

**Rural Municipality of Shellbrook No. 493
December 8th, 2021
REGULAR MEETING**

MINUTES of a REGULAR meeting of Council of the Rural Municipality of Shellbrook No. 493 held on Wednesday, December 8th, 2021 in the Municipal Office Council Chambers at Shellbrook, Saskatchewan.

PRESENT:

Reeve	- Doug Oleksyn
Division 1	- Cliff Skauge
Division 2	- Phil Hamel
Division 3	- Christine Strube
Division 4	- Jay Ferster (Conference)
Division 5	- Derwin Joelson
Administrator	- Duane Storey
Division 6	- Ron Herzog

DELEGATIONS:

10:00a.m. Crystal Schmitz and Lisa Anderson, Affinity Credit Union
11:30a.m. Foreman Bill Aug and Todd Lande, update on municipal operations.

CALL TO ORDER:

Reeve Oleksyn called the meeting to order at 8:31a.m.

353.12.21

ADDITIONS TO AGENDA:

HAMEL: That, the following items be added to the agenda:

- 2021 John Deere 772G Grader.
- 2021 Municipal Hail Statement

CARRIED UNANIMOUSLY.

354.12.21

ADOPTION OF AGENDA:

HAMEL: That, the December 8th, 2021, agenda be adopted as amended.

CARRIED.

355.12.21

REGULAR COUNCIL MINUTES:

STRUBE: That, the minutes of the Regular Meeting of Council held on November 3rd, 2021 be approved as presented.

CARRIED.

356.12.21

STATEMENT OF FINANCIAL ACTIVITIES:

SKAUGE: That, the Statement of Financial Activities for the month November, 2021 be accepted as presented.

CARRIED.

357.12.21

LIST OF ACCOUNTS:

JOELSON: That, the List of Accounts dated December 1st, 2021, as attached hereto and forming part of these Minutes, being regular cheque numbers 12455 to 12503 in the amount of \$200,862.26 and payroll cheque numbers 14101 to 14122 in the amount of \$41,373.65 be approved for payment.

CARRIED.

358.12.21

BANK RECONCILIATION:

HAMEL: That, the reconciled bank statement for the month of October 2021 be approved as presented.

CARRIED.

359.12.21

ADMINISTRATORS REPORT:

STRUBE: That, the Administrators Report for the month December, 2021 be accepted as presented.

CARRIED.

360.12.21

ADMINISTRATORS HOLIDAYS

FERSTER: That, the request from Administrator Duane Storey, to carry 5 days of Holidays from 2021 to 2022 be approved.

CARRIED.

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COUNCIL ORAL REPORTS:

STURGEON LAKE REGIONAL PARK AUDIT:

JOELSON: That, at the request of the Sturgeon Lake Regional Park Board pursuant to resolution 283.0821, Council agrees to subsidize the Sturgeon Lake Regional Park 2021 audit up to \$1,000. **CARRIED.**

Delegation Crystal Schmitz and Lisa Anderson, Affinity Credit Union entered the Council Chambers at 10:15a.m. to discuss municipal banking inquiries.

Delegation Crystal Schmitz and Lisa Anderson, Affinity Credit Union left the Council Chambers at 10:45a.m.

OLD BUSINESS:

SW-28-49-03-W3:

STRUBE: That, discussions in regards to SW-28-49-03-W3 be postponed to the January 2022 Regular Meeting of Council.

363.12.21

SHEEP BYLAW:

HAMEL: That, a bylaw be developed to prevent and control Malignant Catarrhal Fever (MCF). Notice of the bylaw to be advertised in the December 16th Shellbrook Chronicle and bylaw to be passed at the December 20th Special Meeting of Council. **CARRIED.**

364.12.21

INFRASTRUCTURE WISH LIST:

HAMEL: That, the 2021 Infrastructure Wish List be added to the Rural Municipality of Shellbrook No. 493 5-year Capital Plan as presented. **CARRIED.**

Delegation Foreman Bill Aug entered the Council Chambers at 11:30a.m. to update Council on Municipal Operations.

Delegation Todd Lande entered the Council Chambers at 12:00p.m. to update Council on Municipal Operations.

SKAUGE: That, Council now recess this meeting for lunch at 12:00p.m. **CARRIED.**

SKAUGE: That, Council now reconvene this meeting at 12:39p.m. **CARRIED.**

Delegation Foreman Bill Aug and Todd Lande left the meeting at 1:00p.m.

NEW BUSINESS:

365.12.21

SW ¼ SECTION 1-50-03-W3 SUBDIVISION:

SKAUGE: That, the Council of the RM of Shellbrook No. 493 agrees to approve the proposed parcel B Subdivision application of SW ¼ Section 1-50-03-W3, and forward a response to the Community Planning Branch, Ministry of Government Relations as follows;

1. No: there are no land uses in the vicinity that would be incompatible with the intended use of the proposed site.
2. No: there are no facilities that could be affected by the proposed development.
3. No: there are no further requirements of the applicant.

CARRIED.

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MUNICIPAL REVENUE SHARING GRANT:

STRUBE: That the Council of the Rural Municipality of Shellbrook No. 493 confirms that the municipality now meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2020 Audited Financial Statement to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct;
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize the administrator to send a letter to the Ministry of Government Relations acknowledging the municipality meets all eligibility requirements to receive the Municipal Revenue Sharing Grant.

CARRIED.

367.12.21

OFFICE CHRISTMAS HOURS 2021:

HAMEL: That the Municipal Office hours be as follows over Christmas:

- December 23rd 8am-12pm
- Closed December 24th-27th
- December 31st 8am- 3pm

CARRIED.

368.12.21

LIST OF LANDS IN ARREARS:

HAMEL: That, in accordance with Section 3 of the Tax Enforcement Act, it be acknowledged the Administrator has presented to the head of council a list of Lands in Arrears to be annexed to and form part of these minutes, and unless sooner paid will be advertised in the Shellbrook Chronicle.

369.12.21

LITTLE RED BRIDGE:

JOELSON: Pursuant to the letter received from the Ministry of Highways and Infrastructure dated October 5, 2021, that the municipality assumes no ownership or administrative responsibility of the bridge located on The Montreal Lake Cree Nation, eliminating any request to transfer ownership back to the First Nation for upgrading.

CARRIED.

370.12.21

CHRISTMAS GIFT:

STRUBE: that, \$100 Co-op gift cards be given to all employees.

CARRIED.

371.12.21

2021 JOHN DEERE 772G GRADER:

JOELSON: That, a 2021 John Deere 772G Grader be purchased from Brandt for \$424,000.00 less trade in of 2017 John Deere 870G Grader valued at \$175,000.00. Difference paid out \$ 276,749.10 taxes included. Sale to be finalized in January 2022.

CARRIED.

372.12.21

CORRESPONDENCE:

SKAUGE: That t the following Correspondence be received and filed:

- Holbein Lagoon 1
- Holbein Lagoon 2
- SARM Rural Crime Watch
- 2021 Municipal Hail Statement

CARRIED.

373.12.21

ADJOURNMENT:

JOELSON: That, this meeting be adjourned at 2:39p.m.

CARRIED.

REEVE DOUG OLEKSYN

ADMINISTRATOR DUANE STOREY