

MINUTES of a REGULAR meeting of Council of the Rural Municipality of Shellbrook No. 493 held on Wednesday, July 8th, 2020 in the Municipal Office Council Chambers at Shellbrook, Saskatchewan.

PRESENT:	Reeve	- Doug Oleksyn
	Division 1	- Cliff Skauge
	Division 2	- Phil Hamel
	Division 3	- Sean Helm
	Division 4	- Jay Ferster (conference call)
	Division 5	- Derwin Joelson
	Division 6	- Ron Herzog
	Acting Administrator	- Duane Storey

157.07.20 **CALL TO ORDER:**
Reeve Oleksyn called the meeting to order at 8:32 A.M.

158.07.20 **ADDITION TO AGENDA:**
HAMEL: That the Council of the RM of Shellbrook No. 493 add the following items to the Agenda:

- Holbein Trail
- Council Procedures
- Crutwell Heritage Designation

UNANIMOUSLY CARRIED.

159.07.20 **ADDITION TO AGENDA:**
JOELSON: That the Council of the RM of Shellbrook No. 493 adopt the Agenda as amended.

CARRIED.

160.07.20 **REGULAR COUNCIL MINUTES AMENDMENTS:**
SKAUGE: That the Council of the RM of Shellbrook No. 493 approves the following amendments to the Regular Meeting Minutes of Council on June 3rd, 2020

- 136.06.20 add NW-16-49-03-W3
- 139.06.20 add 6 14 101960175
- 139.06.20 add 02 04 C.R.491 Crutwell
- 140.06.20 add the amount of \$3,202,362.69

CARRIED.

161.07.20 **REGULAR COUNCIL MINUTES:**
SKAUGE: That the Council of the RM of Shellbrook No. 493 approves the minutes of the Regular Meeting of Council held on June 3rd, 2020 as amended:

CARRIED.

162.07.20 **STATEMENT OF FINANCIAL ACTIVITIES:**
HELM: That the Council of the R.M. of Shellbrook No. 493 approves the Statement of Financial Activities for June 2020, as presented.

CARRIED.

163.07.20 **ACCOUNTS PAYABLE:**
JOELSON: That the Council of the RM of Shellbrook No. 493 approve the accounts payable dated June 30, 2020, as attached hereto these Minutes, being regular cheque numbers 11479 to 11531 in the amount of \$157,826.53 and payroll cheque numbers 13667 to 13693 in the amount of \$50,742.85.

CARRIED.

COUNCIL ORAL REPORTS:

164.07.20 **REMOVE BEAVER:**
SKAUGE: That the Council of the RM of Shellbrook No. 493 hereby agrees to contract R&B Custom Work to remove Beavers from SW-23-49-02-W3.

CARRIED.

165.07.20 **RETIREMENT:**
SKAUGE: That the Council of the RM of Shellbrook No. 493 agrees due to the restrictions of COVID-19 that a gift card be mailed to Gerald Strube in recognition of retirement, replacing planned gathering.

CARRIED.

Foreman Bill Aug entered the Council Chambers at 11:25 a.m. to update Council of Municipal Operations.

JOELSON: That we now recess this meeting for Lunch at 12:11pm. **CARRIED.**

SKAUGE: That we now reconvene this meeting at 12:45pm. **CARRIED.**

166.07.20 **NW-19-51-02-W3 INQUIRY:**
HAMEL: That the Council of the RM of Shellbrook No. 493 agrees to make the East West municipal road South of Section-13-49-03-W3 as a priority on the road maintenance list.

CARRIED.

