

Rural Municipality of Shellbrook No. 493

MARCH 8th, 2023

REGULAR MEETING

MINUTES of a REGULAR meeting of Council of the Rural Municipality of Shellbrook No. 493 held on Friday March 8th 2023 in the Municipal Office Council Chambers at Shellbrook, Saskatchewan.

PRESENT: Reeve -Doug Oleksyn
Division 1 - Cliff Skauge
Division 2 - Phil Hamel (Conference)
Division 3 - Christine Strube
Division 5 - Derwin Joelson
Division 6 - Ivan Ten Bos
Administrator - Duane Storey

ABSENT: Division 4 - Jay Ferster

DELEGATIONS:

11:20a.m. Foreman Bill Aug update on municipal activities

CALL TO ORDER:

Reeve Oleksyn called the meeting to order at 8:31a.m.

059.03.23 ADDITION TO AGENDA:

SKAUGE: That, the following items be added to the Agenda:

- Holbein North 693 Design and Spec

CARRIED UNANIMOUSLY.

060.03.23 ADOPTION OF AGENDA:

STRUBE: That, the Agenda be adopted as amended.

CARRIED.

061.03.23 REGULAR MEETING COUNCIL MINUTES:

JOELSON: That the minutes of the Regular Meeting of Council on February 10th, 2023 be amended as follows:

- Call to Order – Remove CARRIED.
- Motion 034.02.23 – Add “be approved”
- Motion 041.02.23 – remove “That Bylaw”

CARRIED UNANIMOUSLY.

062.03.23 REGULAR COUNCIL MINUTES:

STRUBE: That, the minutes of the Regular Meeting of Council on February 10th, 2023 be approved as amended.

CARRIED.

063.03.23 STATEMENT OF FINANCIAL ACTIVITIES:

SKAUGE: That, the Statement of Financial Activities for the month of February 2023 be approved, as presented.

CARRIED.

064.03.23 BANK RECONCILIATION:

STRUBE: That, the bank reconciliation for the month of January 2023 be approved as presented.

CARRIED.

065.03.23 ACCOUNTS PAYABLE:

TEN BOS: That, the accounts payable dated March 2nd, 2023, as attached hereto and forming part of these Minutes, being regular cheque numbers 13311 to 13362 in the amount of \$128,449.39 and payroll cheque numbers 14445 to 14459 in the amount of \$29,663.69 be approved.

CARRIED.

066.03.23 ADMINISTRATORS REPORT:

JOELSON: That, the Administrators Report for the month of March 2023 be accepted as presented.

CARRIED.

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067.03.23 **TRANSFER BALANCE:**
SKAUGE: That, \$.06 be transferred from the Affinity Credit Union US Account to the Affinity Credit Union Maximizer account.

CARRIED.

068.03.23 **TRANSFER 2022 BUDGET ITEMS TO CAPITAL RESERVE:**
SKAUGE: That, the following unspent 2022 Capital Budget items be transferred to Capital Reserve for 2023;

- 2022 Capital Infrastructure \$60,000
- 2022 Capital Reserve Allocation \$40,000
- 2022 OCP Zoning \$8,500

CARRIED.

069.03.23 **CARBON TAX UTILITIES:**
STRUBE: That, the information provided in regards to Carbon Tax on Utility Bills be received and filed.

CARRIED.

Reeve Oleksyn declared a conflict of interest and was excused from the meeting at 9:47a.m.

070.03.23 **NCTPC WORKSOP CANCELLATION FEE:**
STRUBE: That, the late cancellation fee for Reeve Oleksyn of \$125.00 for the North Central Transportation Planning Committee Workshop held on March 2nd be covered by the Municipality.

CARRIED.

Reeve Oleksyn re-entered the meeting at 9:51a.m.

071.03.23 **RMAA ANNUAL CONVENTION:**
STRUBE: That, the request by Administrator Duane Storey to attend the Rural Municipal Administrator's Association Annual Convention held. May 16-18th 2023 in Saskatoon be approved.

CARRIED.

072.03.23 **CSO MEMORANDUM OF UNDERSTANDING:**
SKAUGE: That, a Memorandum of Understanding be developed with the Town of Shellbrook in regards to contracting the services of The Community Safety Officer.

CARRIED.

073.03.23 **COMMUNITY FOUNDATIONS FOR SUSTAINABILITY WORKSHOP:**
TEN BOS: That, the request by Councilor Strube to attend the Community Foundation for Sustainability Workshop in North Battleford held on April 4th 2023, be approved

CARRIED.

074.03.23 **MONTHLY COUNCIL MEETINGS:**
HAMEL: That, commencing April 12th 2023, all Monthly Regular Meetings of Council be moved to the second Wednesday of the month.

