

**MINUTES** of a Special meeting of Council of the Rural Municipality of Shellbrook No. 493 held on Monday, December 21, 2020 in the Municipal Office Council Chambers at Shellbrook, Saskatchewan.

<b><u>PRESENT:</u></b>	Reeve	- Doug Oleksyn
	Division 1	- Cliff Skauge (conference call)
	Division 2	- Phil Hamel (conference call)
	Division 3	- Christine Strube
	Division 5	- Derwin Joelson
	Division 6	- Ron Herzog
	Administrator	- Duane Storey
<b><u>ABSENT:</u></b>	Division 4	- Jay Ferster

**338.12.20**     **CALL TO ORDER:**  
Reeve Oleksyn called the meeting to order at 8:34 A.M.

**339.12.20**     **ADDITION TO AGENDA:**  
**HERZOG:** That the following items be added to the Agenda:

- Motion to purchase
- Council Inquiries

**CARRIED UNANIMOUSLY.**

**340.12.20**     **ADOPTION OF AGENDA.**  
**JOELSON:** That the Agenda be approved as amended.

**CARRIED.**

**341.11.20**     **ACCOUNTS PAYABLE:**  
**SKAUGE:** That the accounts payable dated December 18, 2020, as attached hereto and forming part of these minutes, being regular cheque numbers 11825 to 11874 in the amount of \$157,701.81 be approved.

**CARRIED.**

**342.12.20**     **1A TRAINING COURSE**  
**STRUBE:** That ACE Truck Driver Training be paid \$11,500.00 for the 1A truck driver training course for RM employee Brandon Stewart in 2021.

**CARRIED.**

**343.12.20**     **ROAD NOT MAINTAINED SIGN:**  
**SKAUGE:** That a ROAD NOT MAINTAINED sign be installed north of the Kress driveway located on NW-25-49-02- W3.

**CARRIED.**

**344.12.20**     **LETTERS OF SUPPORT CLEARING THE PATH:**  
**SKAUGE:** That letters be forwarded to Premier Scott Moe and MLA Nadine Wilson requesting their Support for the RM of Shellbrook No. 493 to continue to receive funding for the White Star Road under the Clearing the Path Primary Weight Corridor Program, administered by Saskatchewan Association of Rural Municipalities.

**CARRIED.**

**345.12.20**     **ROAD HAUL AGREEMENT HIGHWAYS**  
**SKAUGE:** That Administration assemble actual costs of gravel replacement and grading before communicating with Ministry of Highways & Infrastructure in regards to the 15.3kms identified in the Road Maintenance Agreement No. H20118-RMA-01.

**CARRIED.**

**346.12.20**     **OLD BUSINESS:**  
**5-YEAR CAPITAL PLAN:**  
**SKAUGE:** That the 5-Year Capital Plan of RM of Shellbrook No. 493 be adopted as presented.

**CARRIED.**

**NEW BUSINESS:**

**347.12.20**     **PROPOSED SUB-DIVISION SW ¼ SECTION 23-49-02-W3**  
**SKAUGE:** That the Council of the RM of Shellbrook No. 493 agrees to approve the subdivision application of SW ¼ Section 23-49-02-W3, proposed parcel B and C: and also agrees to use discretion to accommodate existing physical circumstance to increase residential development maximum from 11 to 11.26 acres for Parcel B and from 11 to 11.22 acres for Parcel C.

1. No: there are no land uses in the vicinity that would be incompatible with the intended use of the proposed site.
2. No: there are no facilities that could be affected by the proposed development.
3. No: there are no further requirements of the applicant.

**CARRIED.**

Foreman Bill Aug entered the Council Chambers at 10:54 a.m.

**CARRIED.**

**JOELSON:** That Council now recess for lunch at 12:05 pm.

**CARRIED.**

**SKAUGE:** That Council now reconvene this meeting at 12:35 pm.

**COUNCIL COMMITTEES/BOARD APPOINTMENTS FOR 2021.**

**348.12.20** **JOELSON:** That the RM of Shellbrook No. 493 appoints the following Council Committees and Appointments for 2021 as follows:

**COUNCIL COMMITTEES FOR 2021**

- |    |                            |   |
|----|----------------------------|---|
| a. | Finance & Administration – | Reeve, Deputy Reeve                                     |
| b. | Fire –                     | Ferster, Hamel  |
| c. | Gravel & Clay –            | Reeve, Ferster, Skauge and the Councillor concerned     |
| d. | Machinery –                | Reeve, Joelson, Ferster                                 |
| e. | Recreation –               | Council as a whole                                      |
| f. | Road Ban –                 | Reeve, Deputy Reeve, Hamel                              |
| G. | Roads                      | Reeve, Herzog, Strube, Ferster and councillor concerned |

