

MINUTES of a REGULAR meeting of Council of the Rural Municipality of Shellbrook No. 493 held on Wednesday, June 3rd, 2020 in the Municipal Office Council Chambers at Shellbrook, Saskatchewan.

PRESENT:

Reeve	- Doug Oleksyn (chambers)
Division 1	- Cliff Skauge (conference)
Division 2	- Phil Hamel (conference)
Division 3	- Sean Helm (chambers)
Division 4	- Jay Ferster (conference)
Division 5	- Derwin Joelson (chambers)
Acting Administrator	- Duane Storey(chambers)

ABSENT: Division 6 - Ron Herzog

126.06.20 **CALL TO ORDER:**
Reeve Oleksyn called the meeting to order at 8:35 A.M.

127.06.20 **ADDITION TO AGENDA:**
HELM: That the Council of the RM of Shellbrook No. 493 add the following items to the Agenda:

- Lawrie Proposal
- Mill rate Bylaw

UNANIMOUSLY CARRIED.

128.06.20 **ADDITION TO AGENDA:**
JOELSON: That the Council of the RM of Shellbrook No. 493 adopt the Agenda as amended.

CARRIED.

129.06.20 **REGULAR COUNCIL MINUTES:**
HELM: That the Council of the RM of Shellbrook No. 493 approves the minutes of the Regular Meeting of Council on May 6th, 2020 as presented:

CARRIED.

130.06.20 **STATEMENT OF FINANCIAL ACTIVITIES:**
HAMEL: That the Council of the R.M. of Shellbrook No. 493 approves the Statement of Financial Activities for May, 2020 as presented.

CARRIED.

131.06.20 **ACCOUNTS PAYABLE:**
FERSTER: That the Council of the RM of Shellbrook No. 493 approve the accounts payable dated May 31, 2020, as attached hereto these Minutes, being regular cheque numbers 11426 to 11478 in the amount of \$132,092.18 and payroll cheque numbers 13641 to 13666 in the amount of \$49,557.07.

CARRIED.

COUNCIL ORAL REPORTS:

132.06.20 **JARAN FARMS:**
SKAUGE: That the Council of the RM of Shellbrook No. 493 hereby agrees to offer Jaran Farms Ltd \$1,000.00 as compensation for the loss of crop in 2019 due to work performed on the road allowance adjacent to the NE-11-50-02-W3 by the municipality.

CARRIED.

Councilor Helm declared a conflict of interest and left the Council Chambers at 10:17am

Councilor Helm returned to the Council Chambers at 10:20am

133.06.20 **RETIREMENT:**
SKAUGE: That the Council of the RM of Shellbrook No. 493 agrees due to the restrictions of COVID-19 that a gift card be mailed to Gerald Strube in recognition of retirement replacing planned gathering.

CARRIED.

Foreman Bill Aug entered the Council Chambers at 11:25 a.m. to update Council of Municipal Operations.

134.06.20 **NEW BUSINESS:**
COMMUNITY PLANNING FILE # R0279-19s:
HAMEL: That the Council of the RM of Shellbrook No. 493 provide comments to Community Planning File# R2079-19s, proposed sub-division application creation of proposed parcels "C" & "D". The land location is zoned CR thus conforming to Zoning Bylaw, there are no known facilities that will be affected by the proposed development. The municipality awaits compliance for MR requirements, that an access be created for each parcel as per Section 128 of the PDA; Council does not require a service agreement.

CARRIED.

