

MINUTES of a REGULAR meeting of Council of the Rural Municipality of Shellbrook No. 493 held on Wednesday, September 2nd, 2020 in the Municipal Office Council Chambers at Shellbrook, Saskatchewan.

PRESENT: Reeve - Doug Oleksyn
Division 1 - Cliff Skauge
Division 2 - Phil Hamel
Division 4 - Jay Ferster
Division 5 - Derwin Joelson
Administrator - Duane Storey

Absent:
Division 3 - Sean Helm
Division 6 - Ron Herzog

214.09.20 **CALL TO ORDER:**
Reeve Oleksyn called the meeting to order at 8:35 A.M.

215.09.20 **ADDITION TO AGENDA:**
HAMEL: That the Council of the RM of Shellbrook No. 493 add the following items to the Agenda:

- Elections update
- MEEP Funding

CARRIED UNANIMOUSLY.

216.09.20 **ADDITION TO AGENDA:**
SKAUGE: That the Council of the RM of Shellbrook No. 493 adopt the Agenda as amended.

CARRIED.

217.09.20 **SPECIAL MEETING COUNCIL MINUTES:**
SKAUGE: That the Council of the RM of Shellbrook No. 493 approves the minutes of the Special Meeting of Council on July 29th, 2020 as presented.

CARRIED.

218.09.20 **REGULAR COUNCIL MINUTES:**
HAMEL: That the Council of the RM of Shellbrook No. 493 approves the minutes of the Regular Meeting of Council on August 8th, 2020 as presented.

CARRIED.

219.09.20 **STATEMENT OF FINANCIAL ACTIVITIES:**
JOELSON: That the Council of the R.M. of Shellbrook No. 493 approves the Statement of Financial Activities for August, 2020 as presented.

CARRIED.

Councilor Ferster entered the Council Chambers at 9:30 am

220.09.20 **ACCOUNTS PAYABLE:**
HAMEL: That the Council of the RM of Shellbrook No. 493 approve the accounts payable dated August 31, 2020, as attached hereto these Minutes, being regular cheque numbers 11602 to 11650 in the amount of \$528,461.27 and payroll cheque numbers 13721 to 13745 in the amount of \$47,984.15.

CARRIED.

COUNCIL ORAL REPORTS:

221.09.20 **NO THROUGH ROAD SIGN:**
JOELSON: That the Council of the RM of Shellbrook No. 493 hereby agrees to install a NO THROUGH ROAD sign on NW-21-51-01-W3.

CARRIED.

222.09.20 **SURVEY ROAD ALLOWANCE SE-31-52-01-W3:**
HAMEL: That the Council of the RM of Shellbrook No. 493 agree to have Road allowance SE-31-52-01-W3 surveyed and staked.

CARRIED.

Foreman Bill Aug entered the Council Chambers at 11:30 a.m. to update Council of Municipal Operations.

JOELSON: That we now recess this meeting for lunch at 12:05pm. **CARRIED.**

SKAUGE: That we now reconvene this meeting at 12:51pm. **CARRIED.**

223.09.20 **RURAL INTEGRATED ROADS FOR GROWTH PROJECT GRID 788:**
JOELSON: That the Council of the RM of Shellbrook No. 493 agrees to contract Associated Engineering to provide Engineering services for the survey design and construction engineering for grid #788 N-25-51-01-W3 & E-25-51-28-W3, and to create a Detailed Design and Tender Package. **CARRIED.**

