

Rural Municipality of Shellbrook No. 493

MARCH 3rd, 2021

REGULAR MEETING

MINUTES of a REGULAR meeting of Council of the Rural Municipality of Shellbrook No. 493 held on Wednesday, March 3rd, 2021 in the Municipal Office Council Chambers at Shellbrook, Saskatchewan.

PRESENT:

Reeve	- Doug Oleksyn
Division 1	- Cliff Skauge (Conference)
Division 2	- Phil Hamel (Conference)
Division 3	- Christine Strube (Con - 12:15pm) Chambers 12:45pm
Division 4	- Jay Ferster
Division 5	- Derwin Joelson
Division 6	- Ron Herzog
Administrator	- Duane Storey

DELEGATIONS:

10:00 am Chelsea Neuberger, Ministry of Agriculture

11:30 am Foreman Bill Aug, update on municipal operations.

068.03.21 CALL TO ORDER:

Reeve Oleksyn called the meeting to order at 8:30 A.M.

CARRIED.

069.03.21 ADDITIONS TO AGENDA:

SKAUGE: That the following items be added to the agenda:

- North Central Transportation Planning Committee
- Tender & Associated Engineering Proposal
- RCMP Consultation

CARRIED UNANIMOUSLY.

070.03.21 ADOPTION OF AGENDA:

HAMEL: That the agenda be adopted as amended.

CARRIED.

071.03.21 IN-CAMERA SESSION:

FERSTER: That the meeting moves in-camera at 8:35 am to discuss Human Resource matters.

CARRIED.

072.03.21 END IN-CAMERA SESSION:

SKAUGE: That the meeting reconvenes at 8:49am.

CARRIED.

073.03.21 REGULAR COUNCIL MINUTES:

JOELSON: That the minutes of the Regular Meeting of Council held on February 3rd, 2021 be approved as presented.

CARRIED.

074.03.21 STATEMENT OF FINANCIAL ACTIVITIES:

HERZOG: That the Statement of Financial Activities for the month February, 2021 be approved as presented.

CARRIED.

075.03.21 ACCOUNTS PAYABLE:

FERSTER: That the accounts payable dated March 1st, 2021, as attached hereto and forming part of these Minutes, being regular cheque numbers 11962 to 12020 in the amount of \$153,530.27 and payroll cheque numbers 13878 to 13893 in the amount of \$32,723.21 be approved.

CARRIED.

076.03.21 BANK RECONCILIATION:

JOELSON: That the reconciled bank statement for the month of January 2021 be approved as presented.

CARRIED.

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COUNCIL ORAL REPORTS:

077.03.21 GRID 788 ROAD IMPROVEMENTS TENDER:

JOELSON: That the contract documents presented by Associated Engineering Ltd for Grid 788 Road Improvements be approved for tender.

CARRIED.

078.03.21 MAINTENANCE SHOP DOOR

JOELSON: That the cost estimate in the amount of \$1398.60 to repair the overhead door at new maintenance shop by Henry's Construction be accepted.

CARRIED.

Chelsea Neuberger, Plant Health Officer with The Ministry of Agriculture joined the Regular Meeting of Council by conference call at 10:00 a.m. to discuss Clubroot Bylaw inquiries with Council.

Chelsea Neuberger, Plant Health Officer with The Ministry of Agriculture left the meeting at 10:26am.

079.03.21 JOHN DEERE EXCAVATOR REPAIRS:

FERSTER: That the repairs to the undercarriage on the John Deere Excavator be approved.

CARRIED.

Foreman Bill Aug entered the Council Chambers at 11:15 a.m. to update Council on Municipal Operations.

SKAUGE: That Council now recesses this meeting for lunch at 12:15pm.

CARRIED.

FERSTER: That Council now reconvenes this meeting at 12:45pm.

CARRIED.

OLD BUSINESS:

080.03.21 I HUNTER DIGITAL LICENSE AGREEMENT:

SKAUGE: That approval be given to enter into a Digital Data License Agreement with Inside Outside Studios Inc. for the use of the Rural Municipality of Shellbrook 493 digital map on the I Hunter app.

CARRIED.

081.03.21 CLUBROOT BYLAW NO. 01/2021:

JOELSON: That discussions on Clubroot Bylaw No. 01/2021 be postponed until the April 7, 2021 Regular Meeting of Council.

CARRIED.

082.03.21 OCP/ CRUTWELL:

SKAUGE: That if the Hamlet of Crutwell wishes that immediate identification of the Metis Local 66 be added to the Official Community Plan that they incur all costs associated with the addition. Alternatively, the addition can wait until the municipality to makes future amendments.

CARRIED.

NEW BUSINESS:

083.03.21 GRAVEL CRUSHING SERVICES 2021:

SKAUGE: That gravel crushing services for 2021 be awarded to Triple R Contracting Ltd for \$5.00/yard plus applicable taxes.

CARRIED.

084.03.21 2021 MUNICIPAL BUDGET:

JOELSON: That 2021 budget development session be set for March 10, 2021 at 8:30 am at the Municipal Office Chambers.

CARRIED.

085.03.21 CRUTWELL AVENUE NAME CHANGE:

HAMEL: That the Hamlet of Crutwell Board forward a motion to Council requesting name change from Pine Avenue to Oskatukaw Avenue

CARRIED.

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086.03.21 **TAX ROLL 013-100 REQUEST:**

SKAUGE: That the request for interest abatement on Roll 013-100 be denied:

CARRIED.

087.03.21 **RURAL CRIME WATCH SIGNS:**

HERZOG: That Division 1 Councilor Skauge inform ratepayers through the Neighborhood Crime Watch Group on What's App, of the availability of Rural Crime Watch Signs at the Municipal Office.

CARRIED.

088.03.21 **ROAD BANS:**

HERZOG: That the Road Ban Committee be given authorization to start implementing Road Bans as needed, effective March 1st, 2021.

CARRIED.

089.03.21 **NORTH CENTRAL TRANSPORTATION COMMITTEE:**

FERSTER: That North Central Transportation Planning Committee membership at a cost of \$600 be approved for 2021.

CARRIED.

090.03.21 **AIRPORT ROAD DESIGN AND TENDER:**

FERSTER: That the Airport Road SW-27-49-03-W3 design proposal presented by Associated Engineering be approved without the tender services.

CARRIED.

091.03.21 **RCMP CONSULTATION LETTER:**

FERSTER: That the Administrator be instructed to reply to RCMP with a list of areas of concern in regards to policing within the municipality.

CARRIED.

092.03.21 **IN-CAMERA SESSION:**

HAMEL: That the meeting moves in-camera at 2:50 pm to discuss Human Resource matters.

CARRIED.

093.03.21 **END IN-CAMERA SESSION:**

JOELSON: That the meeting reconvenes at 3:15 pm.

CARRIED.

094.03.21 **CORRESPONDENCE:**

JOELSON: That the following correspondence be received and filed:

- 2020 NCTPC November Regular meeting
- 2020 NCTPC November Organizational meeting
- Crop Aid
- SARM Excess Liability
- Letter of Intent

CARRIED.

095.03.21 **ADJOURNMENT:**

JOELSON: That the meeting be adjourned at 3:26 p.m.

CARRIED.

REEVE DOUG OLEKSYN

ADMINISTRATOR DUANE STOREY