

**MINUTES** of a REGULAR meeting of Council of the Rural Municipality of Shellbrook No. 493 held on Wednesday, December 2nd, 2020 in the Municipal Office Council Chambers at Shellbrook, Saskatchewan.

**PRESENT:**

Reeve	- Doug Oleksyn
Division 1	- Cliff Skauge - Conference call
Division 2	- Phil Hamel - Conference call
Division 3	- Christine Strube
Division 4	- Jay Ferster - Conference call
Division 5	- Derwin Joelson
Division 6	- Ron Herzog
Administrator	- Duane Storey

**302.12.20** **CALL TO ORDER:**  
Reeve Oleksyn called the meeting to order at 8:32 A.M.

**303.12.20** **ADDITION TO AGENDA:**  
**SKAUGE:** That the following items be added to the Agenda:

- Speed Limit Bylaw
- Council Inquiries

**CARRIED UNANIMOUSLY.**

**304.12.20** **ADOPTION OF AGENDA:**  
**SKAUGE:** That the Agenda be approved as amended.

**CARRIED.**

**305.12.20** **REGULAR COUNCIL MINUTES:**  
**SKAUGE:** That the minutes of the Regular Meeting of Council on November 4th, 2020 be approved, as presented.

**CARRIED.**

**306.12.20** **SPECIAL MEETING MINUTES:**  
**STRUBE:** That the minutes of the Special Meeting of Council on November 23rd, 2020 be amended as follows;

- Motion 301.11.20 - Strike Helm replace with Joelson as the mover.

**CARRIED UNANIMOUSLY.**

**307.12.20** **SPECIAL MEETING MINUTES:**  
**SKAUGE:** That the minutes of the Special Meeting of Council on November 23rd, 2020 be approved as amended.

**CARRIED.**

**308.12.20** **STATEMENT OF FINANCIAL ACTIVITIES:**  
**JOELSON:** That the Statement of Financial Activities for the month of October, 2020 be approved, as presented.

**CARRIED.**

**309.12.20** **STATEMENT OF FINANCIAL ACTIVITIES:**  
**SKAUGE:** That the Statement of Financial Activities for the month of November 2020 be approved, as presented.

**CARRIED.**

**310.12.20** **ACCOUNTS PAYABLE:**  
**HERZOG:** That the accounts payable dated December 2nd, 2020, as attached hereto and forming part of these Minutes, being regular cheque numbers 11760 to 11824 in the amount of \$159,913.06 and payroll cheque numbers 13804 to 13825 in the amount of \$44,681.82 be approved.

**CARRIED.**

**311.12.20** **BANK RECONCILIATION:**  
**STRUBE:** That the bank reconciliation for the month of October 2020 be approved.

**CARRIED.**

**COUNCIL ORAL REPORTS:**

Councilor Joelson declared a pecuniary interest and left the Council Chambers at 10:00 am.

**312.12.20** **BEAVER RUN CLEANUP:**  
**SKAUGE:** That Derwin Joelson be hired to clean up 2 beaver runs on the NE-04-52-01-W3.

**CARRIED.**

Councilor Joelson re-entered Council Chambers at 10:09 am

Councilor Hamel was excused from the conference call at 10:30 am.