- 224.09.20** **BISON AT LARGE:**
HAMEL: That the Council of the RM of Shellbrook No. 493 agrees to start proceedings to in accordance with the Stray Animals Act in regards to Bison being at large located NW-22-48-03-W3.
CARRIED.
- 225.09.20** **UNTIDY AND UNSIGHTLY PROPERTY NE-10-49-03-W3:**
HAMEL: That the Council of the RM of Shellbrook No. 493 agrees to start proceedings in accordance with Section 8 (a), (b) of the Nuisance Abatement Bylaw 15/2019 Blk/Par-A-Plan 101717120 ext. 39.
CARRIED.
- 226.09.20** **UNTIDY AND UNSIGHTLY PROPERTY SW-17-49-03-W3:**
HAMEL: That the Council of the RM of Shellbrook No. 493 agrees to start proceedings in accordance with Section 8 (a), (b) of the Nuisance Abatement Bylaw 15/2019 Parcel B 80PA05050.
CARRIED.
- 227.09.20** **INVOICE APPROVAL:**
SKAUGE: That the Council of the RM of Shellbrook No. 493 agrees that all invoices in regards to Transportation Services be signed by Public Works Foreman before being processed for payment.
CARRIED.
- OLD BUSINESS:**
- 228.09.20** **COUNCIL INQUIRY:**
SKAUGE: That the Council of the RM of Shellbrook No. 493 approves Policy #2020-001 which establishes an Inquiry sheet for inquiries of Council to be completed by Administrator.
CARRIED.
- 229.09.20** **SUSAN ASHWORTH:**
SKAUGE: That the Council of the RM of Shellbrook No. 493 agrees to postpone discussions in regards to change of Care Home operations on NE-31-49-01-W3 until next meeting pending receipt of further information from Northbound Planning.
CARRIED.
- NEW BUSINESS:**
- 230.09.20** **UTILIZATION OF TIME:**
FERSTER: That the Council of the RM of Shellbrook No. 493 agrees to postpone discussions in regards for better utilization of time and structure of Council Meetings to the next meeting.
CARRIED.
- Councilor Hamel declared a conflict of interest and left the Council Chambers at 12:58 pm
- 231.09.20** **BLASTING SUPPLIES:**
SKAUGE That the Council of the RM of Shellbrook No. 493 approves blasting training for 2 employees, and agrees to postpone discussions in regards for purchase of Blasting Supplies of to the next council meeting.
CARRIED.
- Foreman Bill Aug left the Council Chambers at 1:15 pm.
- Councilor Hamel returned to the Council Chambers at 1:10pm
- 232.09.20** **ROLL 322 CANCELATION STURGEON LAKE SUBDIVISION:**
FERSTER: That the Council of the RM of Shellbrook No. 493 agrees to cancel duplicate card for Roll # 322.
CARRIED.
- 233.09.20** **SAMA VOTING DELEGATES:**
SKAUGE: That the Council of the RM of Shellbrook No. 493 agrees that Reeve Oleksyn and Councilor Joelson will be voting delegates for the Annual SAMA Meeting, Councilor Skauge will be an alternate.
CARRIED.
- 234.09.20** **ROLL 2970 293 EXEMPTION:**
JOELSON: That the Council of the RM of Shellbrook No. 493 agrees to postpone discussions in regards to Roll 2970 to the next meeting.
CARRIED.
- 235.09.20** **PARK ROAD DETOUR:**
HAMEL: That the Council of the RM of Shellbrook No. 493 agrees to invoice The Prince Albert National Park \$ 18,900.00 for extra maintenance on detour thru RM due to increased traffic resulting from Park Road closure since July 16th, 2020.
CARRIED.

- 236.09.20** **TEXAS GATE POLICY:**
SKAUGE: That the Council of the RM of Shellbrook No. 493 agrees to adopt Texas Gate Policy as attached hereto these Minutes from the Rural Municipality of Hillside with the following amendment:
- Standards – Size from minimum 20 feet by 6 feet to minimum 20 feet by 4 feet.
- CARRIED.**
- 237.09.20** **2019 AUDIT APPROVAL:**
JOELSON: That the Council of the RM of Shellbrook No. 493 approves the Audited Financial Statements for the Year Ended December 31,2019 as prepared by Grant Thornton LLP.
- CARRIED.**
- 238.09.20** **REQUEST FOR TENDER 2020 AUDIT:**
SKAUGE: That the Council of the RM of Shellbrook No. 493 agrees to request tenders for 2020 Audit.
- CARRIED.**
- 239.09.20** **ROLL 1152-100 SECTION 293 EXEMPTION:**
JOELSON: That the Council of the RM of Shellbrook No. 493 agrees to adjust 2020 Municipal Levy \$1,927.79 on Roll 1152-100 due to missed 293 exemption as follows;
- Municipal \$ 1,117.10
 - School \$ 810.69
- CARRIED.**
- 240.09.20** **NW-15-50-03-W3 RECLASS:**
FERSTER: That the Council of the RM of Shellbrook No. 493 approves Property Class change from Commercial to Agriculture on Shop on Roll #1611, and abatement on the 2020 Levy as follows;
- Municipal \$ 772.14
 - School \$ 378.08
 - Library \$ 7.84
- CARRIED.**
- 241.09.20** **CORRESPONDENCE:**
JOELSON: That the Council of the RM of Shellbrook No. 493 receive and file the following Correspondence:
- a. SAMA Annual Meeting
 - b. Polyurethane Foam
 - c. SAMA Meeting Resolutions
- CARRIED.**
- 242.09.20** **ADJOURNMENT:**
HAMEL: That the meeting be adjourned at 3:02 p.m.
- CARRIED.**

REEVE DOUG OLEKSYN

ADMINISTRATOR DUANE STOREY