CARRIED.

Delegation Foreman Bill Aug and Todd Lande entered the Council Chambers at 11:25 a.m. to update Council on municipal operations.

075.03.23 **SKAUGE:** That, Council now recess this meeting for lunch at 12:04p.m.

CARRIED.

076.03.23 **JOELSON:** That, Council now reconvene this meeting at 12:39p.m.

CARRIED.

077.03.23 **OLD OIL TRUCK:**
JOELSON: That, the request for the old Oil Truck to be salvaged be approved.

CARRIED.

Delegation Foreman Bill Aug and Todd Lande left the meeting at 1:22p.m.

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078.03.23 SAMA ANNUAL GENERAL MEETING:

JOELSON: That, the following attend the Saskatchewan Assessment Management Agency Annual General Meeting held in Regina April 5th, 2023:

- Reeve Oleksyn
- Division 3 Councilor Strube
- Administrator Duane Storey

CARRIED.

OLD BUSINESS:

079.03.23 SE-10-50-02-W3:

STRUBE: That, the municipality reply that further exploration needs to be conducted, in regards to the inquiry by Leah Vujic wondering if the municipality would be willing to sell the 9.67acre parcel on SE-10-50-02-W3.

CARRIED.

080.03.23 BEAVER DAM BLASTING:

STRUBE: That, matters in regards to Beaver Dam Blasting be referred to Foreman Bill Aug to proceed as required.

CARRIED.

NEW BUSINESS:

081.03.23 DOCTOR RECRUITMENT:

STRUBE: That, the information provided in regards to Doctor Recruiting be postponed to the April 12th, 2023 regular meeting of Council.

CARRIED.

082.03.23 SARM RESOLUTIONS:

SKAUGE: That, on behalf of the Rural Municipality of Shellbrook No. 493 that the voting delegates acknowledge the presented resolutions as they see fit at the 2023 Saskatchewan Association of Rural Municipalities Annual Conference March 14th-16th in Saskatoon.

CARRIED.

083.03.23 2023 BUDGET SESSIONS:

STRUBE: That, 2023 Budget sessions be set for March 22nd and 29th 2023, commencing at 8:30a.m. at the municipal office chamber in Shellbrook Saskatchewan.

CARRIED.

084.03.23 PROPOSED SUBDIVISION LSD 7-21-51-02-W3:

STRUBE: That, the Council of the RM of Shellbrook No. 493 agrees to approve the proposed subdivision application for subdivision of parcel ties connecting Parcel No. 161541851 to Parcel No. 147563219, LSD -7-21-51-02-W3, and will forward a response to the Community Planning Branch, Ministry of Government Relations as follows;

1. No: there are no land uses in the vicinity that would be incompatible with the intended use of the proposed site.
2. No: there are no facilities that could be affected by the proposed development.
3. No: there are no further requirements of the applicant.

CARRIED.

085.03.23 HOLBEIN NORTH 693 DESIGN AND SPECIFICATION:

STRUBE: That, the information provided in regards to the Holbein North 693 Design and Specification be postponed to the April 12th, 2023 regular meeting of Council.

CARRIED.

086.03.23 GO IN CAMERA:

SKAUGE: That, the time being 2:33p.m., Council close a portion of this meeting to the public to go in camera under the authority of Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*, to discuss Human Resources issues, the public gallery be vacated and those present for this closed session be Reeve Doug Oleksyn, Deputy Reeve Derwin Joelson and Councilor's Cliff Skauge, Phil Hamel, Christine Strube and Ivan Ten Bos.

CARRIED.

087.03.23 RECONVENE:

SKAUGE: That, we reconvene the regular council meeting at 3:02p.m. with all members of council and administration present.

CARRIED.

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088.03.23 **RESCIND MOTION 033.02.23:**
SKAUGE: That, motion 033.02.23 be rescinded, and that a meeting be scheduled with Shellbrook Volunteer Fire Department committee.

CARRIED.

089.03.23 **CORRESPONDENCE:**
HAMEL: That, the following Correspondence be received and filed.

- Prairie Steel- dated February 23rd, 2023
- NCTPC meeting minutes - dated February 14th, 2023
- Highway 55 project - dated March 3rd, 2023

CARRIED.

090.03.23 **SARM CORRESPONDENCE:**
JOELSON: That, the following SARM Correspondence be received and filed.

- Clubroot Bylaws- dated February 23rd, 2023

CARRIED.

091.03.23 **ADJOURNMENT:**
TEN BOS: That, the meeting be adjourned at 3:36 p.m.

CARRIED.

REEVE DOUG OLEKSYN

ADMINISTRATOR DUANE STOREY