- 313.12.20 **STOP SIGN:**  
**STRUBE:** That a "New" sign be placed below the stop sign on SE-04-51-02-W3 facing north. **CARRIED.**
- 314.12.20 **IN-CAMERA:**  
**SKAUGE:** That the Council go into an in-camera session for the purpose of discussing a Human Resource issue at 11:50 am and further that Administrator Duane Storey be asked to remain in the room. **CARRIED.**
- 315.12.20 **OUT OF IN-CAMERA:**  
**SKAUGE:** That the Council come out of in-camera session at 12:00 pm and reconvene the December 2, 2020 Regular Meeting. **CARRIED.**
- 316.12.20 **CHRISTMAS GIFT:**  
**FERSTER:** Due to Covid-19 restrictions there will be no Christmas Party for the RM and that \$100 gift cards be given to all employees. **CARRIED.**
- 317.12.20 **MARUD FIRE CALL:**  
**HERZOG:** That the fire call on November 26, 2020 at NW-18-49-02-W3 not be billed out, as the fire was a controlled burn and was called in by passerby on the Highway. **CARRIED.**
- JOELSON:** That Council now recess this meeting for lunch at 12:11pm. **CARRIED.**
- HERZOG:** That Council now reconvene this meeting at 12:45pm. **CARRIED.**
- 318.12.20 **SGI TRAFFIC SIGN APPLICATION:**  
**SKAUGE:** That application be made to SGI Provincial Traffic-Safety Fund Application for a digital sign speed indicator on behalf of the Wild Rose Public School. **CARRIED.**
- COUNCIL ORAL REPORTS RECEIVED 1:00pm.**
- Councilor Hamel has re-entered the conference call at 1:00 pm.
- OLD BUSINESS:**
- 319.12.20 **LAWRIE HOUSE ABATEMENT:**  
**SKAUGE:** That the taxes that had accumulated on Property located SE-27-49-01-W3 BIK/Par E-Plan 74PA23289 Ext. 1 be abated due to the house being vacant and any charges incurred since the title was turned back to the municipality in July 2020:
- |                  | <u>Current</u> | <u>Interest</u> | <u>Total</u>             |
|------------------|----------------|-----------------|--------------------------|
| 150- Municipal - | \$ 706.66      | \$ 0            | \$ 706.66                |
| 201- #119 -      | 309.46         | 0               | 309.46                   |
| 303- Library -   | 90.45          | 0               | 90.45                    |
| 701- Tax Enf -   | 8.30           | 0               | 8.30                     |
|                  |                |                 | <b><u>\$1,114.87</u></b> |
- CARRIED.**
- NEW BUSINESS:**
- 320.12.20 **DOROTHY MILLER BRUSH CUTTING:**  
**STRUBE:** That Dorothy Miller be compensated \$400.00 for brush cutting on road allowance adjacent to the SW-06-51-03-W3 in accordance to the existing policy. **CARRIED.**
- 321.12.20 **BYLAW NO. 07/2020 DESIGNATE MUNICIPAL HERITAGE PROPERTY:**  
**SKAUGE:** That Bylaw 07/2020, being a Bylaw to Designate Municipal Heritage Property located at NW-10-49-01-W3 Lot 2Block 3 Plan: 76PA00132Ext0, be introduced and given first reading. **CARRIED.**
- 322.12.20 **BYLAW NO. 07/2020 DESIGNATE MUNICIPAL HERITAGE PROPERTY:**  
**JOELSON:** That Bylaw 07/2020, being a Bylaw to Designate Municipal Heritage Property located at NW-10-49-01-W3 Lot 2Block 3 Plan: 76PA00132Ext0, be given second reading. **CARRIED.**
- 323.12.20 **BYLAW NO. 07/2020 DESIGNATE MUNICIPAL HERITAGE PROPERTY:**  
**HERZOG:** That Bylaw 07/2020, be given a third reading at this meeting. **CARRIED UNANIMOUSLY.**
- 324.12.20 **BYLAW NO. 07/2020 DESIGNATE MUNICIPAL HERITAGE PROPERTY:**  
**SKAUGE:** That Bylaw 07/2020 being a Bylaw to Designate Municipal Heritage Property as annexed hereto and forming a part of these minutes be read a third time. Further this Bylaw be now adopted, sealed and signed by Reeve and Administrator.

