

# Rural Municipality of Shellbrook No. 493

July 6th, 2022

## REGULAR MEETING

**MINUTES** of a REGULAR meeting of Council of the Rural Municipality of Shellbrook No. 493 held on Wednesday, July 6th, 2022 in the Municipal Office Council Chambers at Shellbrook, Saskatchewan.

**PRESENT:**

Reeve	- Doug Oleksyn
Division 1	- Cliff Skauge
Division 2	- Phil Hamel
Division 3	- Christine Strube
Division 4	- Jay Ferster (Conference)
Division 5	- Derwin Joelson
Division 6	- Ron Herzog (Conference)
Administrator	- Duane Storey

**DELEGATIONS:**

**10:00a.m. Randall Johnson, Clean Farms.**

**10:30a.m. Ken Miners, Road inquiries.**

**11:40a.m. Foreman Bill Aug and Todd Lande update on municipal activities**

**CALL TO ORDER:**

Reeve Oleksyn called the meeting to order at 8:31-a.m.

**185.07.22**

**ADDITIONS TO AGENDA:**

**SKAUGE:** That, the following items be added to the Agenda:

- Tax Notice Letter
- Operator Hiring

**CARRIED UNANIMOUSLY.**

**186.07.22**

**ADOPTION OF AGENDA:**

**HAMEL:** That, the Agenda be adopted as amended.

**CARRIED.**

**187.07.22**

**REGULAR COUNCIL MINUTES:**

**STRUBE:** That the minutes of the Regular Meeting of Council on June 8th, 2022 be approved.

**CARRIED.**

**188.07.22**

**SPECIAL MEETING COUNCIL MINUTES:**

**SKAUGE:** That the minutes of the Special Meeting of Council on June 17th, 2022 be amended as follows:

- Motion 184.06.22 – Adopt Capital Budget.

**CARRIED UNANIMOUSLY.**

**189.07.22**

**SPECIAL MEETING COUNCIL MINUTES:**

**JOELSON:** That, the minutes of the Special Meeting of Council of June 17th, 2022 be approved as amended.

**CARRIED.**

**190.07.22**

**STATEMENT OF FINANCIAL ACTIVITIES:**

**JOELSON:** That, the Statement of Financial Activities for the month of June, 2022 be approved as presented.

**CARRIED.**

**191.07.22**

**BANK RECONCILIATION:**

**SKAUGE:** That, the bank reconciliation for the month of May 2022 be approved as presented.

**CARRIED.**

**192.07.22**

**ACCOUNTS PAYABLE:**

**HAMEL:** That, the accounts payable dated July 4th, 2022, as attached hereto and forming part of these Minutes, being regular cheque numbers 12849 to 12899 in the amount of \$234,988.83 and payroll cheque numbers 14244 to 14270 in the amount of \$51,668.72 be approved.

**CARRIED.**

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**193.07.22**    **ADMINISTRATORS REPORT:**

**HAMEL:** That, the Administrators Report for the month July, 2022 be accepted as presented.

**CARRIED.**

Delegation Randall Johnson entered the Council Chambers at 10:01a.m. to discuss Clean Farms.

Councilor Jay Ferster left the meeting at 10:23a.m.

Delegation Randall Johnson left the meeting at 10:29a.m.

Delegation Ken Miners entered the Council Chambers at 10:31a.m. to discuss municipal roads.

Delegation Ken Miners left the meeting at 10:43a.m.

Delegation Foreman Bill Aug entered the Council Chambers at 11:40 a.m. to update Council on municipal operations.

**194.07.22**    **BEAVER LIST 2022:**

**HAMEL:** That, Daniel Hannigan be added to the 2022 Beaver list.

**CARRIED.**

**195.07.22**    **OLD HIGHWAY DAMAGE:**

**SKAUGE:** That, an Invoice be sent to Forbes Bros.Ltd.for damages on the Old Highway done during power pole installations.

**CARRIED.**

**196.07.22**    **SE-21-51-02-W3 GRAVEL:**

**SKAUGE:** That, Deputy Reeve Joelson and Division 3 Councilor Strube have discussions with Landowner in regards to purchasing gravel on SE-21-51-02-W3.

**CARRIED.**

**197.07.22**    **VOLUNTEER FIRE DEPARTMENT COMMITTEE:**

**FERSTER:** That, Reeve Oleksyn and Division 2 Councilor Hamel be appointed to the Volunteer Fire Department Committee.

**CARRIED.**

**198.07.22**    **HAMEL:** That, Council now recess this meeting for lunch at 12:00p.m.

**CARRIED.**

**199.07.22**    **JOELSON:** That, Council now reconvene this meeting at 12:35p.m.

**CARRIED.**

Councilor Ron Herzog left the meeting at 12:00p.m.

**OLD BUSINESS:**

**200.07.22**    **SASKTEL BILLING:**

**SKAUGE:** That, administration enter into a 5-year contract with SaskTel for bundling internet services.

**CARRIED.**

Delegation Foreman Bill Aug left the meeting at 1:20p.m.

