

Rural Municipality of Shellbrook No. 493

April 7th, 2021

REGULAR MEETING

MINUTES of a REGULAR meeting of Council of the Rural Municipality of Shellbrook No. 493 held on Wednesday, April 7th, 2021 in the Municipal Office Council Chambers at Shellbrook, Saskatchewan.

PRESENT:

Reeve	- Doug Oleksyn
Division 1	- Cliff Skauge (Conference)
Division 2	- Phil Hamel
Division 3	- Christine Strube
Division 4	- Jay Ferster
Division 5	- Derwin Joelson
Division 6	- Ron Herzog
Administrator	- Duane Storey

DELEGATIONS:

10:00 a.m. Ryan Herbert, Western Infrastructure.

11:00 a.m. Foreman Bill Aug, update on municipal operations.

096.04.21 CALL TO ORDER:

Reeve Oleksyn called the meeting to order at 8:29 a.m.

CARRIED.

097.04.21 ADDITIONS TO AGENDA:

FERSTER: That the following items be added to the agenda:

- Business Venture correspondence
- Pine Tree Management training
- Doctor Recruitment Memorandum of Understanding

CARRIED UNANIMOUSLY.

098.04.21 ADOPTION OF AGENDA:

STRUBE: That the April 7th, 2021, agenda be adopted as amended.

CARRIED.

099.04.21 REGULAR COUNCIL MINUTES:

SKAUGE: That the minutes of the Regular Meeting of Council held on March 3rd, 2021 be approved as presented.

CARRIED.

100.04.21 STATEMENT OF FINANCIAL ACTIVITIES:

HAMEL: That the Statement of Financial Activities for the month March, 2021 be accepted as presented.

CARRIED.

101.04.21 LIST OF ACCOUNTS:

HAMEL: That the List of Accounts dated April 1st, 2021, as attached hereto and forming part of these Minutes, being regular cheque numbers 12021 to 12082 in the amount of \$218,418.09 and payroll cheque numbers 13894 to 13913 in the amount of \$40,965.05 be approved for payment.

CARRIED.

102.04.21 BANK RECONCILIATION:

HERZOG: That the reconciled bank statement for the month of February 2021 be approved as presented.

CARRIED.

COUNCIL ORAL REPORTS:

103.04.21 WILF'S BEACH:

JOELSON: That, Arnold Anderson's operation of a Community Marina at Wilf's Beach for the 2021 season be approved.

CARRIED.

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104.04.21 **BARELAND CONDOMINIUM ASSOCIATION**

JOELSON: That, the Administrator be instructed to send a letter to the Bareland Condominium Association in regards to removing their garbage bins from municipal property.

CARRIED.

Delegation Foreman Bill Aug entered the Council Chambers at 9:45 a.m. to update Council on Municipal Operations.

Delegation Ryan Herbert, Western Infrastructure entered the Council Chambers at 10:00 a.m. to give a presentation on bridge rehabilitation.

Delegation Ryan Herbert, Western Infrastructure left the meeting at 10:20am.

105.04.21 **VANT CREEK CUSTOM WORK:**

STRUBE: That, the Vant Creek Association be refunded \$320.00 on work order 7/2021 for portion of snow clearing that would have flooded a municipal road.

CARRIED.

106.04.21 **ASSET MANAGEMENT:**

JOELSON: That, a GPS and computer be purchased to identify and document bridge and culvert locations in the municipality for the Asset Management Plan.

CARRIED.

OLD BUSINESS:

107.04.21 **GALE BRIDGE:**

STRUBE: That, discussion in regards to the Gale Bridge NE-25-50-02-W3 be postponed.

CARRIED.

JOELSON: That, Council now recess this meeting for lunch at 12:00 p.m.

CARRIED.

FERSTER: That, Council now reconvene this meeting at 12:40 p.m.

CARRIED.

108.04.21 **GLENMOR PROPOSAL:**

FERSTER: That, the proposal to purchase a Kubota SVL75 Skid Steer from Glenmore Equipment with \$18,000 being committed in 2021, and the balance \$ 60,342.00 payable January 1, 2022, be approved.

CARRIED.

Delegation Foreman Bill Aug left the meeting at 1:15 p.m.

109.04.21 **BYLAW NO. 01/2021 TO PREVENT AND CONTROL CLUBROOT DISEASE OF CRUCIFIERS:**

SKAUGE: That, Bylaw 01/2021 being a Bylaw to Prevent and Control Clubroot Disease within the municipality be amended in Part II (10) to set the fine at \$500 for persons that contravene the provisions of this Bylaw.

CARRIED.

110.04.21 **BYLAW NO. 01/2021 TO PREVENT AND CONTROL CLUBROOT DISEASE OF CRUCIFIERS:**

SKAUGE: That, Bylaw 01/2021 as amended being a Bylaw to Prevent and Control Clubroot Disease within the municipality as annexed hereto and forming a part of these minutes be read a third time. Further this Bylaw be now adopted, sealed and signed by Reeve and Administrator.

CARRIED.