**BOARD APPOINTMENTS FOR 2021**

- |    |  |   |
|----|--|---|
| a. | District 33 Rat Control –                    | Herzog  |
| b. | Local Library –                              | Skauge  |
| c. | Nisbet Forest –                              | Hamel   |
| d. | OH & S –                                     | Joelson, Ferster, Todd Lande                  |
| e. | Parkland Physician – Recruitment & Retention | Reeve, Skauge                                 |
| f. | Sturgeon Lake Regional Park                  |   |
|    | i. Chairperson –                             | Gord Roberts                                  |
|    | ii. Secretary –                              | Melanie Neufeld                               |
|    | iii. Board –                                 | Reeve, Joelson, Herzog, Strube, Gerald Vance, |
| g. | Wapiti Regional Library –                    | Skauge  |
| i. | Rink Steering Committee -                    | Skauge  |
| k. | Rural Crime Watch                            | Skauge  |

**349.12.20** **MUNICIPAL APPOINTMENTS 2021**

**HERZOG:** That the RM of Shellbrook No. 493 appoints the following Council Committees and Appointments for 2021 as follows:

**APPOINTMENTS FOR 2021**

- |    |                              |  |
|----|------------------------------|--|
| a. | Administrator                | Duane Storey                                     |
| b. | Auditor –                    | Vantage CPA                                      |
| c. | Building Inspector -         | BuildTech Inspections                            |
| d. | Board of Revision –          | Gord Krismer & Associates                        |
| e. | Development Officer-         | Administrator                                    |
| e. | Development Appeals Board -  | Gord Krismer & Associates                        |
| f. | Fire Guardians –             | Councillor of each Division                      |
| g. | Pest Control Officer –       | Tanner Paslawski                                 |
| h. | Pound Keepers –              | Councillor of each Division appoints as required |
| i. | Weed Inspector –             | Councillor of each Division                      |
| j. | Property Maintenance Appeals | Gord Krismer & Associates                        |

**CARRIED.**

**350.12.20 CUSTOM RATES FOR 2021.**

**STRUBE:** That the RM of Shellbrook No. 493 approve the custom rates for 2021 as follows:

a.	Backhoe -	\$120.00 per hour
b.	Brush work payout -	\$400.00 per ½ mile
c.	Cat -	\$165.00 per hour
d.	Gopher getter -	\$50.00 per day with a \$50.00 deposit (minimum charge \$10.00)
e.	Grader -	\$150.00 per hour
f.	Grave digging within RM	\$600.00 dig only
		\$800.00 dig & close
g.	Gravel delivered with RM trucks	\$350.00 per 10-yard load of crushed gravel
		\$525.00 per 20-yard load of crushed gravel
		CN gravel not for Sale
h.	Loader -	\$120.00 per hour
i.	Motor Scraper	\$170.00 per hour in Municipality
		\$200.00 per hour outside of Municipality
j.	Pit run delivered	\$320.00 per 10-yard load
		\$390.00 per 20-yard load
k.	Plow Driveways -	\$200.00 per plow
l.	Tandem gravel truck -	\$115.00 per hour
m.	Track hoe -	\$160.00 per hour
n.	Tractor & mower -	\$100.00 per hour
o.	Tree Planter -	\$20.00 per day with a \$50.00 deposit (minimum charge of \$10.00)

**CARRIED.**

Foreman Bill Aug left the Council Chambers at 1:20 pm.

**351.12.20 AANDC STATUTORY DECLARATION.**

**JOELSON:** That the Receiver General of Canada be paid \$53,702.62 for the extraction of 10,229 yards of gravel on permit # 5868-06541-4 (Briarlea Pit- Sturgeon Lake First Nation) for the period of Sept 1, 2020 – December 31, 2020.

**CARRIED.**

**353.12.20 ADMINISTRATOR CONTRACT**

**HAMEL:** That a 3-year contract be approved with Duane Storey, as the Administrator for the R.M. of Shellbrook No. 493 at an approved salary of \$73,000 for the year 2021, \$75,000 in 2022 and \$77,500 in 2023, with an equivalent percentage increase as provided to RM 493 employees added in 2022 & 2023.

**CARRIED.**

**354.12.20 2021 MEETING DATES**

**SKAUGE:** That the regular council meeting for January 2021 be set for January 13, 2021 and that the scheduling of the remainder of the 2021 meeting dates be postponed until January 13, 2021.

**CARRIED.**

**355.12.20 COUNCIL INQUIRIES:**

**SKAUGE:** That the following Inquiries be forwarded to the Administrator for completion:

- Pest Control Officer municipal visits.
- Wild Rose School SGI Provincial Traffic Safety Grant application.

ADJOURNMENT.

356.12.20

HAMEL: That the meeting be adjourned at 2:10 p.m.

CARRIED.

---

Reeve Doug Oleksyn

---

Duane Storey Administrator