORRESPONDENCE:

TEN BOS: That, the following information provided by administration be received and filed.

- Building Permits

CARRIED.

123.04.23

CORRESPONDENCE:

HAMEL: That, the following information provided by administration be received and filed.

- Scharkowski Lease

CARRIED.

124.04.23

CORRESPONDENCE:

HAMEL: That, the following information provided by administration be received and filed.

- Council WCB Coverage

CARRIED.

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125.04.23 **SARM CORRESPONDENCE:**

STRUBE: That, the following SARM Correspondence be received and filed.

- RCMP Policing Cost Re-distribution- dated April 4th, 2023

CARRIED.

126.04.23 **GO IN CAMERA:**

HAMEL That, the time being 3:29p.m., Council close a portion of this meeting to the public to go in camera under the authority of Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*, to discuss Human Resources issues, the public gallery be vacated and those present for this closed session be Reeve Doug Oleksyn, Deputy Reeve Derwin Joelson and Councilor's Cliff Skauge, Phil Hamel, Jay Ferster, Christine Strube and Ivan Ten Bos.

CARRIED.

127.04.23 **RECONVENE:**

JOELSON: That, the regular council meeting reconvenes at 4:02p.m. with all members of council and administration present.

CARRIED.

128.04.23 **ADJOURNMENT:**

SKAUGE: That, the meeting be adjourned at 4:03 p.m.

CARRIED.

REEVE DOUG OLEKSYN

ADMINISTRATOR DUANE STOREY