- 135.06.20** **PARCEL B NE-21-49-03-W3:**
HAMEL: That the Council of the RM of Shellbrook No. 493 agrees to allow sale of parcel B, with agreement that the requirements of Community Planning File #R0346.19s be completed by August 21, 2021 by the purchaser.
CARRIED.
- 136.06.20** **DAIRY QUEEN FENCE:**
HAMEL: That the Council of the RM of Shellbrook No. 493 approves building permit to Falcon Foods Ltd. to construct a fence on their property NW-16-49-03-W3 as per plans presented in accordance with zoning bylaw regulations.
CARRIED.
- 137.06.20** **OIL SURFACE # 693 NORTH HOLBEIN:**
SKAUGE: That the Council of the RM of Shellbrook No. 493 agrees to postpone discussion on Oil surface #693 north of Holbein.
CARRIED.
- 138.06.20** **MUNICIPAL ECONOMIC ENHANCEMENT PROGRAM:**
SKAUGE: That the Council of the RM of Shellbrook No. 493 agrees to postpone further discussions in regards to the Provincial MEEP 2020 till July 8th 2020 regular council meeting.
CARRIED.
- 139.06.20** **HAMLET PERMITS:**
SKAUGE: That the Council of the RM of Shellbrook No. 493 approves the following Building Permits.
 - Timo Rudolph fence and deck in the Hamlet of Holbein 6 14 101960175.
 - Stephen Garrard fence in the Hamlet of Crutwell 02 04 C.R.491 Crutwell.
As per submitted applications in accordance with applicable municipal zoning bylaw regulations.
CARRIED.
- 140.06.20** **2020 MUNICIPAL BUDGET:**
JOELSON: That the Council of the RM of Shellbrook No. 493 adopts the 2020 Budget in the amount \$3,202,362.69 as presented by Acting Administrator.
CARRIED.
- 141.06.20** **2020 MUNICIPAL MILL RATES:**
JOELSON: That the Council of the RM of Shellbrook No. 493 agrees that Mill Rate to be set at 6.5 mills;
Municipal Mill Rate Factors – Commercial @ 197%.
Residential @114%.
Agricultural @100%.
A minimum tax of \$100.00 on land and a minimum tax of \$ 100.00 on improvements to all property classes and the library mill rate shall be set at .13 mills.
Further that the Hamlet of Crutwell adopts a 3.8 mill rate with a minimum tax of \$ 300.00 on land and a minimum tax of \$ 400.00 on improvements.
Further that the Hamlet of Holbein adopts a 3.5 mill rate with a minimum tax of \$ 50.00 on land and a minimum tax of \$ 350.00 on improvements: a minimum tax of \$ 50.00 on extra lots and a mill rate factor of 200% for Commercial property.
Further that Sturgeon Lake Regional Park set mill rate of 4 mills with a lease fee of \$ 650.00.
Further that the mill rates for education purposes for that portion of the municipality within the boundaries of the Sask Rivers School Division shall be as follows:
- | | |
|---|------------|
| Agricultural classes | 1.43 mills |
| Residential classes | 4.12 mills |
| Commercial/Industrial | 6.27 mills |
| Resource (Oil and gas, mines and pipelines) | 9.68 mills |
- CARRIED.**
- 142.06.20** **BYLAW NO. 01/2020 MILL RATE BYLAW:**
SKAUGE: That Bylaw 01/2020, being a Bylaw to establish mill rates and mill rate factors for 2020, be given first reading.
CARRIED.
- 143.06.20** **BYLAW NO. 01/2020 MILL RATE BYLAW:**
HELM: That Bylaw 01/2020, being a Bylaw to establish mill rates and mill rate factors for 2020, be given second reading.
CARRIED.
- 144.06.20** **BYLAW NO. 01/2020 MILL RATE BYLAW:**
SKAUGE: That Bylaw 01/2020, be given a third reading at this meeting.
UNANIMOUSLY CARRIED.
- 145.06.20** **BYLAW NO. 01/2020 MILL RATE BYLAW:**
HELM: That Bylaw 01/2020 being a Bylaw to establish mill rates and mill rate factors for 2020 as annexed hereto and forming a part of these minutes be read a third time. Further this Bylaw be now adopted, sealed and signed by Reeve and Acting Administrator.
CARRIED.

- 146.06.20 **BYLAW NO. 02/2020 EXEMPTIONS BYLAW:**
JOELSON: That Bylaw No. 02/2020, being a bylaw to establish Municipal Assessments Exemptions for 2020, be given first reading. **CARRIED.**
- 147.06.20 **BYLAW NO. 02/2020 EXEMPTIONS BYLAW:**
HAMEL: That Bylaw No. 02/2020, being a bylaw to establish Municipal Assessments Exemptions for 2020, be given second reading. **CARRIED.**
- 148.06.20 **BYLAW NO. 02/2020 EXEMPTIONS BYLAW:**
FERSTER: That Bylaw No. 02/2020, be given a third reading at this meeting. **UNANIMOUSLY CARRIED.**
- 149.06.20 **BYLAW NO. 02/2020 EXEMPTIONS BYLAW:**
JOELSON: That Bylaw 02/2020 being a bylaw to establish Municipal Assessments Exemptions for 2020 as annexed hereto and forming a part of these minutes be read a third time. Further this bylaw be now adopted, sealed and signed by Reeve and Acting Administrator. **CARRIED.**
- 150.06.20 **NW 19-51-02-W3 INQUIRY:**
SKAUGE: That the Council of the RM of Shellbrook No. 493 agrees to postpone discussions regarding NW-19-51-02-W3 requiring further information from SAMA. **CARRIED.**
- 151.06.20 **STURGEON LAKE GRAVEL:**
HAMEL: That the Council of the RM of Shellbrook No. 493 agrees to postpone discussions regarding the proposal from Sturgeon Lake First Nation to sell gravel to the municipality. **CARRIED.**
- 152.06.20 **BRIARLEA HALL:**
SKAUGE: That the Council of the RM of Shellbrook No. 493 agrees to refer all matters concerning the Briarlea Hall back to William Hayward and that the RM will no longer deal with any matters in regards to Briarlea Hall. **CARRIED.**
- 153.06.20 **ARREARS REPORT:**
JOELSON: That the Council of the RM of Shellbrook No. 493 agrees to receive and file arrears report as of May 31,2020. **CARRIED.**
- 154.06.20 **LAWRIE PROPOSAL:**
SKAUGE That the Council of the RM of Shellbrook No. 493 agrees to postpone discussions regarding Lawrie proposal. **CARRIED.**
- 155.06.20 **CORRESPONDENCE:**
JOELSON: That the Council of the RM of Shellbrook No. 493 receive and file the following Correspondence:
a. Buckland CSO
b. 2020 Mill Rates
c. Incident Report
d. Triple S Transport **CARRIED.**
- 156.06.20 **ADJOURNMENT:**
HAMEL: That the meeting be adjourned at 3:15 p.m. **CARRIED.**

REEVE DOUG OLEKSYN

ACTING ADMINISTRATOR DUANE STOREY