111.04.21 **PREVENTION AND CONTROL OF CLUBROOT POLICY 2021-001:**

SKAUGE: That, Policy 2021-001 being a policy for the Prevention and Control of Clubroot in the municipality be adopted.

CARRIED.

112.04.21 **SASKATCHEWAN CLUBROOT MANAGEMENT PLAN:**

SKAUGE: That, the Ministry of Agriculture's Clubroot Management Plan be adopted.

CARRIED.

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Councilor Skauge declared a pecuniary interest and was excused from the meeting at 1:10p.m.

113.04.21 **CO-OP DUST CONTROL:**

HAMEL: That, the Administrator invite Lake Country Co-op representatives to the next Regular Council Meeting to discuss any road improvement measures for dust control on the North Service Road, and that compensation of \$400 be approved for any Calcium Chloride applied in 2021.

CARRIED.

Councilor Skauge re-entered the meeting at 1:25p.m.

114.04.21 **RECYCLING PROGRAM:**

SKAUGE: That, discussion in regards to the recycling be postponed.

CARRIED.

NEW BUSINESS:

115.04.21 **GAS TAX TRANSFER:**

JOELSON: With the renovation project on the Old Maintenance shop approved by Municipal Infrastructure and Finance and Government Relations; that, a transfer of \$ 22,525.00 from Gas Tax Account to the Maximizer Account be approved.

CARRIED.

116.04.21 **PROPOSED SUB-DIVISION SW ¼ SECTION 27-52-03-W3**

HAMEL: That, the Council of the RM of Shellbrook No. 493 agrees to approve the subdivision application of SW ¼ Section 27-52-03-W3, proposed parcel A: and also agrees to use discretion to accommodate existing physical circumstance increase residential development maximum from 11acres to 42.06 acres.

1. No: there are no land uses in the vicinity that would be incompatible with the intended use of the proposed site.
2. No: there are no facilities that could be affected by the proposed development.
3. No: there are no further requirements of the applicant.

CARRIED.

117.04.21 **NABER AMALGAMATION:**

SKAUGE: That, consent be given to James & Elizabeth Naber regarding the proposed amalgamation of parcels on SE-16-49-02 W3.

CARRIED.

118.04.21 **WAPITI REGIONAL LIBRARY:**

SKAUGE: That, information received from Wapiti Regional Library be received and filed.

CARRIED.

119.04.21 **SILVERSMITH ASSET MANAGEMENT:**

JOELSON: That, information from Silversmith Asset Management be received and filed.

CARRIED.

120.04.21 **GRID 788 TENDER:**

JOELSON: That, the contract for Grid 788 – Road Improvements be awarded to Finn Construction Ltd in the amount of \$340,100.00 as recommended by Associated Engineering (Sask) Ltd.

CARRIED.

121.04.21 **BUSINESS VENTURE:**

SKAUGE: That, a letter be sent to NW- 19-49-01-W3 Parcel F in regards to nuisance vehicles, and that zoning bylaws be reviewed for concerns regarding nuisance vehicles.

CARRIED.

122.04.21 **PINE TREE MANAGEMENT TRAINING:**

SKAUGE: That, discussions in regards to Pine Tree Management training be postponed.

CARRIED.

123.04.21 **DR. RECRUITMENT MEMORANDUM OF UNDERSTANDING:**

JOELSON: That, the Memorandum of Understanding presented by the Parkland Physician Recruitment and Retention Committee be received and filed.

CARRIED.

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124.04.21 **BUDGET SESSION:**

HAMEL: That, 2021 Budget work session be scheduled for April 23rd, 2021 at 8:30a.m. in the Council Boardroom at the Municipal Office.

CARRIED.

125.04.21 **GO IN CAMERA:**

FERSTER: That, the time being 2:40 p.m., Council close a portion of this meeting to the public to go in camera under the authority of Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*, to discuss Human resources matters, the public gallery be vacated and those present for this closed session be Reeve Doug Oleksyn and Councilor's Cliff Skaug by conference call, Phil Hamel, Christine Strube, Jay Ferster, Derwin Joelson and Ron Herzog.

CARRIED.

126.04.21 **GO OUT OF CAMERA:**

JOELSON: That, the time being 2:47p.m., Council go out of camera and invite the public and Administrator Duane Storey back into the Council Meeting.

CARRIED.

127.04.21 **CORRESPONDENCE:**

JOELSON: That, the following correspondence having been read now be filed and that a list of the correspondence having been read be added to and form part of these minutes.

- 2022 Road Maintenance Rates
- Timber Restoration Services
- Freezgard
- Clubroot Management Plan
- SMHI Donation
- Crime Stoppers
- Gene Roy Letter
- SAMA 2021 Annual Meeting Resolution
- 1st Quarter Community Policing Report

CARRIED.

128.04.21 **ADJOURNMENT:**

HAMEL: That, this meeting be adjourned at 2:54 p.m.

CARRIED.

REEVE DOUG OLEKSYN

ADMINISTRATOR DUANE STOREY