- 325.12.20 **AUDITOR SELECTION 2020:**  
**HERZOG:** That the proposal for audit services for the period covering 2020-2024 as submitted by Vantage Chartered Professional Accountants, North Battleford, SK., be accepted at the rate of \$8,500.00 All-inclusive fee, per year, for a total of \$42,500.00.  
**CARRIED.**
- 326.12.20 **JARAN TAX ADJUSTMENT:**  
**JOELSON:** That roll # 1633 Jaran Farms Ltd. NW-20-50-03-W3 be adjusted and a refund be issued in the amount of \$74.73 for an error on the 2019 Tax Notice re:293 exemption Over-payment as follows:  
150- Municipal - \$ 42.90  
201- #119 - 22.12  
303- Library - 12.68  
\$74.73  
**CARRIED.**
- 327.12.20 **TAX ABATEMENT ROLL 1522:**  
**STRUBE:** That the Roll # 1522 SW-21-49-03-W3 be adjusted and the increase in tax be abated in the amount of \$60.88 in lieu of error on 2019 Tax Notice re: 293 exemption as follows:  
150- Municipal - \$ 38.30  
201- #119 - 21.10  
303- Library - .68  
\$60.08  
**CARRIED.**
- 328.12.20 **5-YEAR CAPITAL PLAN:**  
**SKAUGE:** That the discussion on the 5-Year Capital Plan be postponed to the December 21<sup>st</sup> 2020 special meeting of Council.  
**CARRIED.**
- 329.12.20 **NOBILITAS PROPOSAL:**  
**SKAUGE:** That the discussion on the Nobilitas Asset Management Proposal be postponed to the December 21<sup>st</sup> 2020 special meeting of Council.  
**CARRIED.**
- 330.12.20 **COVID-19 POLICY:**  
**HAMEL:** That the Council of the RM of Shellbrook No. 493 establish a policy that employees be paid for 8 hours per day for up to 14 days if directed to stay home due to the threat of Covid-19, and furthermore that this policy be reviewed and amended if necessary, in 2021.  
**CARRIED.**
- 331.12.20 **RAISE SPEED LIMIT:**  
**SKAUGE:** That the speed limit be established at 60km/hr and a sign be posted on the grid road west of the NW-15-49-03-W3.  
**CARRIED.**
- 332.12.20 **BYLAW NO. 08/2020 TO REGULATE SPEED WITHIN THE MUNICIPALITY:**  
**SKAUGE:** That Bylaw 08/2020, being a Bylaw to Regulate Speed within the Municipality on the grid road west of the NW-15-49-03-W3, be introduced and given first reading at this meeting.  
**CARRIED.**
- 333.12.20 **BYLAW NO. 08/2020 TO REGULATE SPEED WITHIN THE MUNICIPALITY:**  
**JOELSON:** That Bylaw 08/2020, being a Bylaw to Regulate Speed within the Municipality on the grid road west of the NW-15-49-03-W3, be given second reading at this meeting.  
**CARRIED.**
- 334.12.20 **BYLAW NO. 08/2020 TO REGULATE SPEED WITHIN THE MUNICIPALITY:**  
**FERSTER:** That Bylaw 08/2020, be given a third reading at this meeting.  
**CARRIED UNANIMOUSLY.**
- 335.12.20 **BYLAW NO. 08/2020 TO REGULATE SPEED WITHIN THE MUNICIPALITY:**  
**SKAUGE:** That Bylaw 08/2020 being a Bylaw to Regulate Speed within the Municipality on the grid road west of the NW-15-49-03-W3 as annexed hereto and forming a part of these minutes be read a third time. Further this Bylaw be now adopted, sealed and signed by Reeve and Administrator.  
**CARRIED.**
- 336.12.20 **OFFICE CHRISTMAS HOURS:**  
**STRUBE:** That the Municipal Office hours be as follows over Christmas:  
  - December 24<sup>th</sup> 8am-12pm
  - Closed December 25<sup>th</sup>-28<sup>th</sup>
  - December 31<sup>st</sup> 8am- 3pm**CARRIED.**

337.12.20 ADJOURNMENT:  
JOELSON: That the meeting be adjourned at 2:09 pm.

CARRIED.

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REEVE DOUG OLEKSYN

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ADMINISTRATOR DUANE STOREY