Councilor Jay Ferster re-entered the meeting by conference at 1:52p.m.

**201.07.22**    **CIVIC ADDRESSING:**

**FERSTER:** That, discussions in regards to Civic Addressing be referred to the Five-Year Capital Plan.

**CARRIED.**

**NEW BUSINESS:**

**202.07.22**    **STATE OF EMERGENCY LETTER OF SUPPORT:**

**STRUBE:** That, a letter be sent to the Minister of Agriculture in support of West Central Municipalities dealing with drought issues.

**CARRIED.**

**203.07.22**    **CRIMINAL RECORD CHECK BYLAW:**

**STRUBE:** That, Bylaw 2022-04 Criminal Record Checks be amended as Follows:

- 3. That elected candidates be reimbursed for criminal record checks.

**CARRIED UNANIMOUSLY.**

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- 204.07.22** **BYLAW NO. 2022-04 CRIMINAL RECORD CHECKS BYLAW:**  
**STRUBE:** That Bylaw 2022-04, being a Bylaw to require criminal record checks with nomination forms as annexed hereto and forming a part of these minutes, be given first reading.  
**CARRIED.**
- 205.07.22** **BYLAW NO. 2022-04 CRIMINAL RECORD CHECKS BYLAW:**  
**JOELSON** That Bylaw 2022-04, being a Bylaw to require criminal record checks with nomination forms, be given second reading.  
**CARRIED.**
- 206.07.22** **BYLAW NO. 2022-04 CRIMINAL RECORD CHECKS BYLAW:**  
**HAMEL:** That Bylaw 2022-04, being a Bylaw to require criminal record checks with nomination forms be given a third reading at this meeting.  
**CARRIED UNANIMOUSLY.**
- 207.07.22** **BYLAW NO. 2022-04 CRIMINAL RECORD CHECKS BYLAW:**  
**FERSTER:** That Bylaw 2022-04, being a Bylaw to require criminal record checks with nomination forms as annexed hereto and forming a part of these minutes be read a third time. Further this Bylaw be now adopted, sealed and signed by Reeve and Administrator.  
**CARRIED.**
- 208.07.22** **MUNICIPAL ROAD ALLOWANCE:**  
**STRUBE:** That, the Royal Canadian Mounted Police be notified in regards to unauthorized grading on municipal road allowance and that a letter be sent by Rural Municipality of Shellbrook No. 493 Lawyer to Garth Evans.  
**CARRIED.**
- 209.07.22** **CALCIUM CHLORIDE REBATE:**  
**SKAUGE:** That, the Calcium Chloride application for rebates from 2020 and 2021 be denied.  
**CARRIED.**
- 210.07.22** **MUNICIPAL ISSUES:**  
**HAMEL:** That, all information received in regards to municipal issues be received and filed.  
**CARRIED.**
- 211.07.22** **NORTH SASKATCHEWAN RIVER BASIN COUNCIL AGM 2022:**  
**JOELSON:** That, all information received in regards to the North Saskatchewan River Basin Council AGM be received and filed.  
**CARRIED.**
- 212.07.22** **BRANDT GRADER:**  
**FERSTER:** That, all information received in regards to Brandt 2023 grader availability be received and filed.  
**CARRIED.**
- 213.07.22** **ALL NET:**  
**HAMEL:** That, all information received in regards to ALL NET Meeting Solutions be received and filed.  
**CARRIED.**
- 214.07.22** **NEW HIRE:**  
**SKAUGE:** That, Torey Stewart be hired full-time as an outside employee, starting wage to be \$25/hr. commencing June 27, 2022.  
**CARRIED.**
- 215.07.22** **CASUAL GRADER OPERATOR:**  
**JOELSON:** That, Rick Thompson be hired as a casual operator for the 2022 season, wage set at \$29.85/hr.  
**CARRIED.**

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216.07.22

**CORRESPONDENCE:**

**HAMEL:** That, the following correspondence be received and filed.

- Saskatchewan Information and Privacy Commissioner Annual Report dated June 28, 2022
- Saskatchewan Association of Watersheds dated June 23, 2022

**CARRIED.**

217.07.22

**GO IN CAMERA:**

**HAMEL:** That, the time being 3:09p.m., Council close a portion of this meeting to the public to go in camera under the authority of Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*, to discuss Human Resources issues, the public gallery be vacated and those present for this closed session be Reeve Doug Oleksyn, Deputy Reeve Derwin Joelson and Councilor's Cliff Skauge, Phil Hamel, Christine Strube and Jay Ferster.

**CARRIED.**

218.07.22

**GO OUT OF CAMERA:**

**STRUBE:** That, the time being 3:25p.m., Council go out of camera and invite Administrator Duane Storey and the public back into the Council Meeting.

**CARRIED.**

219.07.22

**ADJOURNMENT:**

**HAMEL:** That, the meeting be adjourned at 3:35 p.m.

**CARRIED.**

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REEVE DOUG OLEKSYN

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ADMINISTRATOR DUANE STOREY