- 167.07.20** **MUNICIPAL BUILDING PARKING LOT:**
HAMEL: That the Council of the RM of Shellbrook No. 493 agrees to level and gravel north side of Municipal Building Parking lot. **CARRIED.**
- OLD BUSINESS:**
- Councilor Helm declared a conflict of interest and left the Council Chambers at 2:35pm
- 168.07.20** **IN-CAMERA SESSION:**
SKAUGE: That the Council of the RM of Shellbrook No. 493 go into an in-camera session at 2:35p.m. and further that Acting Administrator Duane Storey be asked to remain in the room. **CARRIED.**
- 169.07.20** **OUT OF IN-CAMERA SESSION:**
JOELSON: That the Council of the RM of Shellbrook No. 493 come out of in-camera session at 2:46p.m. **CARRIED.**
- 170.07.20** **SARM LEGAL UPDATE:**
SKAUGE: That the Council of the RM of Shellbrook No. 493 agrees to pay the \$500.00 deductible for SARM Liability Insurance Claim in regards to file # 2014046. **CARRIED.**
- Councilor Helm returned to the Council Chambers at 2:46pm
- 171.07.20** **NW-19-51-02-W3 INQUIRY:**
HAMEL: That the Council of the RM of Shellbrook No. 493 agrees to decline the request for property tax reimbursement for the years of 2018 and 2019 in regards to NW-19-51-02-W3, Roll No. 338. **CARRIED.**
- 172.07.20** **LAWRIE INQUIRY:**
HAMEL: That the Council of the RM of Shellbrook No. 493 agrees to proceed with tax title procedures in regards to Blk/Par E Plan No. 74PA23289 Extension 1, Roll No.631. **CARRIED.**
- 173.07.20** **OFFICE PHOTOCOPIER:**
JOELSON: That the Council of the RM of Shellbrook No. 493 approves the purchase of a Photocopier from Konica Minolta for \$7,047.00. **CARRIED.**
- 174.07.20** **MUNICIPAL ECONOMIC ENHANCEMENT PROGRAM:**
SKAUGE: That the Council of the RM of Shellbrook No. 493 approves the project list to be submitted to The Ministry of Finance in the amount of \$228,097.00 for funding under The Municipal Economic Enhancement Program. **CARRIED.**
- Foreman Bill Aug left the Council Chambers at 3:00 pm.
- 175.07.20** **STURGEON LAKE GRAVEL:**
HELM: That the Council of the RM of Shellbrook No. 493 approves the purchase of 20,000 cubic yards of gravel from the Sturgeon Lake First Nation No.101 for the period 2020-2022. **CARRIED.**
- 176.07.20** **HOLBEIN EAST TRAIL:**
SKAUGE: That the Council of the RM of Shellbrook No. 493 agrees to postpone discussion regarding the Holbein East Trail thru the NE-14-49-02-W3 after deliberating correspondence provided by Trevor Jacobson of The Ministry of Environment. **CARRIED.**
- 177.07.20** **CRUTWELL HERITAGE DESIGNATION:**
SKAUGE: That the Council of the RM of Shellbrook No. 493 agrees to allow the Hamlet of Crutwell to proceed with Heritage designation on Lot 02 BLK 03 CR491 Crutwell, Roll No. 2116. **CARRIED**
- NEW BUSINESS:**
- 178.07.20** **GAIL SWAIN:**
HELM: That the Council of the RM of Shellbrook No. 493 agrees to deny the request to reverse 2019 Nuisance Enforcement costs in regards to the following properties:
 Lot 02 BLK 06 76PA00132 Crutwell.
 Lot 04 BLK 06 76PA00132 Crutwell.
 Lot 11 BLK 06 76PA00132 Crutwell.
 Lot 03 BLK 06 76PA00132 Crutwell.
 Lot 09 BLK 06 76PA00132 Crutwell.
 Lot 12 BLK 06 76PA00132 Crutwell.
 Lot 01 BLK 06 76PA00132 Crutwell. **CARRIED.**

- 179.07.20 **STURGEON LAKE REGIONAL PARK:**
JOELSON: That the Council of the RM of Shellbrook No. 493 agrees to receive and file the correspondence dated June 17th, 2020. **CARRIED.**
- 180.07.20 **TEXAS GATE:**
JOELSON: That the Council of the RM of Shellbrook No. 493 agrees allow Texas gate on road allowance between SE-1-50-02-W3 and NE-36-49-02-W3 contingent to following the requirements of municipality. **CARRIED.**
- 181.07.20 **2019 AUDIT:**
JOELSON: That the Council of the RM of Shellbrook No. 493 agrees to postpone discussions regarding 2019 Audit requiring further information and that a tele-conference meeting be scheduled on Wednesday July 22nd commencing at 10am. **CARRIED.**
- 182.07.20 **BYLAW NO. 03/2020 COUNCIL PROCEDURES AMENDMENT BYLAW:**
SKAUGE: That Bylaw 03/2020, being a Bylaw to amend Bylaw 01/2018 as annexed hereto and forming a part of these minutes, be given first reading. **CARRIED.**
- 183.07.20 **BYLAW NO. 03/2020 COUNCIL PROCEDURES AMENDMENT BYLAW:**
HELM That Bylaw 03/2020, being a Bylaw to amend Bylaw 01/2018 as annexed hereto and forming a part of these minutes, be given second reading. **CARRIED.**
- 184.07.20 **BYLAW NO. 03/2020 COUNCIL PROCEDURES AMENDMENT BYLAW:**
SKAUGE: That Bylaw 03/2020, being a Bylaw to amend Bylaw 01/2018, be given a third reading at this meeting. **CARRIED.**
- 185.07.20 **BYLAW NO. 03/2020 COUNCIL PROCEDURES AMENDMENT BYLAW:**
HELM: That Bylaw 03/2020, being a Bylaw to amend Bylaw 01/2018 as annexed hereto and forming a part of these minutes be read a third time. Further this Bylaw be now adopted, sealed and signed by Reeve and Acting Administrator. **UNANIMOUSLY CARRIED.**
- 186.07.20 **CROWN LAND SALE REVIEW SE-24-50-04:**
HELM: That the Council of the RM of Shellbrook No. 493 agrees that there are no issues with the sale of Ministry of Agriculture land SE-24-50-04 in the RM of Canwood NO. 494. **CARRIED.**
- 187.07.20 **SHELLBROOK RECREATION PROJECT STEERING COMMITTEE:**
SKAUGE: That the Council of the RM of Shellbrook No. 493 agrees to provide the Shellbrook Recreation Project Steering Committee with a short-term financing loan of \$150,000.00 to complete their Solar Panel System project. Loan to be repaid at completion of Project once they receive their installment from FCM Capital Funding Grant. **CARRIED.**
- 188.07.20 **PT NE-02-52-03-W3:**
SKAUGE: That the Council of the RM of Shellbrook No. 493 agrees to proceed with Tax Enforcement Title proceedings for the property at PT NE-02-52-03-W3, Roll No. 1865. **CARRIED.**
- 189.07.20 **CORRESPONDENCE:**
JOELSON: That the Council of the RM of Shellbrook No. 493 receive and file the following Correspondence:
a. Incident Report **CARRIED.**
- 190.07.20 **ADJOURNMENT:**
HAMEL: That the meeting be adjourned at 4:30 p.m. **CARRIED.**

REEVE DOUG OLEKSYN

ACTING ADMINISTRATOR DUANE STOREY