

Rural Municipality of Shellbrook No. 493
November 3rd, 2021
REGULAR MEETING

MINUTES of a REGULAR meeting of Council of the Rural Municipality of Shellbrook No. 493 held on Wednesday, November 3rd, 2021 in the Municipal Office Council Chambers at Shellbrook, Saskatchewan.

<u>PRESENT:</u>	Reeve	- Doug Oleksyn
	Division 1	- Cliff Skauge
	Division 2	- Phil Hamel
	Division 3	- Christine Strube
	Division 4	- Jay Ferster (Conference 1:00p.m.)
	Division 5	- Derwin Joelson
	Division 6	- Ron Herzog (Conference)
	Administrator	- Duane Storey

DELEGATIONS:

11:30a.m. Foreman Bill Aug, update on municipal operations.

CALL TO ORDER:

Reeve Oleksyn called the meeting to order at 8:33a.m.

328.11.21 ADDITIONS TO AGENDA:

SKAUGE: That, the following items be added to the agenda:

- Community Safety Officer Meeting.

CARRIED UNANIMOUSLY.

329.11.21 ADOPTION OF AGENDA:

HAMEL: That, the November 3rd, 2021, agenda be adopted as amended.

CARRIED.

330.11.21 REGULAR COUNCIL MINUTES:

SKAUGE: That, the minutes of the Regular Meeting of Council held on October 6th, 2021 be approved as presented.

CARRIED.

331.11.21 STATEMENT OF FINANCIAL ACTIVITIES:

HAMEL: That, the Statement of Financial Activities for the month October, 2021 be accepted as presented.

CARRIED.

332.11.21 LIST OF ACCOUNTS:

HAMEL: That, the List of Accounts dated November 1st, 2021, as attached hereto and forming part of these Minutes, being regular cheque numbers 12401 to 12454 in the amount of \$223,342.97 and payroll cheque numbers 14071 to 14100 in the amount of \$53,099.93 be approved for payment.

CARRIED.

333.11.21 BANK RECONCILIATION:

STRUBE: That, the reconciled bank statement for the month of September 2021 be approved as presented.

CARRIED.

334.11.21 ADMINISTRATORS REPORT:

HERZOG: That, the Administrators Report for the month November, 2021 be accepted as presented.

CARRIED.

335.11.21 GUY GRENIER

STRUBE: That, a letter be sent to outside seasonal employee Guy Grenier in regards to 2022 employment.

CARRIED.

336.11.21 COMMUNITY SAFETY OFFICER MEETING:

JOELSON: That, Councilor's Hamel and Skauge will attend the Virtual Teams meeting on November 18, 2021 at 6:00p.m. hosted by The Rural Municipality of Leask No. 464 in regards to Community Safety Officer Program.

CARRIED.

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COUNCIL ORAL REPORTS:

337.11.21

GATED ROAD ALLOWANCE:

HERZOG: That, a letter be sent to Mr. Gunner Slemming informing him that his gate must be removed from the north end of SW-15-52-03-W3.

CARRIED.

338.11.21

TRIPLE S TRANSPORT LETTER:

HAMEL: That, a letter be sent to Triple S Transport in regards to rinsing and disposing of dust control products on municipal roads.

CARRIED.

339.11.21

SCHOOL ZONE SPEED SIGNS WILD ROSE:

SKAUGE: That, signs be added at the Wild Rose School indicating that speed restrictions are in effect from 8:00a.m. to 5:00p.m.

CARRIED.

340.11.21

DECEMBER SPECIAL MEETING:

SKAUGE: That, the December Special Meeting of Council be set for December 20th, 2021 at 8:30a.m. at the municipal office in Shellbrook.

CARRIED.

Delegation Foreman Bill Aug entered the Council Chambers at 11:35a.m. to update Council on Municipal Operations.

SKAUGE: That, Council now recess this meeting for lunch at 12:10p.m.

CARRIED.

JOELSON: That, Council now reconvene this meeting at 12:39p.m.

CARRIED.

Delegation Foreman Bill Aug left the meeting at 1:00p.m.

OLD BUSINESS:

341.11.21

EMERGENCY RESPONSE PLAN:

SKAUGE: That, the Town and R.M. of Shellbrook Emergency Response Plan 2021 be adopted as presented.

CARRIED.

342.11.21

FENCED ROAD ALLOWANCE:

HERZOG: That, in response to the letter dated October 21,2021 from Delbert Dynna Law Office, responding to the correspondence sent by the municipality in regards to NE-16-52-03-W3 Road allowance, that the ratepayer be informed that any fence erected must not impede the municipal road allowance

CARRIED.

343.11.21

INFRASTRUCTURE WISH LIST:

HAMEL: That, discussions in regards to infrastructure wish list be postponed to the December 2021 Regular Meeting of Council.

CARRIED.

344.11.21

HJR ASPHALT LP:

JOELSON: That, a meeting be set-up with HJR Asphalt LP in regards to their offer to discount the cost of 39.73 Tonnes of Bituminous Mix that was mixed in error at Carswell pit NE-21-51-02-W3.

CARRIED.

NEW BUSINESS:

345.11.21

GAS TAX TRANSFER:

FERSTER: That, a transfer from Affinity Credit Union Maximizer account to the Affinity Credit Union Gas Tax account in the amount of \$33,692.45 be approved.

CARRIED.

346.11.21

SICK LEAVE POLICY REVIEW:

SKAUGE: That, discussions in regards to Sick Leave Policy 2019-001 be postponed to the December 2021 Regular Meeting of Council.

CARRIED.

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- 347.11.21** **MUNICIPAL ECONOMIC ENHANCEMENT PLAN ADJUSTMENT:**
HAMEL: That, Municipal Economic Enhancement Plan, Schedule B – Project Plan Amendment be approved as presented. **CARRIED.**
- 348.11.21** **SW-28-49-03-W3 GATE AND FENCE:**
JOELSON: That, further discussions in regards to SW-28-49-03-W3 gate and fence be postponed to the December 2021 Regular Meeting of Council. **CARRIED.**
- 349.11.21** **SHEEP BYLAW:**
JOELSON: That, further discussions in regards to SW-28-49-03-W3 gate and fence be postponed to the December 2021 Regular Meeting of Council. **CARRIED.**
- 350.11.21** **GO IN CAMERA:**
HAMEL: That, the time being 3:26p.m., Council close a portion of this meeting to the public to go in camera under the authority of Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*, to discuss Human Resources issues, the public gallery be vacated and those present for this closed session be Reeve Doug Oleksyn, Deputy Reeve Derwyn Joelson and Councilor’s Cliff Skauge, Phil Hamel, Christine Strube, Ron Herzog, Jay Ferster and Administrator Duane Storey. **CARRIED.**
- 351.11.21** **GO OUT OF CAMERA:**
STRUBE: That, the time being 4:03p.m., Council go out of camera and invite the public back into the Council Meeting. **CARRIED.**
- 352.11.21** **ADJOURNMENT:**
HERZOG: That, this meeting be adjourned at 4:04p.m. **CARRIED.**

REEVE DOUG OLEKSYN

ADMINISTRATOR DUANE STOREY